**‍Hamilton N. O’Biecunas**

9443 McLennan Ave Northridge, CA 91343 | (818) 522-4785  | Ham@zolaw.com

**CAREER PROFILE**

Information Technology expert with Advanced experience in IT Support, Server Administration & Desktop Configuration; highly effective IT manager with experience managing multiple sites & offices.

**AREAS OF STRENGTH AND EXPERTISE**

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| --- | --- | --- |
| * **MS Server Setup & Maintenance** * **System conversions** * **SharePoint Administrator** * **Microsoft - Hyper V** | * **SonicWALL Administrator** * **IP Network Engineer** * **Windows 7/8/10 Expert** * **VOIP System Admin** * **Server 2008 R2** * **Server 2012** * **Server 2016** | * **Expert in PC & MAC** * **IT Helpdesk Expert** * **Workstation Deployment expert** * **Ticket System (Remedy, ServiceNow, TrackIT, Dell Kace, Footprints)** |

EDUCATION/CERTIFICATIONS

Bachelor of SCIENCE degree- INFORMATION TECHNOLOGY

| 2007 | WOODBURY university

* **Magna Cum Laude, Honor Society and Delta Mu Delta** .**CISCO Certification in progress**
* **A+ Certification -2010 .MCITP Enterprise Admin in progress**
* **Network Plus Certification-2010**
* **MCITP Certification- Windows 7 Support -2011**
* **Dell Certified Systems Expert (DCSE) -2011**
* **SonicWALL Administrator- 2013**

**EXPERIENCE**

**Wirelesswatchdogs System administrator March 2018 to Present**

* On site help desk support, troubleshooting, and resolution of hardware, software and peripherals. This will also include supporting of remote access via VPN.
* Install, maintain, upgrade & configure LAN hardware software apps
* Some PowerShell commands
* Establish and maintain network & app user accounts, user passwords, environments, directories & security
* Server 2012 r2, server 2008, azure, server 2016
* DHCP, DNS
* Office 365 exchange, Microsoft teams, Skype
* SharePoint
* Single Sign on for Ring central, Saleforce,
* Built and maintain azure servers/ connection

**SL Power, Network Administrator (CONTRACTOR) Aug 2017 to March 2018**

* On site help desk support, troubleshooting, and resolution of hardware, software and peripherals. This will also include supporting of remote access via VPN.
* Install, maintain, upgrade & configure LAN hardware software apps
* Some PowerShell commands
* Establish and maintain network & app user accounts, user passwords, environments, directories & security
* Server 2012 r2
* Active directory NTFS permission
* DHCP, DNS, WSUS
* Microsoft office 365 exchange, Microsoft teams,
* G Suite administrator
* WAN Install
* SharePoint

**ASM Research, LLC Contract for VA TIER 2 Crisp Contractor April 2016 to Aug 2017**

* To check system for windows updates problem that will not install for 6 different states in the VA network

**Ryan Herco Flow Solution – *SystemAdmin / Network Assist Admin* June 2015 to April 2016**

* IBM AS400 & Lotus Notes Administrator
* Manage & Deploy SonicWALL, & Netgear ProSafe FireWALL to US 28 Branch Offices
* Administrator of MS 2008R2 AD server & MS Dynamics ERP system
* Manage Mitel VoIP Phones systems throughout the 28 Branches in US
* Level 3 Support for Windows 7 & Windows XP systems
* VPN Tunnels between branches and HQ
* MAC support
* WAN
* DHCP, DNS

**TOWN & COUNTRY EVENT RENTALS *- Information Technology Admin* June 2012 to June 2015**

* Administrator of Windows 2003 & 2008R2 Servers & AD server
* SonicWALL Firewall Administrator
* Effectively manage Servers & workstations deployment projects & upgrades.
* Monitor IT infrastructure to ensure systems remain fully functional & operate with maximum efficiency for primary location & two satellite offices
* Manage Mitel VoIP Phone system & Dell AppAssure
* Support Apple/Macintosh Workstations.
* VPN between other office and HQ
* Using IP Sec for Security
* Hosted exchange 2010
* WAN
* Active directory 2003, 2008
* G suite administrator
* DNS, DHCP, Sharepoint

**VACO TECHNOLOGY SERVICES – *IT System Admin* Jan. 2010 to Feb 2011**

* Established & maintained Oracle based user accounts for Enterprises Systems for one of the largest Health Insurance providers in the US offices in several states.
* Create Active Directory User accounts, & Distribution list, & Update the GAL List
* Responsible for implementing & maintaining system security
* Support Windows XP & windows 7 Workstations, & User SCCM to push software install to clients
* Manage MS SharePoint server
* VOIP Phone System.
* Active directory 2003,2008
* Exchange 2003,2007

**CBS STUDIO CENTER*- IT Assistant & Level 2 Support Specialist Jun.* 2006 to Jan. 2010**

* Established and maintained workstation connectivity to servers and internet.
* Provided user support for all VPN and wired, and wireless connections.
* Provided professional desktop support to all CBS staff, production companies and contracted talent.
* Managed and performed all System upgrades and deployments, while minimizing work disruption.
* Managed SharePoint, Blackberry enterprise, and Microsoft Exchange servers.
* Help built up VM environment
* Help to install EMC Storage, and San storage

**ZIDE & O’Biecunas LLP**- ***Information Systems admin*** **1998 to 2019**

* Work with Managing partner to provide maintenance of all computer systems.
* Managed system conversion from Novell to Windows.
* Supported companywide system conversion to Windows 7 Professional.
* Supervised implementation of VOIP System.
* Active directory
* Migrated from pop mailbox to hosted exchange 2013

**Other Significant Qualifications:**

Experienced in using Symantec Ghost imaging; Setup Network printers by IP and Networking Sharing, Full Familiar with all MS Office Suites, Lexis Nexus, Hot Docs & Legal Solutions; Blackberry Enterprise Server; MS Server 2003 & 2008 R2 2012 RE; Active Directory 2000, 2003, & 2008; MS Exchange 2003, 2007, & 2010; Support Blackberry, IPhones, Android. Linux Experience, Microsoft Hyper-V,

**Networking / Information Assurance:**

SonicWALL, Cisco Routers & Multi-Layer Switches (Layer 2); Ethernet, Fast Ethernet; Gig Ethernet; DSL; UltraVNC; DHCP, TCP/IP; RDP; Lync; Panasonic IP Setup; PuTTY, Telnet Client; Netcam Watcher Pro, Symantec Ghost Solution Suite 2.0; MS Office 2000 / 2003 /2007 / 2010; BCWipe (Permanent File Deletion); Symantec Antivirus; Virtual Machine; Oracle 11G; Final Cut Pro

*Excellent professional references will gladly be provided upon request.*