SOLEIMAN MOKHTARZADA

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PROFESSIONAL EXPERIENCE

**Fehr & Peers Walnut Creek, CA July 2013-November 2018**

*Systems Administrator*

* Administrator for Server 2008/2012/2016
* Nimble storage administration
* Help Desk for 250+ Colleges
* Educate new employees on company policies and system applications
* Implemented company intranet/portal
* Maintained Dell Lease program. New equipment and retruns of lease ends
* Trained all new hires on corporate IT protocols
* Assisted in maintence of Hyper-V envoronment.
* Assisted in implintation of SSO
* Knowledgeable in Active Directory
* Knowledgeable in Group (GPO) policies and Active Directory

**SunLink Corporation San Rafael, CA June 2012-June 2013**

*IT Specialist*

* Administrator for Server 2003/2008
* Conducted remote software deployment
* Sole provider of help desk support for 70+ end-users
* Educate new employees on company policies and system applications
* Implemented company intranet/portal
* Responsible for installing, configuring, monitoring and maintaining Sugar CRM, Pivotal Tracker and Epicor ERP System for all end-users
* Partner with AutoCAD to establish network licenses and stand-alone licenses
* Install AutoCAD and maintain all AutoCAD equipped machines
* Perform daily Axcient back-up of all servers and end-user machines
* Manage and maintain Allworx phone system
* Knowledgeable in Group (GPO) policies and Active Directory

**Innovative Technical Solutions, Inc. Walnut Creek, CA July 2009-June 2011**

*Help Desk Technician I*

* Provide desktop support for over 500 end users globally by phone or in person as needed to minimize downtime
* Identify, isolate and repair computer equipment showing wear and tear as well as during preventative maintenance routines
* Windows server 2003 and 2008 set-up and deployment.
* Remote office network set-up for turnkey opening
* Smart phone deployment and troubleshooting including PALM, Blackberry, and Android.
* Set-up and wired ceiling mounted projectors in conference rooms
* RSA security administration
* Recorded and managed company IT inventory
* Direct contact with Sprint representative for bill analysis and products
* Responsible for purchasing company IT equipment
* Allworx and Mital IP phone experience