



# Grow & Tell, LLC

Speech-Language Pathology & Occupational Therapy Services

Phone: 717-512-2841

[www.growtellslp.com](http://www.growtellslp.com)

## ATTENDANCE & CANCELLATION POLICY

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Please provide **at least a 24-hour** notice if an appointment will need to be cancelled. You can provide a cancellation notice either via email 24 hours a day or by call/text between the hours of 8:00AM and 9:00PM. Please email [jessicaover@growtellslp.com](mailto:jessicaover@growtellslp.com) or your child's providing therapist.

- Jessica Over [jessicaover@growtellslp.com](mailto:jessicaover@growtellslp.com)
- Julie Gelbaugh [juliegelbaugh@growtellslp.com](mailto:juliegelbaugh@growtellslp.com)
- Whitney Black [whitneyblack@growtellslp.com](mailto:whitneyblack@growtellslp.com)
- Kristen Arnold [kristenarnold@growtellslp.com](mailto:kristenarnold@growtellslp.com)

**All No-Show appointments and appointments cancelled within two (2) hours of the scheduled appointment will be suspected to a full therapy fee according to the current practice rate (\$86.00).**

If the parent/caregiver cancels **three (3) sessions with less than 2 hours' notice**, Grow & Tell Speech-Language Pathology, LLC reserves the right to suspend treatment and offer services to a waiting client. If a therapy appointment is cancelled by Grow & Tell SLP, LLC we will offer dates/time to reschedule.

If you arrive late to an appointment, therapy will still end at the regular allotted time and you will be responsible for the full session fee or insurance co-pay/deductible.

### **ILLNESS RELATED CANCELLATIONS**

To decrease the spreading of germs, please cancel the appointment if the client receiving services becomes ill or has a contagious condition. Please follow these general guidelines when determining to cancel an appointment:

- Your child has/had a fever of 100 degrees or above within 24 hours or is showing signs/symptoms of a fever.
- Your child has vomited or had diarrhea in the past 24 hours.
- It has been less than 24 hours since your child has been treated for strep throat, head lice, scabies, ringworm or any other contagious condition.
- If your house, child or child's caregiver has a confirmed or untreated case of bed bugs, lice or scabies.
- If your child has a confirmed or suspected case of the flu, please cancel all appointments within at least one week/seven days after the initial onset of symptoms.

### **WEATHER RELATED CANCELLATIONS**

If the weather is considered unsafe for traveling, either party may cancel the appointment. For example, if school districts and community events are cancelled/postponed due to inclement weather then it is considered unsafe driving conditions.

**Grow & Tell may follow Carlisle Area School District for inclement weather conditions and cancellations**, and will be at the discretion of the treating therapist.

My signature below implies that I have read and understand all the policies and procedures associated with Grow & Tell, Speech-Language Pathology, LLC. Furthermore, my signature implies my responsibility for all of the above information associated with my child's therapy services.

X

Signature  
Parent/Guardian

X

Date

X

Speech-Language Pathologist  
Witness