

# NJALA UNIVERSITY



## Office Of The Deputy Registrar

(Human Resources Management Office)

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8<sup>th</sup> August, 2023.

The Consular  
Embassy of India,  
32, Winkinson Road  
Freetown, Sierra Leone.

Dear Sir/Madam

### RECOMMENDATION FOR INDIA VISA FOR MRS. ELIZABETH SHERIFF

We write to inform you that Mrs Elizabeth Sheriff, is an employee of Njala University. She was employed by Njala University on 30<sup>th</sup> November, 2020 as ICT support staff, Njala University. Mrs Elizabeth Sheriff is entitled to a monthly salary, 30% of Annual Basic salary leave allowance, and other benefits at the University.

Mrs. Sheriff has been admitted into the Master of MTEC in Computer Science and Engineering at Ahmedabad University, which permission was granted by the Administration on study leave with salary.

In view of the above, we have no hesitation to recommend her for **The India Visa** for her studies.

Thanking you for the anticipated cooperation.

Yours faithfully,

  
Christiana O. Pearce  
Deputy Registrar-HRMO

Copy: Vice-Chancellor & Principal, NU  
Pro Vice Chancellor/ Deputy Vice-Chancellor, BC  
Finance Director, NU  
Director ICT  
Internal Auditor, NU  
Mrs. Elizabeth Sheriff  
Personal File

COP/abk