Word plan - Expected start and completion dates

	Expected start date	Duration (weekend excluded)	Completed date	Duration (weekend included)	Adjusted completed date
Initialising and office set up					
set up project office and team	10/01/2023	40	07/03/2023	56	29/03/2023
develop a case and charter	01/03/2023	15	22/03/2023	21	30/03/2023
undertake a feasibility study	23/03/2023	48	14/04/2023	22	24/04/2023
establish terms of reference	02/04/2023	10	14/04/2023	12	18/04/2023
Planning activities					
develop project management plan	28/03/2023	18	21/04/2023	24	01/05/2023
develop work breakdown structure	11/04/2023	19	08/05/2023	27	18/05/2023
develop various plans	29/04/2023	29	08/06/2023	40	23/06/2023
create risk plan, perform review	28/05/2023	11	12/06/2023	15	16/06/2023
develop user and maintenance manual	05/06/2023	12	21/06/2023	16	27/06/2023
Execution, monitoring, evaluation and control					
complete prototype and final designs, tests	10/06/2023	92	17/10/2023	129	07/12/2023
testing and report on performance, train users	11/09/2023	55	27/11/2023	77	27/12/2023
track and control change	20/11/2023	30	01/01/2024	42	17/01/2024
manage media and stakeholders' expectations	08/11/2023	42	05/01/2024	58	29/01/2024
Christmas break	18/12/2023	16	09/01/2024	22	17/01/2024
collect and analyse data	04/01/2024	20	01/02/2024	28	13/02/2024
procurement management	14/01/2024	18	07/02/2024	24	15/02/2024
publication of findings	01/02/2024	48	09/04/2024	68	07/05/2024
Close out					
hold post-mortem meeting	18/03/2024	8	28/03/2024	10	01/04/2024
close project contracts and disband resources	27/03/2024	18	22/04/2024	26	02/05/2024
review/verify project completion	15/04/2024	8	45407	10	29/04/2024

Gantt chart showing activities and expected start dates and duration

Gantt Chart showing Activities and expected start dated and durations

Project Activities:
- Initialising and Office set up
- Set up project office and team
- Develop a case and charter
- Undertake a feasibility study
- Establish terms of reference
- Planning activities
- Develop project management plan
- Develop work breakdown structure
- Develop various plans
- Create risk plan, perform review
- Develop user and maintenance manual
- Execution, monitoring, evaluation and control
- Complete prototype and final designs, tests
- Testing and Report on performance, train users
- Track and control change
- Manage media and stakeholders' expectations
- Christmas break
- Collect and analyse data
- procurement management
- Publication of research findings
- Close out
- Hold post-mortem meeting
- Close project contracts and disband resources
- Review/verify project completion

Timeline dates: 10/01/2023, 01/03/2023, 20/04/2023, 09/06/2023, 29/07/2023, 17/09/2023, 06/11/2023, 26/12/2023, 14/02/2024, 04/04/2024

Legend: Expected start dates ■ Duration