# Olivia Chen

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## >> Cornell University Meinig School of Biomedical Engineering

Rising Sophomore Expected Graduation 2028

>> Academics | Calculus, Chemistry, Physics, Computer Science, Biology for engineers

## >> Weston High School, Weston, MA

Class of 2023

» Academics | AP & Honors Coursework: AP Statistics, AP US History, AP BC Calculus, AP Biology,

AP European History, AP Physics Mechanics, AP Physics Electricity and Magnetism, AP Psych

# >> Employment

Hope and Comfort Hygiene Hub, Needham, MA: September 2024 to present

Community Engagement Intern: Preparation for corporate engagement and on-site volunteer events, updating contacts and inventory in CRM, maintaining relationships with corporate partners, and managing grant applications ensuring proper classification for efficient retrieval.

Longfellow Health Club, Wayland, MA: summer 2024

- ❖ Hammel Tennis Camp: Provided tennis instruction for people 18 and under
- ❖ Supervised and refereed USTA and UTR tennis tournaments for people 18 and under

Wightman Tennis Center, Weston, MA: summer 2022 to fall 2023

- Managed and recorded cafe food and supply costs
- Prepared meals for members and catered events
- Provided front desk services

# » Community Engagement

Hope and Comfort Youth Board, Needham, MA: 2020 to 2023

- Coordinated collection and distribution of hygiene products for youth
- Fundraised on behalf of organization and on-site volunteer

### » Athletics

Cornell University Club Tennis Team, Ithaca, NY: 2023 to present

- Singles and doubles player
- ❖ Public Relations Chair: responsible for scheduling and coordinating tournaments; post results on social media and team website

Junior Tennis, Weston, MA: 2013 to 2023

- Competitive nationally ranked player
- ❖ 3 time DCL All-Star doubles recognition
- ❖ Boston Globe All Scholastic, Boston Herald All Scholastic, 2023

#### » Instrumental Music

Bassoon and Piano, Weston, MA: 2010 to 2023

- ❖ Bassoon instruction with Sarah Gardner, 6 years
- Piano instruction at Rivers School, 10 years
- Eastern Districts Music Festival, chosen by audition, 1st chair bassoon, 2019 to 2022
- ❖ Tri-M High School Music Honor Society, chosen based upon skill, must perform solo piece and maintain B+ in all courses, 2022 to 2023

» Special Interests: Cross-Fit, spartan races, baking