

Further Education - Students aged 16–18

What financial support is available?

Subsidised bus pass - if your home address is over 3 miles from college

- A guaranteed bursary
- Free college meals
- Childcare Support – Care to Learn
- UCAS fees and a contribution to interview travelling expenses

A subsidised bus pass will cost:

Household income	Cost to student	Funding available	Term 1	Term 2	Term 3
Over £31K	£390	0	£145	£145	£100
£21K–£31K	£200	£190	No payment	£125	£75
£16K–£21K	£100	£290	No payment	£60	£40
Under £16K	£0	£390	No payment		

Please complete the attached form to apply

Guaranteed Bursaries – please complete the attached application form

if you are aged 16 – 18 and are:

- In care
- A care leaver
- A young person (16-18) in receipt of income support in your own right
- A disabled young person in receipt of Employment and Support Allowance, and Disability Living Allowance or Personal Independence Payment

Free college Meals – please visit www.cornwall.ac.uk

The free school meal scheme has now been extended to include free college meals for students aged 16-18 whose household income meets the eligibility criteria.

If you think you may qualify, please visit our website and complete the free meal eligibility checker.

Childcare support - Care to Learn

If you are aged under 20 at the start of your course and require childcare, the cost will be paid through this funding. Application forms are available to download from www.gov.uk/care-to-learn or visit Student Services where staff will be able to assist you.

UCAS fees and a contribution to interview travelling expenses

Depending on your circumstances there may be support available for UCAS fees and interview travelling expenses. If you require this support during your time at college please come and talk to the Student Services staff who will advise you further.

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Transport and bursary application form 2015-2016

Personal Details

Title (Mr/Miss/Ms/Mrs)	Student Surname
First Names:	Date of Birth:
Contact Address:	
	Postcode:
Tel No:	Mobile:
Email address	
Date moved to current address	
Name of Parent/Guardian if under 19	

Nationality & Residency

Have you been a permanent resident in UK or EU for the past three years? YES/NO
If No please provide evidence of your current immigration status

Course Details

Course Title and Level	
Number of days per week	
Campus	1st/2nd year (delete as applicable)

Special Educational Needs taxi required

Applications will need to be supported by medical evidence YES/NO

COST

£390 PER YEAR

Payable in termly instalments of £150, £150 and £90

PLEASE CONTACT THE RELEVANT CAMPUS TO PAY BY CARD.

If you have a household income of below £31,000 and would like to apply for a bursary subsidy please complete details of your circumstances.

For Office use

Student contribution

£

Bursary contribution

£

Bus passes are not transferable and valid for one route only

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CONDITIONS OF ISSUE AND TRAVEL

- Students are expected to abide by the College Code of Conduct for the duration of every journey which require acceptable standards of behaviour at all times. Disruptive and dangerous behaviour will result in disciplinary action.
- Please co-operate with the driver at all times.
- All buses operate a no smoking policy.
- You agree to make all future payments if using the instalment option.
- A charge of £10 will be made for the replacement of lost or defaced passes.

YOUR INFORMATION

The information you have provided on this form will be used to administer the bus services provided by Cornwall College and Cornwall Council. If the bus you use is managed by Cornwall Council, this form will be shared with Cornwall Council for the purposes of providing bus transport to enable you to attend College.

The information you have provided will also be used by Cornwall College to maintain accurate records on learners and assist in the effective management and planning of education services. Further details about how the College use your information can be found on our website www.cornwall.ac.uk under the section Your Information.

Applications will be processed from 1st June.

Please note applications and bursary evidence received after 1st August may not be processed in time for the start of term.

Cornwall College Camborne

Trevenson Road, Pool Redruth Cornwall TR15 3RD
T: 01209 616272

Cornwall College St Austell

Tregonissey Road, St Austell, Cornwall PL25 4DJ
T: 01726 226662

Cornwall College Newquay

Wildflower Lane, Trenance Gardens, Newquay Cornwall TR7 2LZ
T: 01637 857960

Cornwall College Saltash

Church Road, Saltash, Cornwall PL12 4AE
T: 01752 850253

Falmouth Marine School

Killigrew Street, Falmouth, Cornwall TR11 3QS
T: 01326 310310

Duchy College Rosewarne

Camborne, Cornwall TR14 0AB
T: 01209 722135

Duchy College Stoke Climsland

Stoke Climsland, Callington, Cornwall PL17 8PB
T: 01579 372254

Further information and The Cornwall College Group FE Bursary Policy together with additional application forms, are available on our website: www.cornwall/14-18/money

These documents are also available from Student Services on each campus. If you need any help in completing this application form please contact Student Services where staff will be happy to assist you.

If you require this form in larger print
please contact Student Services

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Please complete this form to apply for financial support

Are you studying an Apprenticeship or Work Based Learning programme or earning a Training Wage? If yes, you are unable to apply for funding support	YES
	NO

Are you:	
1. In care (evidence from Local Authority to be attached)	
2. A care leaver (evidence from the Local Authority to be attached)	
3. A young person (16-18) in receipt of income support in your own right. Income Support entitlement letter to be attached.	
4. A disabled young person in receipt of Employment and Support Allowance, and Disability Living Allowance or Personal Independence (evidence to be attached).	
IF YOU HAVE ANSWERED YES TO ANY OF THESE QUESTIONS, PLEASE GO STRAIGHT TO DECLARATION	

ALL OTHER STUDENTS TO COMPLETE THIS SECTION

Do you live with at least one of your parents/*guardians and are dependent on their income?			YES
			NO
*For bursary purposes 'Guardian' includes any adult on whose income you depend.			
About your parents/*guardians/parent's partner/step parent with whom you live			
Surname	First Name	Relationship to you	
Income of above for tax year 2014/15 :	Person 1	£	Person 2
	evidence required		evidence required

ACCEPTABLE EVIDENCE OF INCOME MUST BE ENCLOSED, PLEASE SEE BELOW

- A Tax Credit Award notice for 2015/16, showing income for tax year 2014/15.
- If you receive out of work benefits or pension, please enclose an award letter, less than 3 months old.
- 2014/15 P60 for any of the household named above.
- Statement of earnings for 2014/15 from HMRC.
- If you are self-employed, please enclose a copy of the latest audited accounts (unless you have enclosed a tax credit award notice).

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Declaration by Applicant

- The information I have given in support of this application is correct and complete.
- I understand that to qualify for this fund my gross taxable household income has to be under £31,000 per annum. I have provided evidence to support this.
- I will inform Student Services immediately in writing if there is a change in circumstances.
- I understand that if there is a change in circumstances, including my Learning Programme or if I withdraw from my course before it completes, I will be asked to return any bus pass funded by the FE Bursary Fund.
- I will inform Student Services if I join a Modern Apprenticeship, Work based Learning programme or become eligible for a training wage.
- I understand the information I provide on this form, along with the supporting evidence, will be used in confidence for the purpose of processing the application and administering the Bursary Fund. However this may entail some information being shared with the Funding Agencies and other statutory bodies responsible for providing educational funding and support.

Signature	Date

DECISIONS, PAYMENTS, REVIEWS AND APPEALS

You will normally be notified of our decision and any allocation by letter to your home address. No payments will be made until we receive confirmation that you have enrolled on your course. No payments can be made in advance of this.

Decisions regarding the payment or non-payment of monies from the Fund and the amount of any payments shall be made by the administrators in accordance with government guidelines for administration of the fund and the college policy.

If you are dissatisfied with the result of your review you may request an appeal. Your appeal must be made in writing, within 21 days of the date of the result of your review. Your reasons for wanting an appeal should be clearly stated and addressed to the Student Services Manager. Appeals will not be considered where a turndown has been made due to the fund being exhausted.