

Further Education Transport Application

APPLICATION FOR SUBSIDISED STUDENT TRAVEL FURTHER EDUCATION 2014/15

Cornwall Council and Cornwall College have a policy of subsidising travel for students aged 16-18 (21 for students with special needs) in Further Education who live over 3 miles away from College and attend the nearest establishment offering their chosen course. If you have any queries about your eligibility for assistance please call: 01726 226404

Title (Mr/Miss/Ms/Mrs):	Student Surname:	
Student First Names:	Date of Birth:	
Contact address:		
Postcode:		
Name of Parent/Guardian :		
Date moved to current address:	Telephone:	
Do you wish to volunteer as a Bus Buddy?	YES	NO
Do you require a Bus Buddy?	YES	NO
Full Course Title & Level:		
Campus:	1st / 2nd Year (delete as applicable)	

SPECIAL REQUIREMENTS

Please request an additional information form to detail all issues which you consider would affect your ability to access bus travel to College. Applications for Special Educational Needs taxi will need to be supported by medical evidence.

ROUTE INFORMATION (IF KNOWN)

Route number :	Suggested pick up point:
----------------	--------------------------

Bus passes are not transferable and are valid for one route only

PAYMENT DETAILS

The total contribution for the academic year is £300. You may wish to make this in a single payment or in instalments over 3 terms. The minimum first payment required with this application is £120. Reminders will be given when the next payments of £100 for the spring term and £80 for the summer term are due.

No pass will be issued until payment is made or funding approved

Applications received after 1/8/2014 may not be processed before the start of term.

Amount £	Cheque: <input type="checkbox"/> Payable to Cornwall College	Cash: <input type="checkbox"/>	Credit/Debit Card: <input type="checkbox"/>	
We will telephone you to take your Credit/Debit Card payment when this application is received.				
Have you applied for FE Bursary Fund to help with the cost of travel			YES	NO

(Please return completed Bursary application form together with Transport application)

Further Education Transport Application Cont.

CONDITIONS OF ISSUE AND TRAVEL

- Students are expected to abide by the College Code of Conduct for the duration of every journey which require acceptable standards of behaviour at all times. Disruptive and dangerous behaviour will result in disciplinary action.
- Please co-operate with the driver at all times.
- All buses operate a no smoking policy.
- You agree to make all future payments if using the instalment option.
- A charge of £10 will be made for the replacement of lost or defaced passes.

YOUR INFORMATION

The information you have provided on this form will be used to administer the bus services provided by Cornwall College and Cornwall Council. If the bus you use is managed by Cornwall Council, this form will be shared with Cornwall Council for the purposes of providing bus transport to enable you to attend College.

The information you have provided will also be used by Cornwall College to maintain accurate records on learners and assist in the effective management and planning of education services. Further details about how the College use your information can be found on our website www.cornwall.ac.uk under the section Your Information.

Please return this form as soon as possible with payment to: Transport Officer, Student Services, Cornwall College St Austell, Tregonissey Road, St. Austell, Cornwall PL25 4DJ

FOR OFFICE USE ONLY

Application received:	Date of transfer:
Passed to (name & campus):	
Route & stop allocated:	
Payment details autumn (Type and receipt number):	
Payment details spring (Type and receipt number):	
Payment details summer (Type and receipt number):	

If you require this form in larger print please contact Student Services

All information correct at time of going to print