

# TRYSTAN CORTEZ

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## Summary

Responsible and motivated student ready to apply education in the workplace. Offers excellent technical abilities with software and applications, ability to handle challenging work, and excellent time management skills.

## Skills

- Application Debugging
- Website Optimization
- API Design and Development
- HTML Proficiency
- CSS Expertise
- NoSQL Databases
- JavaScript Experience
- Coding

## Experience

- 03/2019 - Current  
Texas Military Department  
Austin, TX  
**Air Defense Battle Management System Operator**
  - Monitored and maintained system operations, ensuring optimal performance of computer systems worth over \$40 million dollars.
  - Configured and tested hardware, software, and network components to ensure compatibility with existing systems.
  - Resolved technical issues related to system operations by troubleshooting and providing solutions in a timely manner.
  - Created detailed reports on system operation status, including any potential issues or security risks identified during monitoring activities.
- 05/2022 - 08/2023  
Texas Military Department  
Eagle Pass, TX  
**Human Resources Specialist**
  - Updated personnel files in accordance with applicable laws and regulations.
  - Analyzed trends in compensation and other HR metrics to develop strategies for improvement.
  - Maintained accurate records of employee benefits plans participation such as insurance coverage, leave accrual.
  - Prepared reports related to personnel activities, turnover rates, absenteeism.

## Education and Training

- 01/2024  
Austin, TX  
**Coding Bootcamp** in Web Development  
University of Texas At Austin
- Austin, TX  
**Associate of Science** in Computer Science  
Austin Community College

## Accomplishments

- Army Commendation Medal (2021)

- Army Achievement Medal (2020)
- 3rd Place at State- UIL Social Studies (2018-2019)