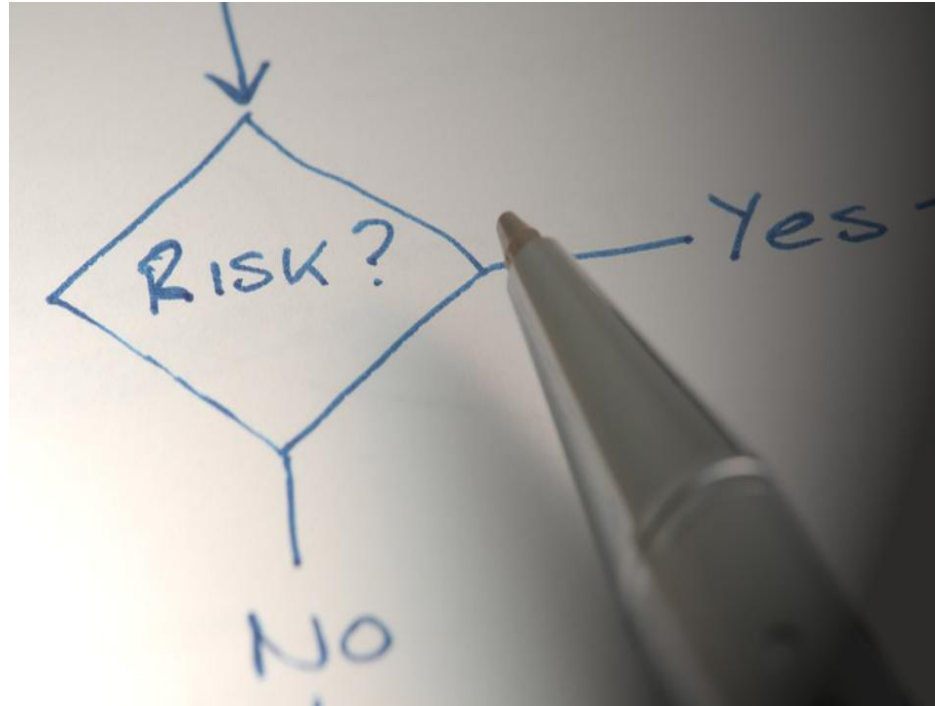


# Flow Charts



Go With The Flow



# Why are they important?

The flowchart is a means of visually presenting the steps in a process

- Define and analyze processes.
- Build a step-by-step picture of the process for analysis, discussion, or communication.
- Define, standardize or find areas for improvement in a process.



# What Are They?

- A simple mapping tool
- A diagrammatic representation that illustrates the sequence of operations to be performed to get the solution of a problem.
- Generally drawn in the early stages of formulating computer solutions.

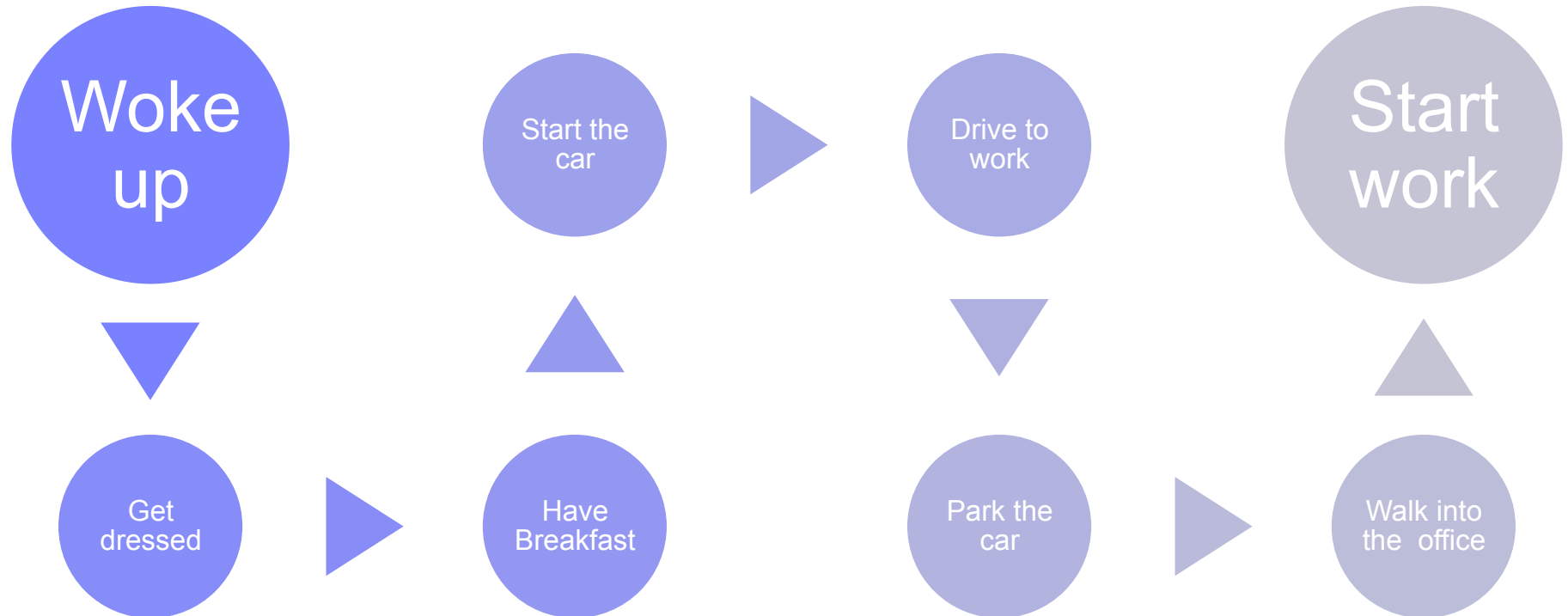


# What Are They?

- Facilitate communication between programmers and business people/end users.
- Once the flowchart is drawn, it becomes easy to write the program in any high level language.
- Must for the better documentation of a complex program.



# Simple Example





# When To Use A Flow Chart

- Analyzing a process
- Problem identification in any given process.
- Process improvement
- A communication tool



# Creating A Flow Chart

- Identify the process to be mapped in flowchart form
- Reduce the process to simple statements and decisions
- Adhere to the international symbols used in flowcharting in order to unify the flowchart to a known standard understood all over the world



# Symbols

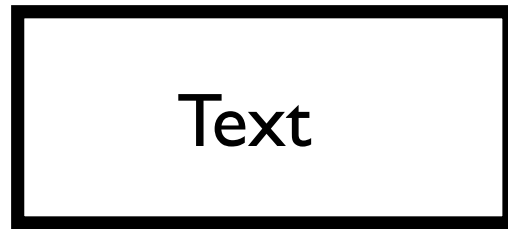


Oval/Rounded Rectangle -  
Terminator : Signals the start and end  
of any flowchart and hence process





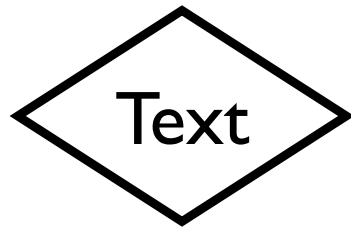
# Symbols



Rectangle - Step : Denotes a single activity in the process



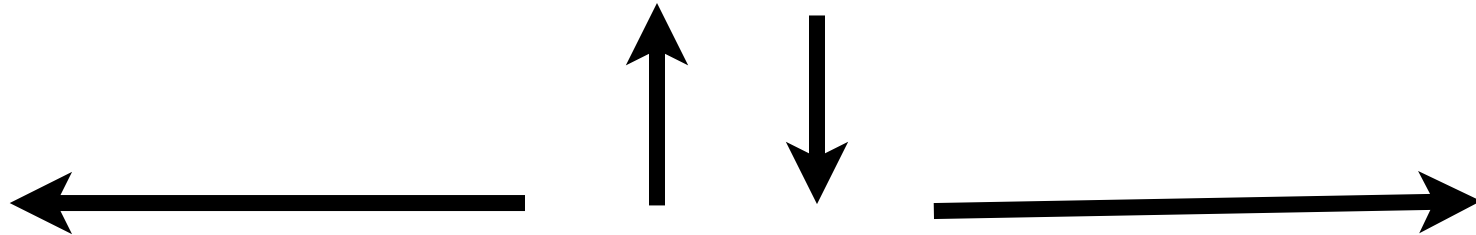
# Symbols



Diamond - Decision : Denotes any point in the process where a decision is to be made



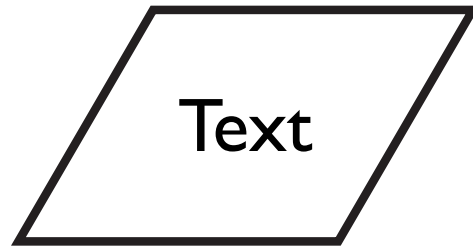
# Symbols



Lines - Flow Lines : The line with an arrow indicates the sequence of steps and the direction of the flow.



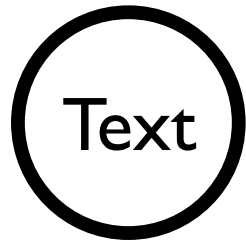
# Symbols



Parallelogram - Input/Output : This represents the information that is entered by a person or it is an output of the application.



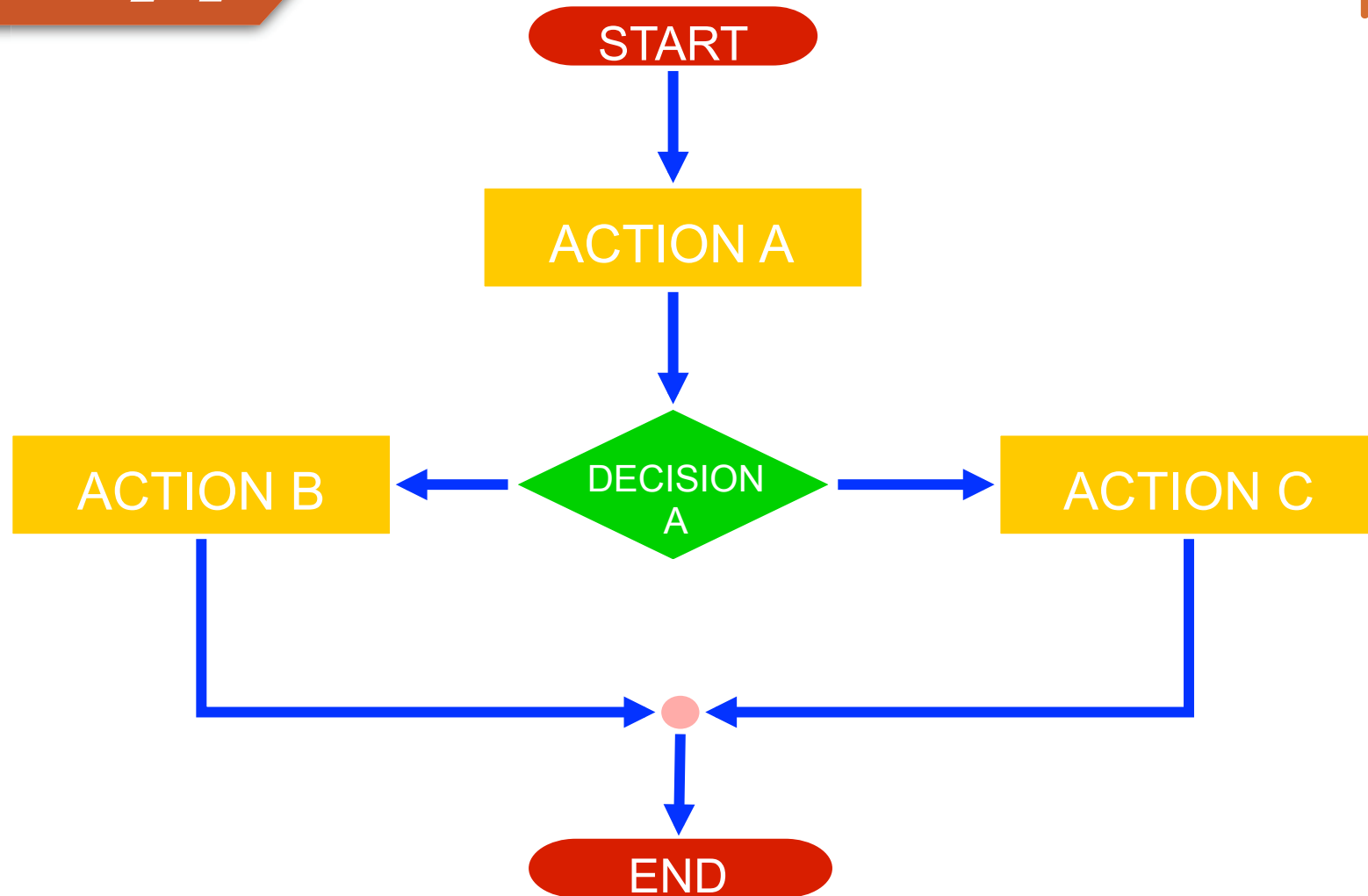
# Symbols



Circle - Multi-connector : Used to unify multiple decisions (multi-input) into single effect (single output)

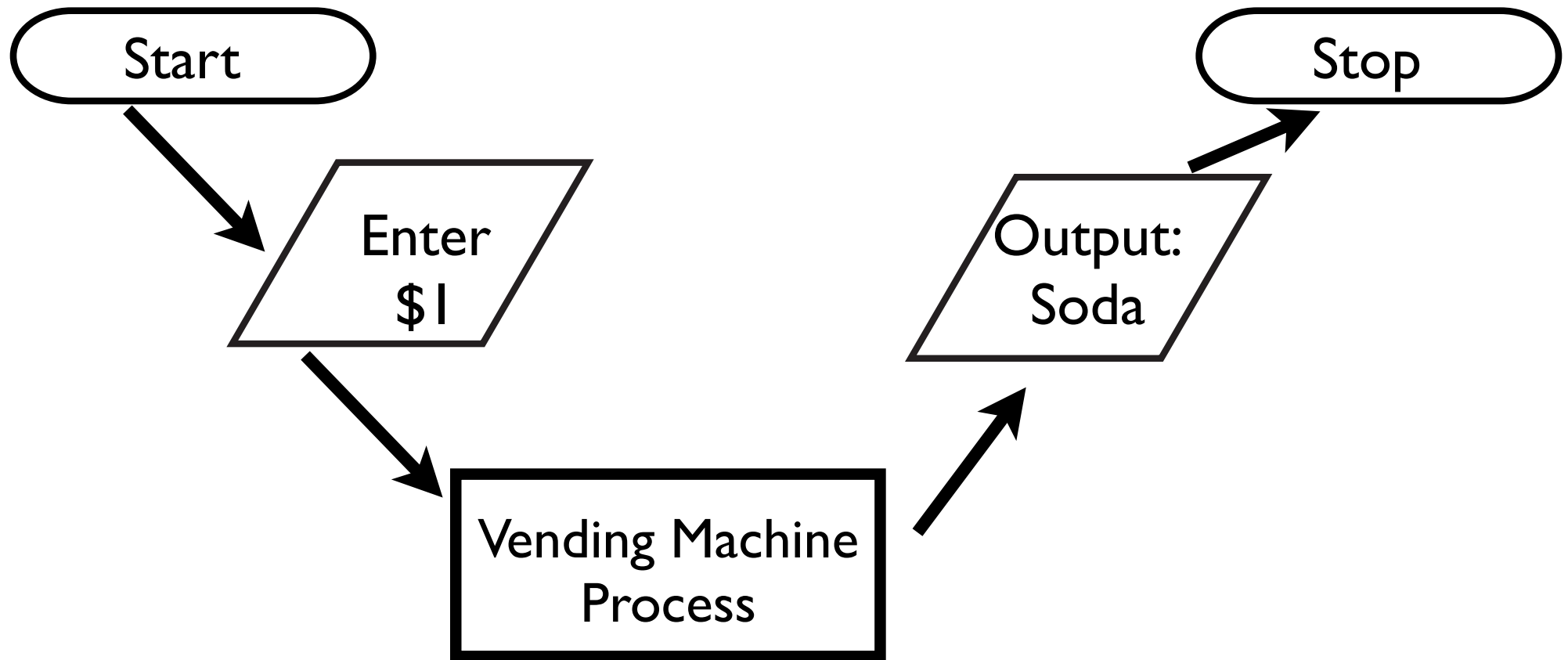


# Example





# Example Buy A Soda





# Tips

- Keep descriptions simple and to the point
- Maintain a consistent level of detail
- Identify key decisions and actions in the process
- Aim to minimize the flowchart as much as possible without compromising content





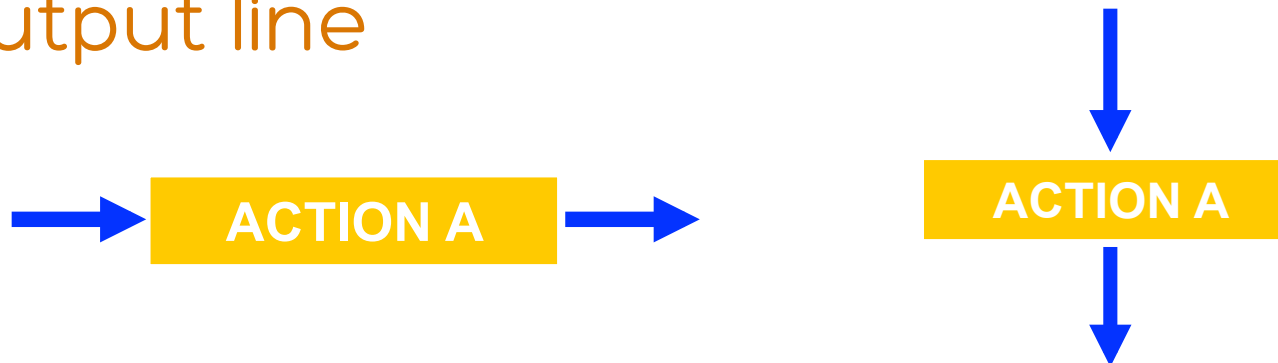
# Tips

- Always maintain the flow in the flowchart from top to bottom or from left to right
- Ensure that the flowchart has a logical start and finish
- Any one flowchart must have ONE and only ONE "End" box
- In drawing a flowchart all components must be listed in logical order

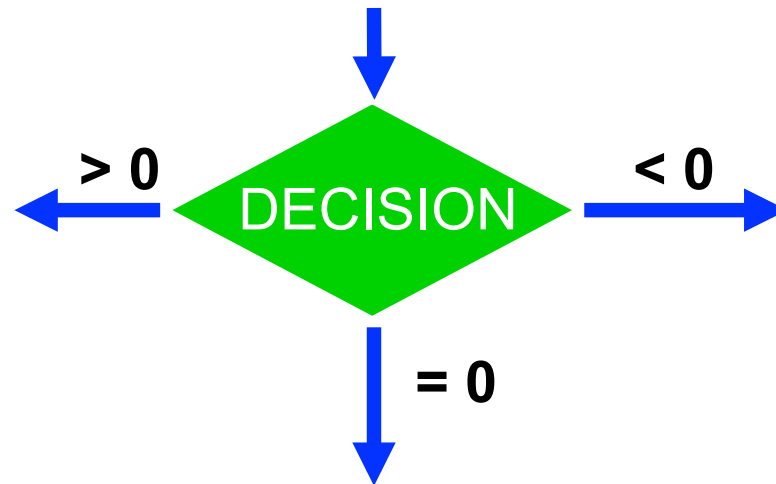


# Tips

- The flowchart should be clear, neat and easy to follow
- Any step (i.e. action), or terminator symbol should only have one input line and one output line



- Any decision should have one input and up to three outputs





# Tips

- Finally, the flowchart's validity is tested by passing test data through it to ensure that process flow depicted in the flowchart mirrors that of the actual process being mapped
- AKA Walk-through your flowchart



# Example

## Add 3 Numbers

A program is required to read three numbers, add them together and print their total.



# Example

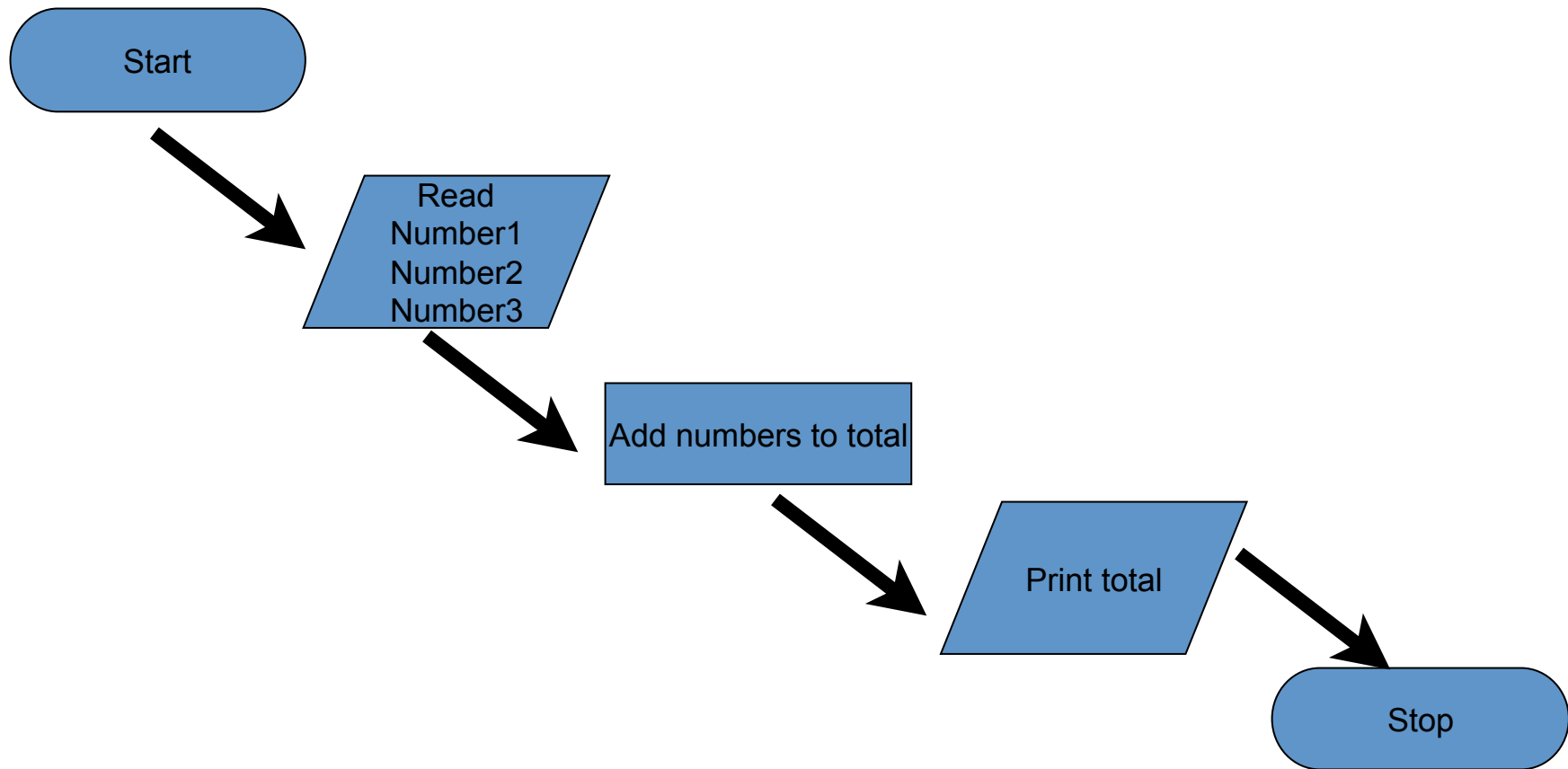
## Add 3 Numbers

INPUT	PROCESSING	OUTPUT
Number 1 Number 2 Number 3	1. Read Three Numbers 2. Add Numbers Together 3. Print Total Number	Total



# Example

## Add 3 Numbers





# Software To Create Flowcharts

Google Docs





# Software To Create Flowcharts

OmniGraffle



# Software To Create Flowcharts

Illustrator



# Complex Example

Draw a flowchart to find the largest of three numbers A,B and C.



# Complex Example

Draw a flowchart to find the largest of three numbers A,B and C.