

## LOAN ACKNOWLEDGEMENT LETTER

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

Date: \_\_\_\_\_

To,

[Lender's Name]

[Lender's Address]

[City, State, ZIP Code]

Subject: Acknowledgement of Receipt of Loan

Dear [Lender's Name],

I, [Your Full Name], residing at [Your Full Address], hereby acknowledge the receipt of a loan amount of ₹\_\_\_\_\_ (Rupees \_\_\_\_\_ only) from you on [Date of Loan].

The loan has been received via [Mode of Payment: Cash / Cheque / Online Transfer (Transaction ID: \_\_\_\_\_)].

I confirm and agree to repay the loan under the following terms and conditions:

- Repayment Amount: ₹\_\_\_\_\_
- Interest Rate (if any): \_\_\_\_\_%
- Repayment Schedule: \_\_\_\_\_
- Final Repayment Date: \_\_\_\_\_

This letter serves as formal acknowledgement and record of the loan transaction between us.

Thank you for your trust and support.

Sincerely,

[Signature]

[Your Printed Name]

Witnesses:

1. Name: \_\_\_\_\_ Signature: \_\_\_\_\_

2. Name: \_\_\_\_\_ Signature: \_\_\_\_\_