

## Time Management | 8<sup>th</sup> Team Meeting/Retrospective | 14.04.2020

### MEASURED DURATIONS

<b>Total duration (including breaks):</b>	<b>2 hours</b>	<b>26 min</b>
Breaks duration:		10 min
Review first mandatory mentoring:		5 min
Discuss sprint post-mortems:		15 min
Assess time management during sprint:		9 min
Did most important points from last sprint improve?:		10 min
Agree on most important points to improve next week:		-
Showcase current build:		40 min
Did we meet our sprint goals?:		25 min
Set requirements for next sprint:		25 min
Create board and tasks for next sprint:		-
Evaluate HacknPlan backlog:		2 min
Set a date for mid-sprint meeting:		5 min

### ESTIMATIONS

<b>Total duration (including breaks):</b>	<b>2 hours</b>	<b>40 min</b>
Breaks duration:		15 mins
Review first mandatory mentoring:		10 min
Discuss sprint post-mortems:	<b>1 hour</b>	<b>0 min</b>
Assess time management during sprint:		15 min
Did most important points from last sprint improve?:		7 min
Agree on most important points to improve next week:		5 min
Showcase current build:		10 min
Did we meet our sprint goals?:		10 min
Set requirements for next sprint:		10 min
Create board and tasks for next sprint:		10 min
Evaluate HacknPlan backlog:		5 min
Set a date for mid-sprint meeting:		3 min