

Time Management | 9th Team Meeting | 19.04.2020

ESTIMATIONS

Total duration (including breaks): 1 hour 50 mins

Breaks duration: 10 mins

Progress updates: 50 mins

Boss fight pitches and decision: 25 mins

Open tasks review: 10 mins

Sprint end tasks and schedule: 10 mins

Next meeting planning: 5 mins

MEASURED DURATIONS

Total duration (including breaks): x hours xx mins

Breaks duration: xx mins

Progress updates: xx mins

Boss fight pitches and decision: xx mins

Open tasks review: xx mins

Sprint end tasks and schedule: xx mins

Next meeting planning: xx mins

Notes

Meeting started at:

Intro ended at:

Progress updates ended at:

Break started at:

Break ended at:

Outro ended at:

Meeting ended at: