



SPCBA

SAN PEDRO COLLEGE OF BUSINESS ADMINISTRATION

November 19, 2024

Hon. Carlon Ambayec
City Councilor
San Pedro City, Laguna

Dear Councilor,

Greetings!

I am Erich Mae T. Diaz, class representative for the **Principles of Leadership** subject (GEI003) at San Pedro College of Business Administration (SPCBA). I am writing to seek your valued support for the exciting event we are organizing for the students of Cuyab Integrated National High School (CINHS).

The event consists of a seminar and a range of interactive activities and inspiring talk from our guest speaker. We intend to encourage and empower students to realize their leadership potential. To make this initiative impactful, we are seeking financial support from the Municipality of San Pedro, which would greatly enhance the quality of the event. We plan to offer food, souvenirs, awards, and certificates to participants and contributors to enrich their experience.

If granted your kind assistance, the funds would support the preparations for the activity scheduled for **Saturday, December 14, 2024, from 9:00 AM to 12:00 PM** at the **covered court of Cuyab Integrated National High School**. We deeply appreciate your time and consideration and hope to partner with the Municipality of San Pedro in making this event a memorable and inspiring experience for our future leaders.

For any further inquiries, please do not hesitate to reach us at 0998-997-1078 or 0916-435-9380.

Truly Yours,
Erich Mae T. Diaz
Industrial Engineering Representative

Noted by:

Dr. Elemely Paulin
Subject Professor