

6 February 2015

Partner Beta Demo Guide

Table of Contents

Overview	3
Purpose	3
Definition of Terms	3
Covisint Identity Service (CIS)	3
AppCloud Developer	3
Company	3
Solution	3
Solution Instance	4
Top-Level Package	4
Sub-Package	4
Service	4
Getting Started	4
Solution Creation Workflow	5
1. Add a New Security Administrator	6
1.1 Invite a New User	6
1.2 User Accepts the Invitation	7
1.3 Add Security Administrator Role	8
1.4 Grant Portal Package	9
2. Add a New Developer	10
3. Create a New Solution Instance	11
4. Add a New Security Administrator	15
5. Grant Portal Package	15
6. Assign Portal Administrator Role	15
7. Site Content Management	17
7.1 Create a site	17
7.2 Create Site Pages	18
7.3 Change Permissions	21
7.4 Add Content to a Page	22
8. Upload Site Content	24
8.1 Upload Web Content	24
8.2 Upload Documents and Media	26
8.3 Upload Entire Site	29
9. Upload a Portlet	31

CONFIDENTIAL

10. Secure the Portlet	33
10.1 Create a sub-package	33
10.2 Confirm the User Group in Portal	36
10.3 Create a Role in Portal	37
10.4 Assign the User Group to the Invoice Manage Role	38
10.5 Assign Permissions to Invoice Manager Role	39
11. Access Control for Invoice Portlet	41
11.1 Invite a new user	41
11.2 User Accepts the Invitation	42
11.3 Grant Portal Package	43
11.4 Access the Invoice Portlet	45

Overview

The Covisint B2B cloud platform is designed to allow companies to develop and run custom applications based on Covisint APIs. As part of the platform solution, the customer will be provided with a portal application called AppCloud Developer that will provide administrative control over the platform. It has self-service administrative functions for all of the concepts mentioned in this document.

Purpose

The purpose of this document is to provide general information and step-by-step instructions to Partners on the following items:

- How to create and manage a solution using the AppCloud Developer?
- How to create and manage the site?
- How to upload and secure the Invoice Portlet?

Definition of Terms

Covisint Identity Service (CIS)

Integrates complex systems reaching cloud applications, manage multiple IDs, passwords and integrates across a wide network of constituents, perform administration, and reporting.

AppCloud Developer

AppCloud Developer is a portal application that provides administrative control over the platform. The application is used by both Covisint and external companies that are developing on the platform. It has self-service administrative functions for all of the concepts mentioned in this section. The application requires its own dedicated identity realm, which contains the companies and users that are administering the platform.

Company

A company is either a partner or a customer that is using AppCloud Developer to administer their solutions on the platform. A company is represented by a top-level organization in the AppCloud Developer identity realm. Companies must be invited to join the platform, and during registration, their top-level organizations and initial user account are created. There is also a special company, called the owner company, which contains users who administer the overall platform. This company is created automatically during the creation of the identity realm.

Solution

Solutions are a way of logically grouping related development and administrative efforts together under a single concept. A solution is always associated with a contract, which defines the scope of platform services that will be made available to it. Once a solution is available to a company, they can begin creating solution instances, which will contain the applications and other platform resources dedicated to it. A single solution can have any number of solution instances, and is only limited by what is defined

in the contract. A solution also has a repository of deployables, and a set of releases, which are associated to it.

Solution Instance

Solution instances, or just instances as they are more commonly referred to, provide a grouping of platform resources that are intended to run together. Many people think of instances as application environments, as they contain everything needed for an instance of the solution to run, and are generally dedicated to a specific purpose such as development, QA, staging or production. Each instance has a portal and identity realm dedicated to it, and an instance type which identifies if that instance will act in a development, pre-production, or production capacity. Instances contain runtime nodes, and are the target of deployments for releases.

Top-Level Package

It is defined as a group of services and packages that can be requested and granted to an Organization or User. A package acts as a gateway which provides secure access to the applications/services associated with the package.

Sub-Package

It is defined as a group of services that is always associated with a parent package.

Service

It is defined as an application which is always linked with a package. By default, a service is automatically created when a top-level package or a sub-package is created. Services appear in the portal or CIS landing page with its own URL and link name.

Getting Started

For Beta release, Covisint will provide the login credentials for your organization, which could then be used to invite other users to create a solution or a solution instance.

SEED ACCOUNT:	
PASSWORD:	
The seed account has the security administrator role, which means that this acc	count has the ability to

invite users, modify roles, or add service packages.

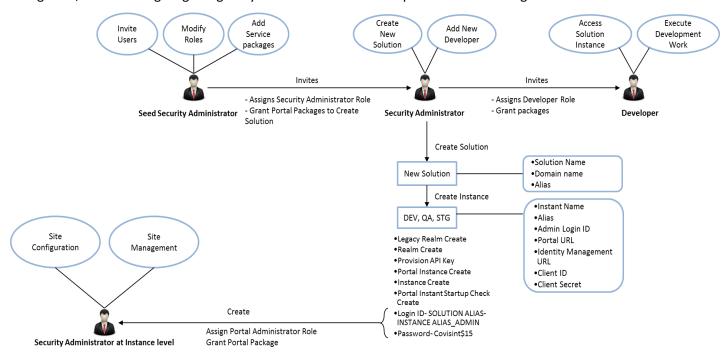
By going through the exercise mentioned in this document, partners should be able to build their own applications using the Covisint Platform. Please follow the steps below.

Go to the learn section to read more about our Portal:

https://portal.beta.developer.covisintlabs.com/web/guest/learn

Solution Creation Workflow

At a glance, the following diagram gives you an overview of 11 steps described in this guide.



1. Add a New Security Administrator

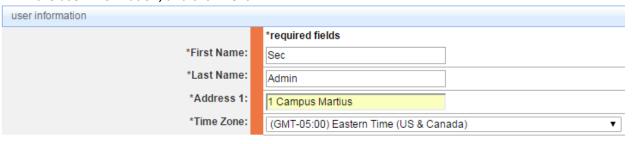
Description: The first step is to create another security administrator within the organization provided by Covisint using the SEED ACCOUNT. The new security administrator will be responsible for creating a new solution.

1.1 Invite a New User

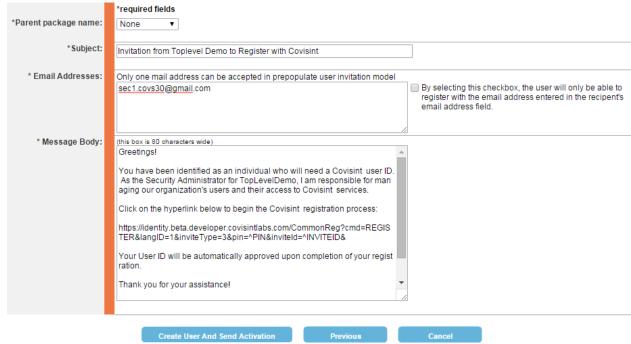
Description: Using the SEED ACCOUNT, invite a new user.

Steps:

- 1. Log in to Covisint Identity Service (CIS) as a security administrator.
- 2. Click the Administration menu.
- 3. Click Invite and Invite Users.
- 4. Fill in the user information, and click Next.



5. Key in the user email address and click **Create User** and **Send Activation**.

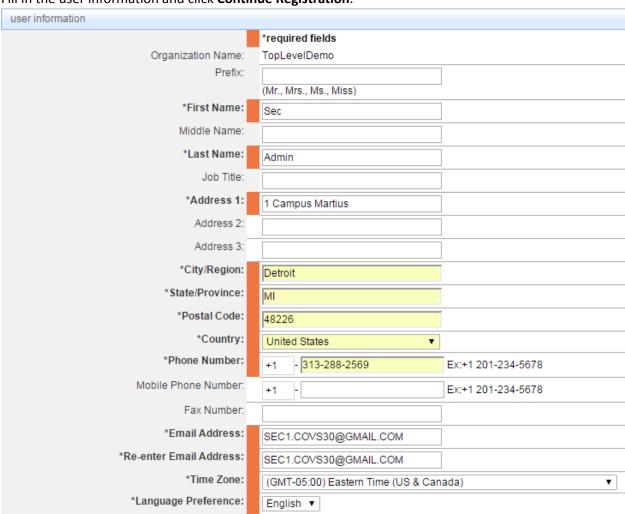


1.2 User Accepts the Invitation

Description: Once the invitation is received, the new user should click on the invitation link to complete the user registration process. The registration will be approved by the SEED ADMINISTRATOR, upon which the new user account will be activated in CIS.

Steps:

- 1. The user clicks on the invitation email.
- 2. Fill in the user information and click Continue Registration.



User sign-on information * required fields * User ID: secadmin Note: Userid must be at least 4 characters, and no more tha to the same convention and select the same id for simplicity. *Password: *Re-enter Password: Unmask Security Answers *Challenge Question 1: What's your favorite pet's name? *Challenge Answer 1: Note: To reset a forgotten password, your answer must mate swer will be accessible to your Security Administrator *Challenge Question 2: What's the model of your first car? *Challenge Answer 2: Note: To reset a forgotten password, your answer must mate

swer will be accessible to your Security Administrator

3. Fill in the user sign on information and click **Continue Registration**.

- Review the details and click Submit.
- 5. Log in to CIS as a security administrator.
- 6. Click the **Administration** menu, and then select **Pending requests** and **User Requests**.



7. Review the request and click **Submit Decision**.

1.3 Add Security Administrator Role

Description: This section illustrates how to add the security administrator role to the new user created in section 1.2.

Steps:

- 1. Log in to CIS as a Security Administrator.
- 2. Click the **Search** menu and then **Search for Users in my Organization**.



3. Select the desired user and click modify roles.

view profile

- ▶ edit user profile
 ▶ reset user password

 ▶ add service package
 ▶ modify roles

 ▶ view request history
 ▶ move user
- 4. Select the **Security Administrator** role and click **Submit**.

view profile

- → edit user profile
 → add service package
 → view request history
 → reset user password
 → modify roles
 → move user
- 5. User's role has been updated successfully.



1.4 Grant Portal Package

Description: Grant the portal package to the newly added security administrator so that the administrator can create a new solution instance.

NOTE: The Portal itself is secured by the top-level package called "DEVELOPE-BETA", which is autogranted to the user at the time of the registration. The solution center on the Portal is secured by the package called "Develope-Beta portal", which should be granted to the desired user by the security administrator.

Steps:

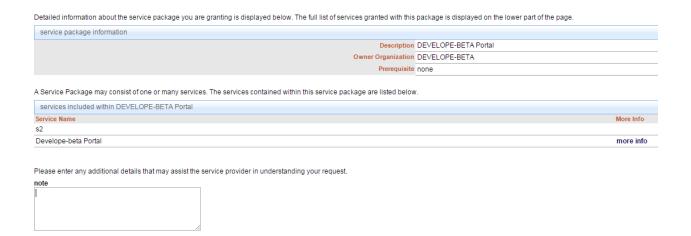
- 1. Log in to CIS as a security administrator.
- 2. Click the **Search** menu and then **Search for Users in my Organization**.



3. Click add service package.



- 4. Select "Develope-Beta portal" package and click Add Checked...
- 5. Review the service package you're granting, click Continue and then Submit.



2. Add a New Developer

Description: This section depicts how to add another user in CIS by referring to the steps mentioned in section 1. This user would play the developer role who will be able to access the solution instance created by the security administrator, and execute the development work. In other words, the developer is a regular user in CIS with the portal package grant.

Steps:

- 1. Invite a new user Refer to 1.1
- 2. User accepts the invitation Refer to 1.2
- 3. Grant the portal package to this user Refer to 1.4

3. Create a New Solution Instance

Description: This section illustrates how to create a new solution instance through Covisint Developer Platform using the security administrator account created in section 1. This security administrator is only responsible for creating a new solution instance.

When you build and deploy applications on the platform, you are creating solutions in an environment that includes a rich set of content management and security capabilities that make it easy to create a compelling end-user experience.

NOTE: Do NOT use SEED ACCOUNT to create a solution or a solution instance.

Steps:

- 1. Log in to https://portal.beta.developer.covisintlabs.com.
- 2. Click

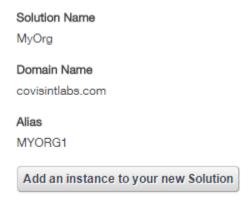
 A Complete Platform with the tools to build any type of solution.

 The Covisint B2B Cloud platform is now available for all developers to build upon and start creating world class enterprise solutions.

 Start Building
- 3. Click Add new solution
- 4. Provide a friendly group name in the field "Group Name".
- 5. Provide a solution alias name in the field "Alias".
- 6. Provide a description in the field "Description".

Click Create Solution	
Group Name	
Friendly Name	
Alias	
Description	
2000 Palott	
Create Solution	Back to Solution

8. Review the details and click Add an instance to your new Solution



9. Enter the Instance Name, select the environment type from the drop-down menu next to Type,



- 10. The instance creation does the following background work to set up the instance:
 - a. Create Realm
 - b. Create Portal

Instance Request ID bb63f214-a183-4106-93e2-555785a44cb6 Instance Name STG Alias STG

314			
LEGACY REALM CREATE	\checkmark	5 minutes ago	<u></u>
REALM CREATE	\checkmark	5 minutes ago	
PROVISION API KEY	\checkmark	4 minutes ago	
PORTAL INSTANCE CREATE	\checkmark	4 minutes ago	
INSTANCE CREATE	\checkmark	4 minutes ago	
PORTAL INSTANCE STARTUP CHECK CREATE	$\overline{\mathbf{Y}}$	4 minutes	~

11. Your solution has been created successfully. Note down the solution details for your reference. The admin login Id is always "SOLUTION ALIAS-INSTANCE ALIAS_ADMIN", and the default password is "Covisint\$2015". This is the SEED ACCOUNT for this solution instance.

INSTANCE DETAILS

Instance 022152ea-8187-49e6-8c6d-f0950fe696ee

022152ea-8187-49e6-8c6d-f0950fe696ee

Instance Name

STG

Alias

STG

Admin Login ID

MYORG1-STG_ADMIN

Portal URL

https://myorg1-stg.portal.covisintlabs.com

Identity Management URL

https://myorg1-stg.identity.covisintlabs.com

Client ID

69468dc2-da3e-450f-9a2e-9a150a86f0b8

Client Secret

9cff9b9d-24ab-45b4-af90-7019136ecf90

4. Add a New Security Administrator

Description: Once the solution instance is created, use the admin login Id (created in section 3, step# 11) to add a new security administrator in this instance who will be responsible for the development work on this particular instance. Please refer to the steps mentioned in section 1 to create this user.

NOTE: Do NOT use the admin account that was created in section 3 to perform the following steps.

Steps:

- 1. Invite a new user Refer to 1.1
- 2. User accepts the invitation Refer to 1.2
- 3. Add the security administrator role Refer to 1.3
- 4. Grant the portal package to this user Refer to 1.4

5. Grant Portal Package

NOTE: By default, the top-level package name for a new solution instance that secures your Portal is "SOLUTION ALIAS-INSTANCE ALIAS", and the package that secures your Solution Center is "SOLUTION ALIAS-INSTANCE ALIAS Portal".

In order to access the solution center, grant the "SOLUTION ALIAS-INSTANCE ALIAS Portal" package to the newly created security administrator in section 4. Please refer to section 1.4 to perform the steps of granting the portal package.

6. Assign Portal Administrator Role

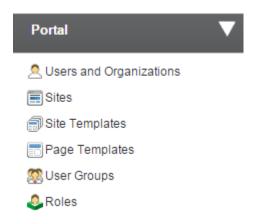
Description: Assign the portal administrator role to the newly created security administrator who will be responsible for site configuration and management in the new solution instance. Use the admin account that was created in section 3 to perform the steps mentioned in this section.

Steps:

- 1. Log in to the Portal instance using the instance admin account.
- 2. Click the **Go to** menu and select **Control Panel**.



3. On the left side, under Portal section, click **Roles**.



4. Click **Actions** corresponding to Administrator, and select **Assign Members**.



5. Search for the desired user, click the **Available** tab, check the box beside the desired name, and click **Update Associations**.



6. You have successfully added the portal administrator role to the user.

•	Name	Screen Name
•	Portal Admin	portaladmin
•	Sample Admin1	duu72w88
•	Superuser (SAMPDEMO1-DEV) Covisint	[sampdemo1-dev]sampdemo1-dev_admin

7. Site Content Management

Description: This section illustrates how to quickly create and manage rich web content using the Portal Administrator role.

An unlimited number of web pages can be created in the portal.

Page Types:

- Public Pages Public pages can be exposed to unauthenticated users (Guest) or authenticated users; Public pages can be secured by role/service package if required.
- Private Pages Private pages can only be seen by users with at least one Site role.
- User Pages Users can enable private pages and public pages as part of their profile that can include all of the Social Network portlets

7.1 Create a site

Steps:

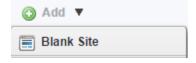
1. Click the **Go to** menu and select **Control Panel**.



2. On the left side, under Portal section, click Sites.



3. Click the Add menu and select Blank Site.



4. Enter the site name, description, select **Open**, and check **Active**. Then, click **Save** to save the site.

Name (Required) Description Membership Type Open ▼

5. You have successfully created a new site.

7.2 Create Site Pages

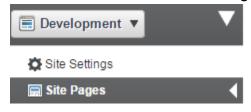
Active

Each Site has its own set of pages, public and private. Pages can be individually styled with one of the available page layouts, a unique theme, CSS, and JavaScript.

For purposes of this Beta release, public pages are used for all of the content. Pages may all share a common look and feel or can be independently styled. When using the dynamic theme, only one dynamic theme can be paired with a user, and only set of dynamic theme settings can be used in a particular site. Manual CSS and JavaScript can be applied to a site.

Steps:

1. Select the desired site and click **Site Pages**.



2. Click Add Child Page.

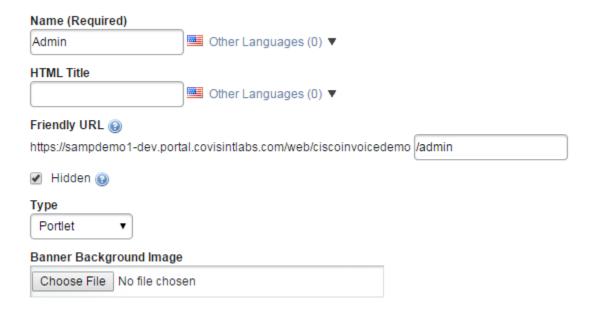


3. Enter the Name, select Portlet from the drop down menu, and click Add Page.



- 4. You have successfully created a child page.
- 5. Create child pages for Welcome, Invoice, Contact, Admin.

6. For the **Admin** child page, check the **Hidden** checkbox. This page will usually contain portlets for administration content.



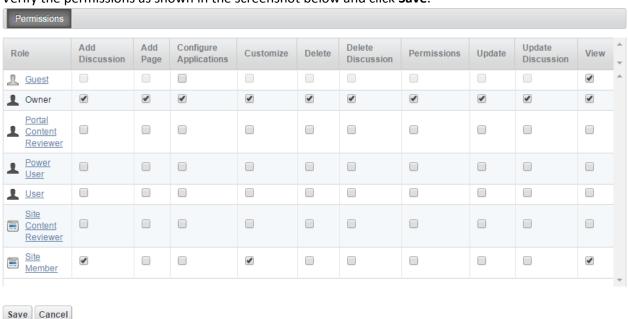
7.3 Change Permissions

Description: Set the appropriate permissions based on the available roles. You can improve the access to and sharing of information stored within your organization with the help of permissions.

Steps: Click the Permissions tab.



1. Verify the permissions as shown in the screenshot below and click Save.



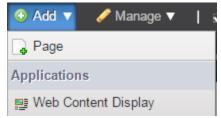
7.4 Add Content to a Page

Steps:

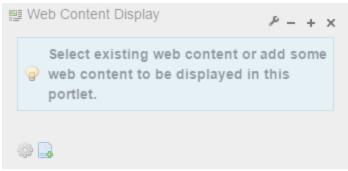
1. Go to the site URL. To get the site URL, go to **Site Settings**, and note down the site name from the **Name** field.



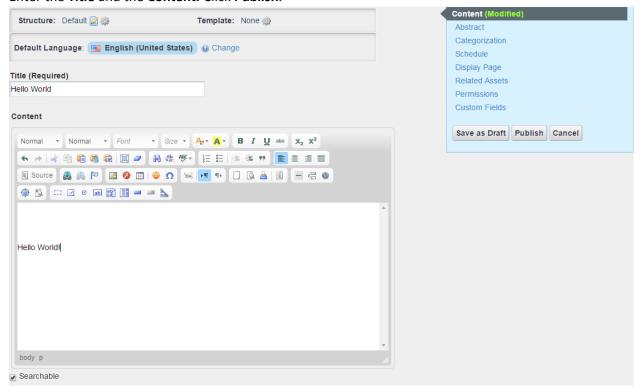
- 2. Go to https://sampdemo1-dev.portal.covisintlabs.com/web/<siteName>.
- 3. Click the **Add** menu and select **Web Content Display**.



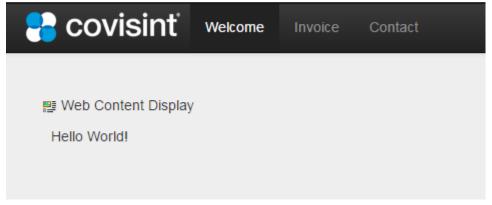
4. Click • to add the content.



5. Enter the Title and the Content. Click Publish.



6. You have successfully added the content to the **Welcome** page.



8. Upload Site Content

Description: You can upload three types of contents via a LAR file 1) Web Content 2) Documents and Media, and 3) Entire Site. Be careful not to confuse portlet-specific .lar files with site-specific .lar files. This section depicts how to upload these contents.

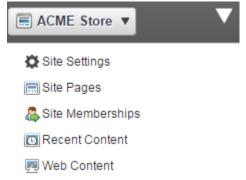
NOTE: To use our sample pre-configured theme, click here https://github.com/Covisint/developer-demo

8.1 Upload Web Content

Description: You can upload the web content via a LAR file.

Steps:

- 1. Log in to your site as a Portal Administrator.
- 2. Under your site section, click **Web Content**.



3. On the right corner, click * and select Export/Import.

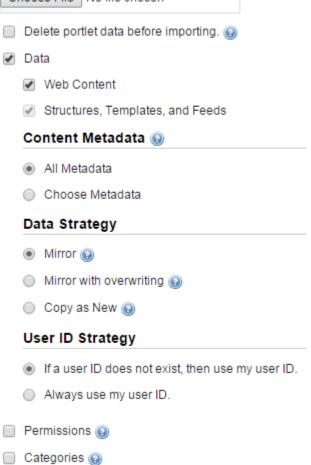


4. Click the Import tab, select Choose File to select the desired LAR file. Then, click Import.

Export Import

Import a LAR file to overwrite the selected data.

Choose File No file chosen



5. You have successfully imported the Web Content.

Import

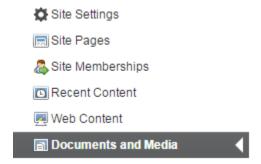
Cancel

8.2 Upload Documents and Media

Description: You can upload documents and media via a LAR file.

Steps:

- 1. Log in to your site as a Portal Administrator.
- 2. Under your site section, click **Documents and Media**.



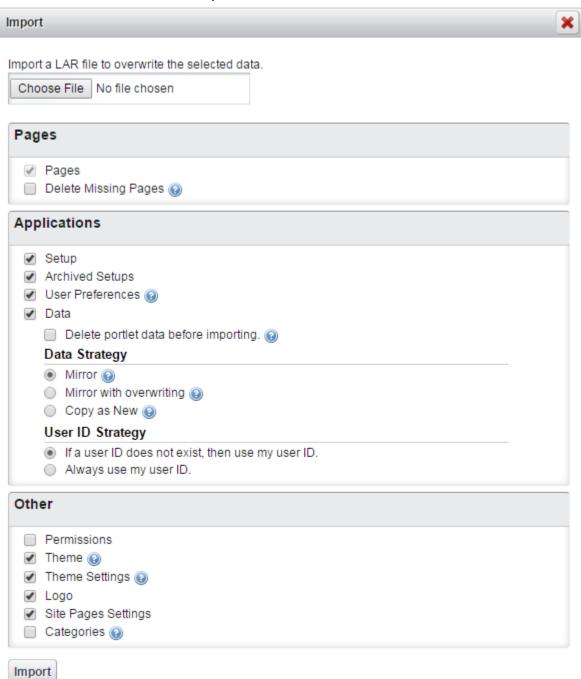
3. On the right corner, click * and select Export/Import.



4. Click Public Pages and then click Import.



5. Choose the LAR file and then click **Import**.



6. Click the Import tab, select

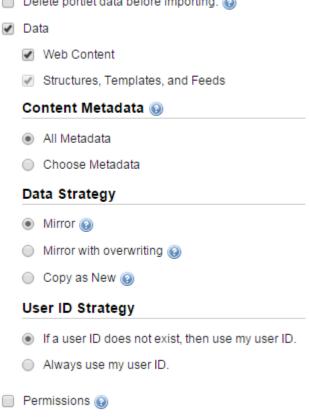
to select the desired LAR file. Then, click Import.

Export

Import a LAR file to overwrite the selected data.

Choose File No file chosen

Delete portlet data before importing.



7. You have successfully imported documents and media.

Categories (a)

Cancel

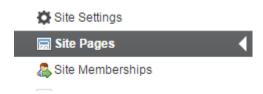
Import

8.3 Upload Entire Site

Description: You can upload the entire site via a LAR file.

Steps:

- 1. Log in to your site as a Portal Administrator.
- 2. Under your site section, click **Web Content**.



3. On the right corner, click * and select Export/Import.

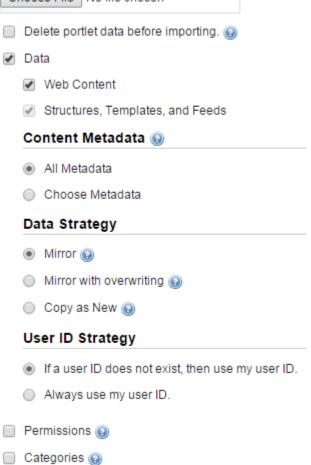


4. Click the Import tab, select Choose File to select the desired LAR file. Then, click Import.

Export Import

Import a LAR file to overwrite the selected data.

Choose File No file chosen



5. You have successfully imported the Web Content.

Import

Cancel

9. Upload a Portlet

Description: This section illustrates how you can import a portlet using the portlet-specific LAR file.

NOTE: To use the sample portlet, click here https://github.com/Covisint/developer-demo

Steps:

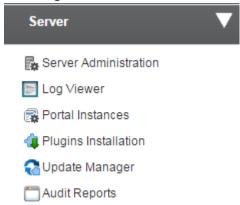
1. Log into Covisint Portal App Cloud.



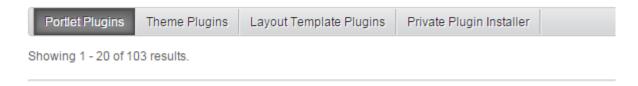
2. Click Go to and Control Panel.



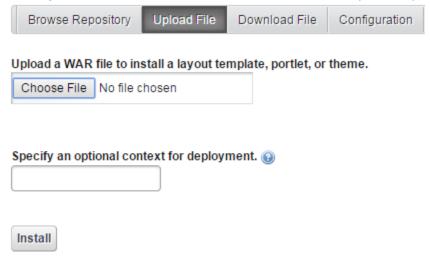
3. Click Plugins Installation.



4. Click Private Plugin Installer.



5. Click **Upload File**, and then choose a WAR file to install a layout template, and click **Install**.



Test Link 🔽 Add Sub App 😘

10. Secure the Portlet

Description: Securing the invoice portlet is a five-step process. The following section describes how to provision your portlet based on service packages.

10.1 Create a sub-package

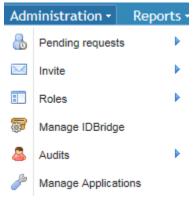
Description: Create a sub-package in CIS to secure your portlet.

NOTES:

- 1. Set the Federation Connection to None.
- 2. Don't key in any URL.

Steps:

- 1. Log in to CIS as a Security Administrator.
- 2. Click the **Administration** menu and select **Manage Applications**.

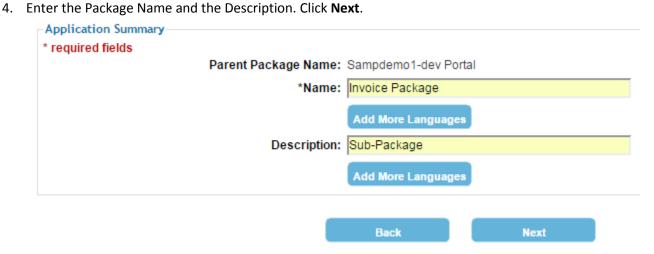


3. Click Add Sub App.

Sampdemo1-dev Portal

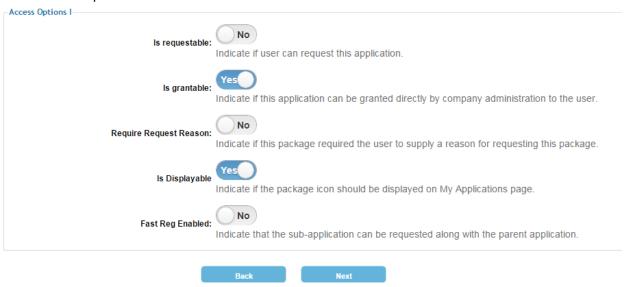
Sampde





5. Enter the details as shown in the screenshot below and click **Next**. Application Summary * required fields *Service Name Invoice Portlet Service **Add More Languages** Description: Default Service Add More Languages Application Category | Administration ▼ Choose File No file chosen Application Icon: cloud Notes: file size cannot exceed 10M Federation Connection: None • *Remote Application ID: 11111 Next Back 6. Skip the Mobile Summary screen. Click Next. Mobile Summary Mobile SSO URL: Mobile App ID: Back Next 7. Skip the **Service Summary** screen. Click **Next**. Service Summary Add New Service: Add

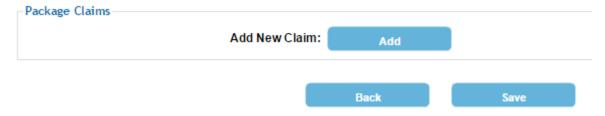
8. Set the access options I as shown in the screenshot below.



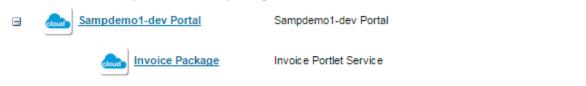
9. Set the N-Phase approval as shown in the screenshot below. Click Next.



10. Skip the **Package Claims** and click **Save**.



11. You have successfully created a sub-package.

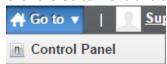


10.2 Confirm the User Group in Portal

Description: All the services in CIS show as user groups in Portal.

Steps:

- 1. Log in to your portal as Portal Administrator.
- 2. Click the **Go to** menu and select **Control Panel**.



3. Select your site from the drop-down menu.

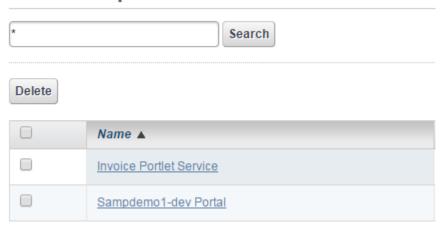


4. Under Portal section, click **User Groups**.



5. Enter * in the search box and click **Search**. You should see your Invoice Portlet Service now.

User Groups

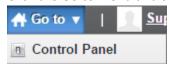


10.3 Create a Role in Portal

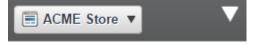
Description: Create a role for this portlet and assign desired members to this role.

Steps:

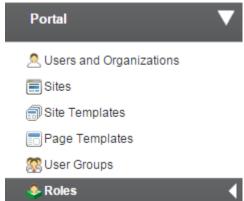
- 1. Log in to your portal as Portal Administrator.
- 2. Click the **Go to** menu and select **Control Panel**.



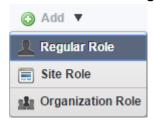
3. Select your site from the drop-down menu.



4. Under Portal section, click Roles.



5. Click **Add** and select **Regular Role**.



6. Enter a name, title, and a description. Click Save.



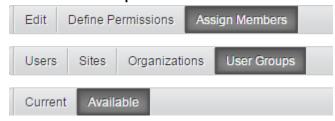
10.4 Assign the User Group to the Invoice Manage Role

Steps:

1. Go to the Roles section, click Actions next to Invoice Manager, and select Assign Members.



2. Click the **User Groups** tab and then the **Available** tab.



3. Check the box next to Invoice Portlet Service and click Update Associations.

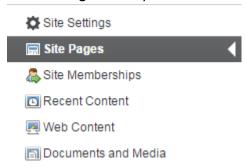


10.5 Assign Permissions to Invoice Manager Role

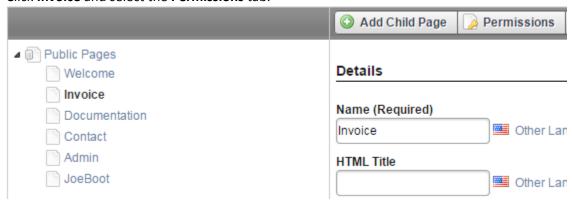
Description: Assign **view** permission to the Invoice Manager role so that any user who has this role would only be able to view the Invoice Portlet.

Steps:

1. Click Site Pages under your site.



2. Click Invoice and select the Permissions tab.



3. Check the box for the **View** permission corresponding to the **Invoice Manager** role and click **Save**.

Invoice

Permissions										
Role	Add Discussion	Add Page	Configure Applications	Customize	Delete	Delete Discussion	Permissions	Update	Update Discussion	View
Guest										✓
▲ Invoice Manager										•
Owner	•	•	•	✓	•	✓	✓	•	✓	✓
Portal Content Reviewer										
Power User										
<u> User</u>										
Site Content Reviewer										

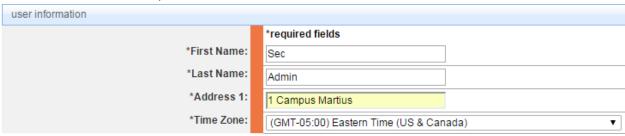
11. Access Control for Invoice Portlet

Description: The goal here is to create a new user in your solution instance, and give access to this user so that they can view the Invoice Portlet. This is a four-step process.

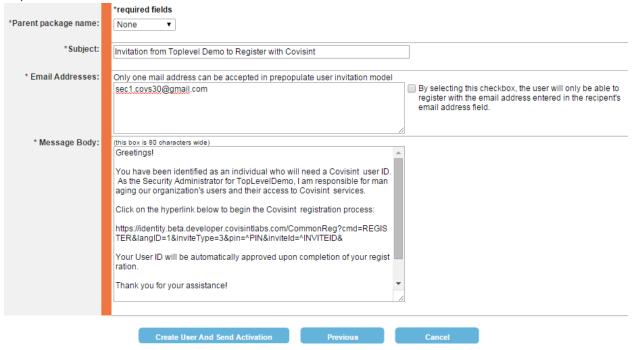
11.1 Invite a new user

Steps:

- 6. Log in to CIS as a security administrator.
- 7. Click the **Administration** menu.
- 8. Click Invite and Invite Users.
- 9. Fill in the user information, and click **Next**.



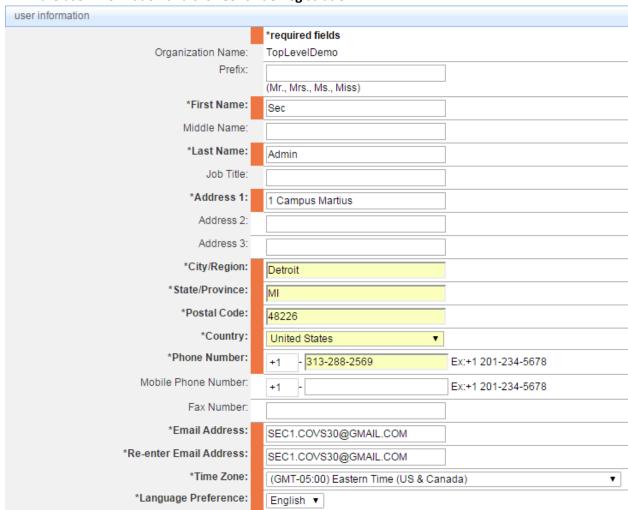
10. Key in the user email address and click Create User and Send Activation.



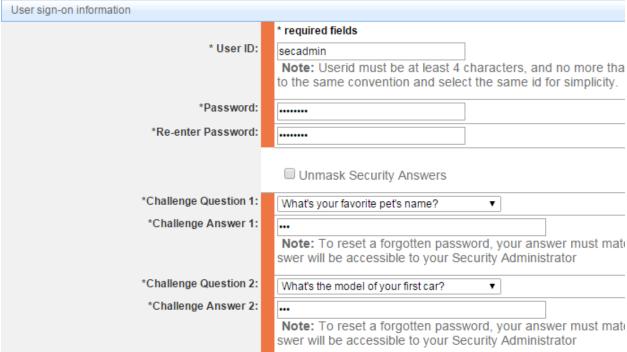
11.2 User Accepts the Invitation

Steps:

- 8. The user should click on the invitation email.
- 9. Fill in the user information and click **Continue Registration**.



10. Fill in the user sign on information and click **Continue Registration**.



- 11. Review the details and click **Submit**.
- 12. Log in to CIS as a security administrator.
- 13. Click the **Administration** menu, and then select **Pending requests** and **User Requests**.



14. Review the request and click **Submit Decision**.

11.3 Grant Portal Package

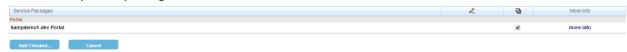
Description: Grant the top-level portal package to the new user.

Steps:

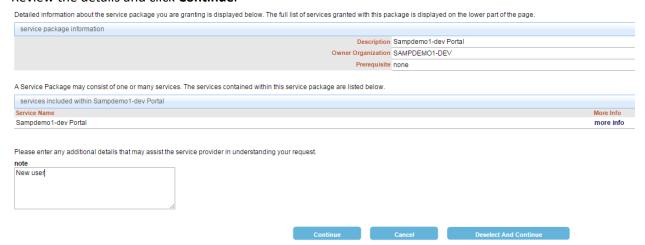
- 1. Log in to CIS as a security administrator.
- 2. Click the Search menu and select Search for Users in my Organization.



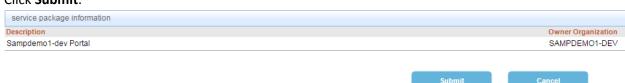
- 3. Select the desired and click add service package.
 - edit user profile
 - add service package
 - view grant history
- 4. Select the top-level package and click Add Checked...



5. Review the details and click Continue.



6. Click Submit.



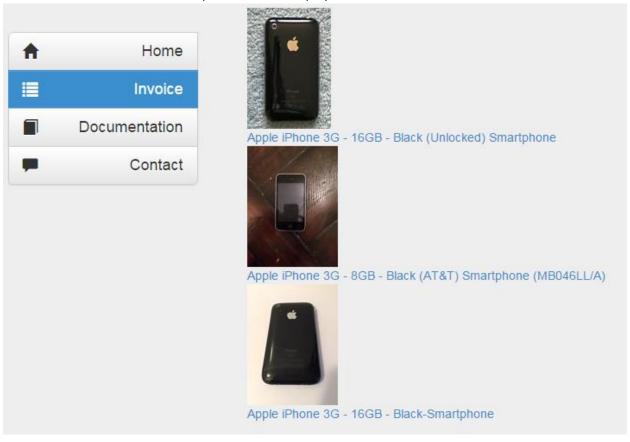
- 7. You have successfully granted the portal package access to the user.
- 8. Click **Add Another Service Package** and add the Invoice sub-package. Follow the steps 1 through 7 and granted the Invoice sub-package access to the same user.

11.4 Access the Invoice Portlet

Description: The new user should be able to log in to Portal and access the Invoice portlet.

Steps:

- 1. Log in to Portal as a user.
- 2. Click the **Invoice** tab. The Invoice portlet will be displayed.



3. The new user is successfully able to view the Invoice portlet.