

**CEBU INSTITUTE OF TECHNOLOGY**  
**U N I V E R S I T Y**  
College of Computer Studies  
Bachelor of Science in Information  
Technology

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**Weekly Minutes of the Meeting**  
**Systems Integration And**  
**Architecture 1: Project**

<b>Date/s of the Meeting:</b> <small>Please indicate the duration of the meeting</small>	• April 8, 2024 (8:52 PM – 9:15 PM)	<b>Platform:</b> <small>(Messenger, Zoom, Jitsi, Google Meet, and etc.)</small>	Teams
<b>Section</b>	G4	<b>Group # and Name:</b>	8
<b>Attendees (Name and Signature)</b>			
<ul style="list-style-type: none"><li>• Trixie Gail M. Cloma</li><li>• Arnold John T. Cequiña</li><li>• Melchiah Opleda</li><li>• Ivan C. Fortich</li><li>• Kent William M. Villahermosa</li></ul>			
<b>Absentees and Reason</b>			
<ul style="list-style-type: none"><li>• Loraine Kaye Rotor</li></ul>			
<b>Agendum/Agenda</b>		<b>Objectives:</b>	
<ul style="list-style-type: none"><li>• Interface Design</li><li>• Database and coding</li></ul>		<ul style="list-style-type: none"><li>• Strategize and outline a comprehensive plan for the development of the interface design, database structure and coding procedures.</li></ul>	

**A. Summary of the Meeting/Discussion:**

Define the scope and requirements of the database system, including functionalities, performance expectations, and scalability considerations. Dividing of tasks and identifying their importance.

**B. Contribution per Member:**

- Trixie Gail M. Cloma – started ui intergartion
- Arnold John T. Cequiña / Ivan C. Fortich / – assigned to landing page and dashboard
- Melchiah Opleda – assigned to database

Minutes Prepared by: Melchiah Opleda