

Vanier College

## User Guide

Client: Opeq, Simon

System Development Section 01

Team Orange:

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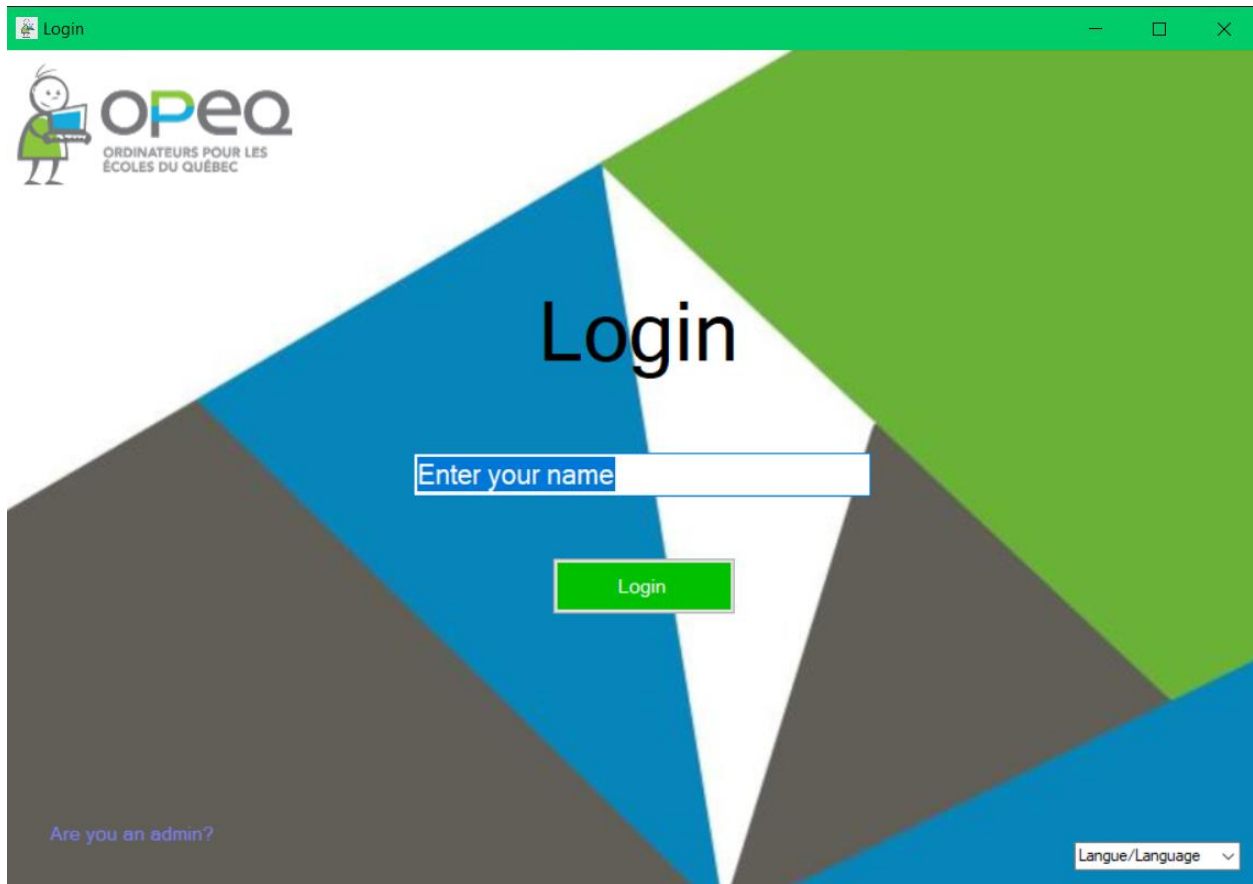
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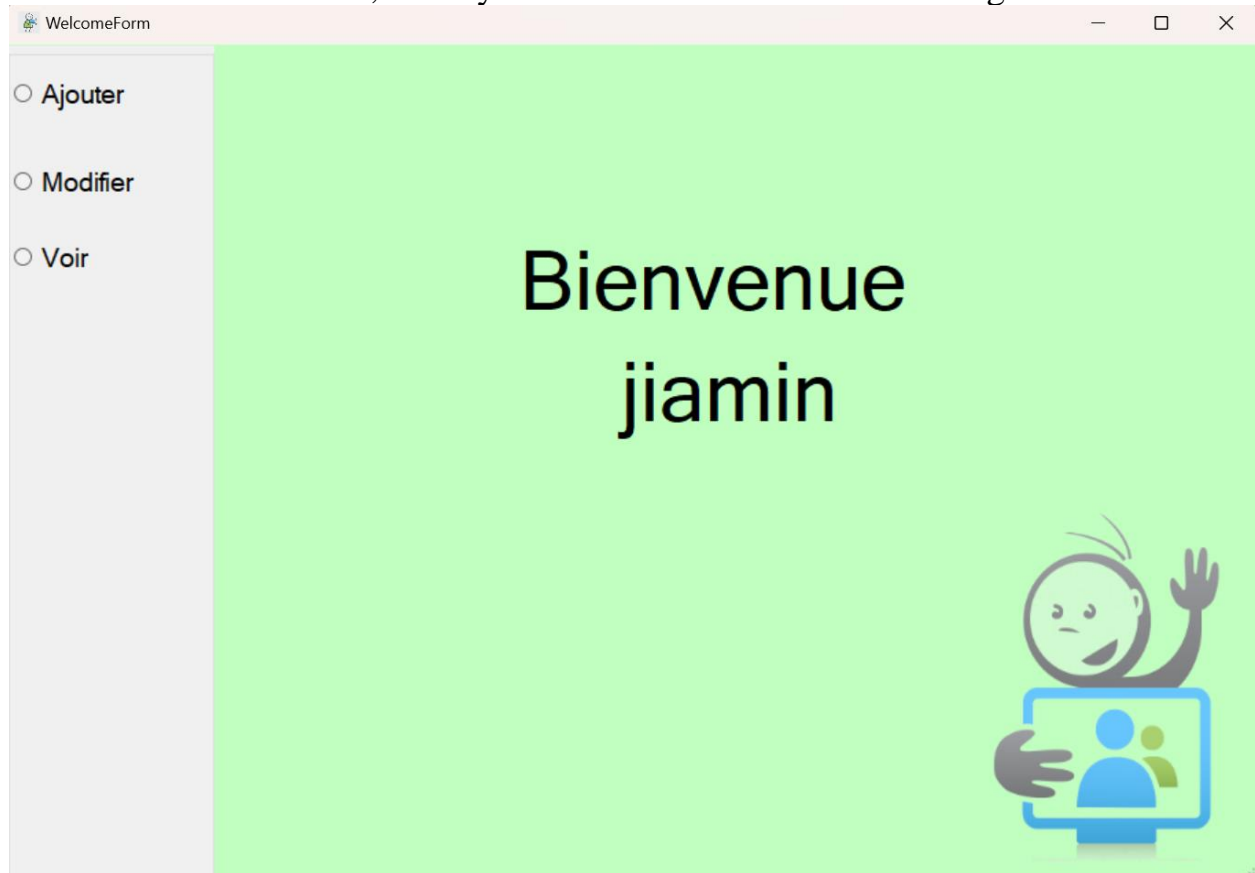
Submission Date: 12 December 2022

1. An employee can login by inputting their name into the and click on the connect button in the current interface.



The screenshot shows a web browser window titled "Login". The page features the OPEQ logo in the top left corner, which includes a cartoon character and the text "opeq ORDINATEURS POUR LES ÉCOLES DU QUÉBEC". The background is a geometric design with green, blue, and grey triangles. The word "Login" is displayed in large black text. Below it is a text input field with the placeholder "Enter your name". Underneath the input field is a green button labeled "Login". In the bottom left corner, there is a link that says "Are you an admin?". In the bottom right corner, there is a language selection dropdown menu labeled "Langue/Language" with a downward arrow.

2. Once the user has login successfully, they will be redirect to welcome interface. User can select add data, modify data or view data in the left navigation bar.



3. On add page, user can add a new record by input client name, description, date, how contacted, contact info, type of problem, barcode. Once all the information has been filled, they can click on the add button to save it to database. Or they can click on cancel button to not save the data to database, then it will redirect to the main hub.

The screenshot shows a web application window titled 'AddForm'. On the left, there is a sidebar with three radio buttons: 'Ajouter' (selected), 'Modifier', and 'Voir'. The main area contains the following fields:

- Nom:** A text input field with the placeholder 'Entrer nom du client'.
- Description:** A text input field with the placeholder 'Entrer problème'.
- Date Entrée:** A date picker showing 'Monday , December 05, 2022'.
- Comment Contacter:** A group of three radio buttons: 'Courriel', 'Téléphone', and 'En Personne'. Each radio button is followed by a corresponding text input field: 'Courriel', 'Téléphone', and 'Adresse'.
- Adresse:** A text input field with the placeholder 'Appartement, suite, ect...'.
- Ville:** A text input field.
- Code Postal:** A text input field.

The screenshot shows the same 'AddForm' application window, but with the 'Type de Problème' section expanded. This section contains four dropdown menus:

- Ordinateur:** A dropdown menu with a downward arrow.
- Écran:** A dropdown menu with a downward arrow.
- Portable:** A dropdown menu with a downward arrow.
- Cellulaire/Tablette:** A dropdown menu with a downward arrow.

Below the 'Type de Problème' section, there is a text input field labeled 'MAT' with the placeholder 'MAT'. At the bottom of the form, there are two buttons: a green 'Ajouter' button and a red 'Annuler' button.

4. On modify page, user can update or modify based on new information. The existing data will be loaded using the matched barcode it found according to search bar input. Some of the new data fields to be saved: type of order, order number, address, problem solved, action took, new order. Once all the information has been filled, they can click on the add button to save it to database. Or they can click on cancel button to not save the data to database, then it will redirect to the main hub.

The image displays four screenshots of a web application interface, likely for managing orders or customer service. The interface is divided into sections for data entry and navigation.

**Top Left Screenshot:** Shows a sidebar with three buttons: "Ajouter", "Modifier" (selected), and "Voir". The main area is titled "MAT" and contains fields for "MAT", "Nom", "Description", "Date Entrée", and "Comment Contacter". The "Comment Contacter" section has radio buttons for "Courriel", "Téléphone", and "En Personne", each followed by a text input field.

**Top Right Screenshot:** Shows a sidebar with radio buttons for "Téléphone" and "En Personne". The "En Personne" section has input fields for "Adresse", "Appartement, suite, ect.", "Ville", and "Code Postal". The main area is titled "Type de Problème" and has a dropdown menu with options: "Ordinateur", "Écran", "Portable", "Ordinateur Défectueux", and "Cellulaire/Tablette". Below this is a "Type de Commande" dropdown and a "Numero de Commande" input field.

**Bottom Left Screenshot:** Shows a sidebar with radio buttons for "Ajouter", "Modifier" (selected), and "View". The main area is titled "Numero de Commande" and contains fields for "Comment Résolu", "Action Prise", "État du Problème", "Date Résolu", "Nouvelle Commande", "Date D'envoi", "Bon D'envoi", and "RMA". The "État du Problème" section has radio buttons for "Résolu", "Non Résolu", and "En Cours". At the bottom are "Modifier" and "Annuler" buttons.

**Bottom Right Screenshot:** Shows a sidebar with radio buttons for "Add", "Modify", and "View". The main area is titled "Jiamin" and features a large illustration of a person with a speech bubble, representing customer support or communication.

5. On view page, user can view all the existing record. The user also has the option of conducting a specific record search for a MAT, Order number, or client name. Or filter all the unsolved, ongoing, solved record. The employee can choose a record from the result table to see its detailed information.

The screenshot shows the 'ViewForm' application window. On the left, a sidebar displays the user name 'Jiamin' and three menu items: 'Add', 'Modify', and 'View' (which is selected). The main area features a search bar at the top with a 'Search' button. Below the search bar are three radio buttons for filtering records: 'Resolved', 'Processing', and 'Unresolved' (which is selected). A table displays the search results for 'MAT':

MAT	Nom du Client	Numero de Commande
MAT-ollo	Alex	54321
MAT-ollo	Alex	54321
MAT-9657	Simon	5236

At the bottom of the main area, there is an input field labeled 'Enter MAT' and a 'View More Details' button.

The screenshot shows the 'ViewForm' application window with the search term 'ger' entered in the search bar. The 'Unresolved' filter is still selected. The table displays the search results for 'ger':

MAT	Nom du Client	Numero de Commande
MAT-ger	ger	Numero de Commande

The rest of the interface, including the sidebar and bottom controls, remains the same as in the previous screenshot.

6. The user can view the details of a specific client by entering the MAT, all the info related to that specific record will be shown in the following page. The return button will take the user back to view interface.

Jiamin

- Add
- Modify
- View

**MAT**  
MAT-ollo

**Name**  
Alex

**Description**  
Desc

**Entry Date** 10/31/2022 12:57:24 PM

**How to Contact**

☐ Email

☐ Phone

☐ In Person

alex@email.com

1123

alex

24

**How Resolved**  
uoi

**Action Taken** Création RMA

**Date Solved** 12/5/2022 12:00:00 AM

**Problem State**

☐ Resolved ☐ Unresolved ☐ Processing

**New Order** Non

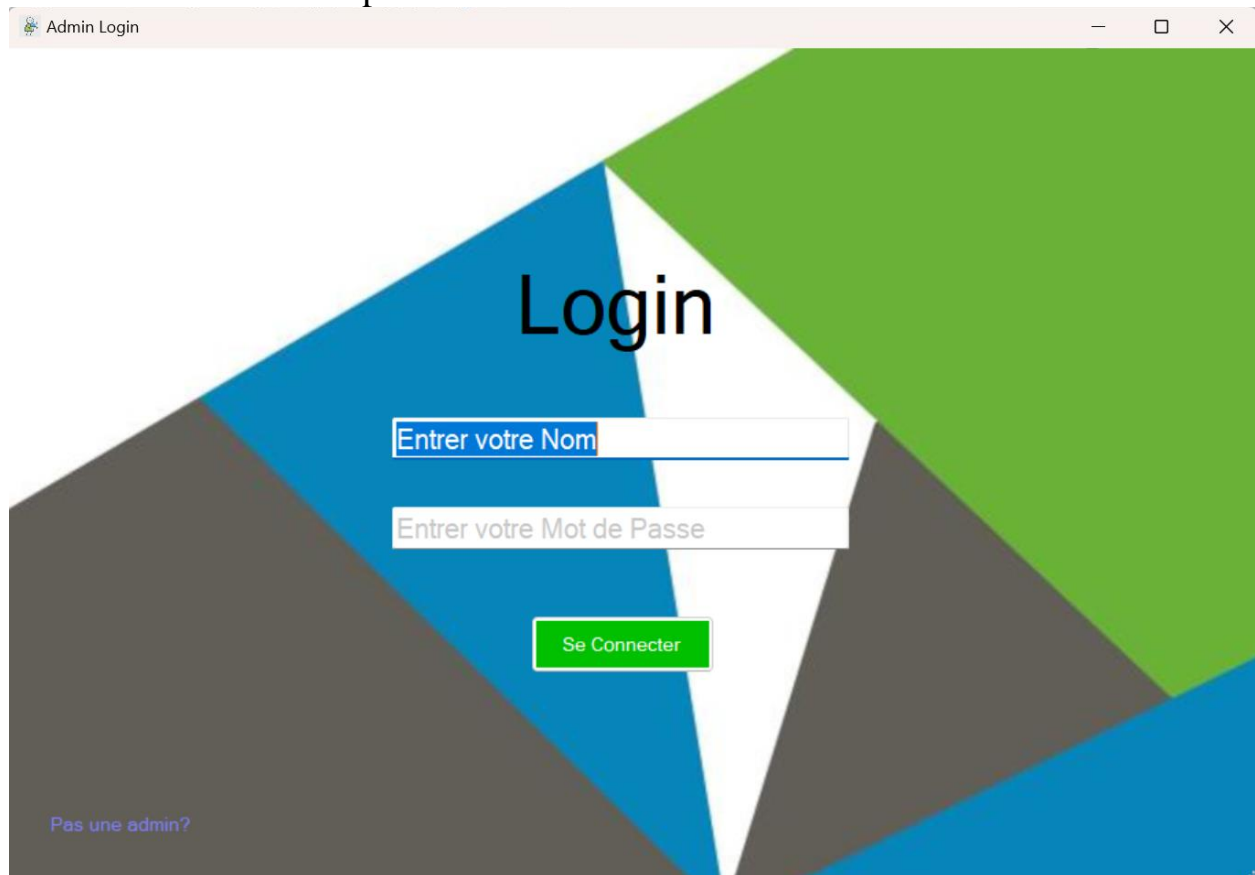
**Date Sent**

**Return Voucher**

**RMA**

RETURN

7. If the user wants to login as admin, the purple hyperlink locates in the left bottom corner which will navigate to admin login interface. The user will be asked to enter their name and password.



The image shows a web browser window titled "Admin Login". The background is a geometric design with green, blue, and grey triangles. The word "Login" is centered in a large black font. Below it are two input fields: "Entrez votre Nom" and "Entrez votre Mot de Passe". A green button labeled "Se Connecter" is positioned below the password field. In the bottom left corner, there is a purple hyperlink that reads "Pas une admin?".

Admin Login

# Login

[Pas une admin?](#)



8. As an admin, they can add or remove a type of problem, type of command, action took which will be available in employee's side dropdown.

The screenshot shows a web application window titled "AdminPage". On the left is a sidebar with three radio button options: "Ajouter", "Modifier", and "Voir". The main content area has a light green background and is divided into three sections, each with a title and a form for adding or removing items.

**Type de Problème**

Ordinateur

[Dropdown] [Ajouter] [Green +] [Red -]

Écran

[Dropdown] [Ajouter] [Green +] [Red -]

Portable

[Dropdown] [Ajouter] [Green +] [Red -]

Cellulaire/Tablette

[Dropdown] [Ajouter] [Green +] [Red -]

**Type de Commande**

[Dropdown] [Ajouter] [Green +] [Red -]

**Action Prise**

[Dropdown] [Ajouter] [Green +] [Red -]

## 9. The user can change the language in both login pages

The screenshot shows a web browser window titled 'Login'. The page features the OPEQ logo (Ordinateurs pour les Écoles du Québec) in the top left corner. The main heading is 'Login'. Below it is a text input field labeled 'Enter your name'. A green 'Login' button is positioned below the input field. In the bottom left corner, there is a link that says 'Are you an admin?'. In the bottom right corner, there is a language selection dropdown menu labeled 'Langue/Language' with a downward arrow.

The screenshot shows a web browser window titled 'Connexion'. The page features the OPEQ logo (Ordinateurs pour les Écoles du Québec) in the top left corner. The main heading is 'Connexion'. Below it is a text input field labeled 'Entrez votre nom'. A green 'Se Connecter' button is positioned below the input field. In the bottom left corner, there is a link that says 'Êtes-vous un(e) admin?'. In the bottom right corner, there is a language selection dropdown menu labeled 'Langue/Language' with a downward arrow.