

## OFFICE OF THE REGISTRAR ACADEMIC AFFAIRS

**Our Ref:** *Office of the Registrar/gm/2023*

**Tuesday, August 29, 2023**

*Ref. No A/23/44077*

*Reg. No. 23/04574*

**WANJAMA CRAIG MACHARIA**

**0110928039**

Dear Sir/ Madam,

**RE: ADMISSION FOR DIPLOMA IN INFORMATION TECHNOLOGY COURSE**

I am pleased to inform you that you have been awarded an admission based on the Kenya Certificate of Secondary Education qualifications to pursue Diploma in Information Technology course at KCA University.

The offer has been made on the basis of the statements of your qualification. In view of this you are expected to report on Monday 4<sup>th</sup> September 2023 with your certificates and result slips for registration and verification. The University reserves the right to confirm your grades with the relevant examining body without your consultation.

Kindly note, classes will commence on Tuesday 12<sup>th</sup>, September 2023 and will be offered on a Full -time basis at the Main Campus and will be conducted on a blended learning approach with possible face-to-face engagement.

You are advised to familiarize yourself with the payment details as shown on the fee schedule on the website.

On behalf of the University, I wish you success in your studies. Thank you for choosing KCA University as your University of choice.

Yours faithfully,



**BERNARD ORIOKI**

**AG. UNIVERSITY REGISTRAR, ACADEMIC AFFAIRS**