

## FORM NO. 12BB

(See rule 26C)

Statement showing particulars of claims by an employee for deduction of tax under section 192

## Declaration Format for Claiming Deduction from Salary for F.Y. 2016-17 (A.Y. 2017-18)

## PLEASE NOTE:

- » PAN & Address are mandatory. Please do not fail to furnish the same.  
 » Please indicate details of your investments in appropriate columns only.

(1) Full Name: Mr. /Mrs./Ms. \_\_\_\_\_  
 Address:- \_\_\_\_\_  
 Department \_\_\_\_\_  
 Designation \_\_\_\_\_  
 Unit \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 Male / Female \_\_\_\_\_  
 Email Id \_\_\_\_\_  
 Date of Birth \_\_\_\_\_  
 Date of Joining \_\_\_\_\_

(2) Income Tax Permanent A/c. (PAN) No. \_\_\_\_\_ (MANDATORY) Please provide Xerox of PAN Card.

## Deduction available from salary income under chapter VI A:

Sr. No.	Description of Investment	Documents Required	Maximum Limit (Rs.)	Amount in Rs.
1	House Rent paid to the Landlord	Original Rent Receipts every month (with Revenue Stamp above Rs. 4999/-) or Rent Agreement. Receipt should contain PAN of Landlord if Rent for the year exceeds one Lakh.		
	(i) Rent paid to the landlord	_____		
	(ii) Name of the landlord	_____		
	(iii) Address of the landlord	_____		
	(iv) Permanent Account Number	_____		
2	Leave travel concessions or assistance	-	-	-
3	Deduction of interest on borrowing:			
	Interest on Housing Loan (Loan taken prior to 01/04/99)	Certificate from Bank / Financial Institution	30000	
	Interest on Housing Loan (Loan taken after 01/04/99)	Certificate from Bank / Financial Institution	200000	
	(i) Interest payable/paid to the lender	_____		
	(ii) Name of the lender	_____		
	(iii) Address of the lender	_____		
	(iv) Permanent Account Number of the lender	_____		
	(a) Financial Institutions(if available)	_____		
	(b) Employer(if available)	_____		
	(c) Others	_____		
4	Deduction under Chapter VI-A			
1	New Pension Plan-80CCD(1)	Copy of Payment Receipt / Passbook	150,000/- or 10% of Basic Pay + D.A.	_____
2	Deduction u/s 80C			
Sr. No.	Description of Investment	Documents Required	Maximum Limit (Rs.)	Amount in Rs.
1	Public Provident Fund	Copy of Payment Receipt / Passbook	_____	
2	Life Insurance Premium:- Pension Plan & ULIP	Copy of Premium Payment Receipt	_____	
3	Repayment of Housing Loan Principal	Certificate from Bank / Financial Institution	_____	
4	Mutual Fund (Equity) (Sec. 10(23D))	Statement of Holding	_____	
5	NSC Purchased during the year	Copy of NSC Certificate/s	_____	

6	Interest on NSC Purchased	Statement regarding date of purchase & amount	
7	Tuition Fees <b>(Up to Two Children)</b>	Copy of Payment Receipt from School	
8	National Saving Scheme	Copy of NSS Certificate/s	
9	Bank Fixed Deposit <b>(More than 5 Years)</b>	Copy of FD Receipt	
10	Sukanya Samriddhi Account	Copy of Deposit Receipt	

3	New Pension Plan- <b>80CCD(1B)</b>	Copy of Payment Receipt / Passbook	50000
4	Mediclaime – <b>80D (Self, Family &amp; Parents)</b>	Mediclaime Policy Copy or Premium Certificate	25000
5	Mediclaime – <b>80D (Self, Family &amp; Parents Sen. Citizen)</b>	Mediclaime Policy Copy or Premium Certificate	30000
6	Preventive Health Check-up for Himself & Family & parents <b>(Senior Citizen or Not)-80D</b>	Original Medical Bills	5000
7	Medical Expenditure for Himself, Family, Parents <b>(Sen. Citizen or not) (not having Mediclaime Policy) -80D</b>	Original Medical Bills	30000
8	Expenditure on Maintenance or Medical treatment being Dependant with – Disability Rs. 75,000 – Several Disability Rs. 1,25,000- <b>80DD</b>	Certificate from Prescribed Authority in Rule 11A Form No. 10-IA Sec. 80 DD	75000 OR 125000
9	Expense on Dependent for Specified Disease <b>[Very Sen. Citizen ie., (80 years) Rs 80,000 for others Rs 40,000]-80DDB</b>	Prescription from Prescribed Authority in Rule 11DD Sec. 80 DDB	40000 OR 80000
10	Himself with – Disability Rs. 75,000 – Several Disability Rs. 1,25,000- <b>80U</b>	Certificate from Prescribed Authority as per Rule 11A Form No. 10-IA	75000 OR 125000
11	Medical Bill Reimbursement	Original Medical Bills (including Parents, Wife/ Husband, Children)	1250/- every month
12	Donations -Section 80 G	<b>Prime Minister Relief Fund Receipt ( Employer can Consider only this donation for tax computation purpose of Employee)</b>	<b>Donation Amount</b>

**Please Note:-**

1. Deduction under section 80C+80CCC+80CCD(1) can't exceed Rs 150,000/- ( Section 80CCE)
2. Deduction of Rs. 50,000/- under section 80CCD(1B) is over & above deduction under section 80CCD(1). Thus Section 80CCE in point 1. above will not applicable to this deduction.
3. Provided No Deduction under section 80CCD(1B) shall be allowed in respect of the amount on which a deduction has been claimed and allowed u/s 80CCD(1)
4. Deduction u/s 80D shall be allowed only if the payment is made by any mode other than cash. Exception is only for amount paid for Preventive health check up.
5. Maximum Deduction u/s 80D shall be allowed only upto RS 30,000/- in case point 5 & 7 AND RS 25,000/- in any other case.
6. For Interest on housing loan:- provided such acquisition or construction is completed within [three] years from the end of the financial year in which capital was borrowed.

**DECLARATION**

I, declare that the above statement is true to the best of my knowledge and belief. In the event of any change that may occur during the year pertaining to the information given in the form, I undertake to inform the same to the company. Income Tax liability arising due to failure, if any, for not making / not intimating payment / investment made or proposed to be made by me and / or any wrong declaration would be my responsibility.

I further undertake to provide all documentary proofs of payment made by me before 15th February 2017 and if I fail to do so, the company can make full deduction of income tax dues from February 2017 & March 2017 salary.

Date : \_\_\_\_\_

Sign. of the Employee