



You've filled out the form, now what?

If you're just looking for the filled out I765, skip to page 3.

1. Basic sanity check: go through the downloaded I-765 pdf to identify any thing which seems incorrect or incorrectly empty.

FEW COMMON THINGS TO CHECK

- If you have a middle name, you would need to populate it on Page 1, Part 2, Line 1c.
- In case you prefer to receive your EAD at a different address than your physical address, then update Page 2, Part 2, Lines 6 through 7d. In case you won't be in the country when your EAD will be shipped, you can contact us at hey@myimmi.app and we can work with you to find a solution. We can potentially have it shipped to our address and then ship it to you internationally.
- If you don't currently have a SSN, update Page 2, Part 2, Line 13a through line 17b. This will allow you to get a SSN as a part of your OPT application itself.
- In case you are a citizen of multiple countries, add the second country on Page 2, Part 2, Line 18b.
- If you have previously filled out form I-765 for another degree's OPT or any other reason, update Page 2, Part 2, Line 12.
- Add the text "previous CPT/OPT authorization documents attached" Page 7, Part 6, Line 3d if you have previous CPT/OPT authorizations. In Line 3a-3c, you can put "Page 3, Part 2, Section 27"

2. Get an endorsed I-20 from your university's international student office (ISO) for the OPT. Often you can do this by going to the iStart portal for your school's ISO and submitting a request there.

3. Ensure you sign the application form and enter the date there! USCIS will reject the application without both.
4. Attach two identical immigration-style photos with your application.
5. Attach a payment of \$410 via form G-1450
6. Ensure your I-20 is endorsed for OPT and your photos are taken at the earliest 30 days before you file your application. If that's not the case, get new photos/I-20.
7. Mail a copy of your I-765, I-94, Passport ID pages (usually the first two pages), F-1 visa(s), OPT I-20 and any previous CPT/OPT I-20s along with the application fee payment and photos to:

FOR U.S. POSTAL SERVICE (USPS)

U.S. Citizenship and Immigration Services
Chicago Lockbox
P.O. Box 805373
Chicago, IL 60680

FOR FEDEX, UPS, AND DHL DELIVERIES

Attn: I-765 C03 (Box 805373)
131 South Dearborn - 3rd Floor
Chicago, IL 60603-5517

8. Now you should receive a receipt notice within 10 days of USCIS receiving your application. For any questions/concerns about the process, feel free to contact us at hey@myimmi.app and we will do our best to help you through the process.