Submitting your OPT Application

Congratulations! Your OPT form has been filled out. You just need to follow the below listed steps to attach documents and review your application before sending to USCIS.

- ☐ Basic sanity check: go through the downloaded I-765 pdf to identify any thing which seems incorrect or incorrectly empty. Few common things to check:
    - ☐ If you have a middle name, you would need to populate it on Page 1, Part 2, Line 1c.
    - ☐ In case you prefer to receive your EAD at a different address than your physical address, then update Page 2, Part 2, Lines 6 through 7d. In case you won't be in the country when your EAD will be shipped, you can contact us at hey@myimmi.app and we can work with you to find a solution. We can potentially have it shipped to our address and then ship it to you internationally.
    - ☐ If you don't currently have a SSN, update Page 2, Part 2, Line 13a through line 17b. This will allow you to get a SSN as a part of your OPT application itself.
    - ☐ In case you are a citizen of multiple countries, add the second country on Page 2, Part 2, Line 18b.
    - ☐ If you have previously filled out form I-765 for another degree's OPT or any other reason, update Page 2, Part 2, Line 12.
    - ☐ Add the text "previous CPT/OPT authorization documents attached" Page 7, Part 6, Line 3d if you have previous CPT/OPT authorizations. In Line 3a-3c, you can put "Page 3, Part 2, Section 27"
- ☐ Get an endorsed I-20 from your university's international student office (ISO) for the OPT. Often you can do this by going to the iStart portal for your school's ISO and submitting a request there.
- ☐ **Ensure you sign the application form and enter the date there!** USCIS will reject the application without both.
- ☐ Attach two identical immigration-style photos with your application.
- ☐ Attach a **payment of $410** via form G-1450.
- ☐ Ensure your I-20 is endorsed for OPT and your photos are taken at the earliest 30 days before you file your application. If that's not the case, get new photos/I-20.
- ☐ Mail a copy of your I-765, I-94, Passport ID pages (usually the first two pages), F-1 visa(s), OPT I-20 and any previous CPT/OPT I-20s along with the application fee payment and photos to:

For U.S. Postal Service (USPS):

U.S. Citizenship and Immigration Services
Chicago Lockbox
P.O. Box 805373
Chicago, IL 60680

For FedEx, UPS, and DHL deliveries:

U.S. Citizenship and Immigration Services
Attn: I-765 C03 (Box 805373)
131 South Dearborn - 3rd Floor
Chicago, IL 60603-5517

Once you send your application, you should receive a receipt notice within 10 days of USCIS receiving your application.

For any questions/concerns about the process, feel free to contact us at hey@myimmi.app and we will do our best to help you through the process.