

KNBS ANNUAL PROCUREMENT PLAN FOR THE YEAR 2025-2026

No.	Description of goods/service	Unit of Measure / issue	Qty	Eligibility (Reservation For Special Groups)	Procurement method	Source of funds	Estimated unit cost	Estimated total cost (Kshs.)	Reservation for special group (30% of Total Procurement Plan Amount)	Time process	Invite / Advertise Tender	Open Tender	Evaluate Tender	AO Award Approval	Notification of award	Contract Signing	Total time to contract signature	Time for completion of contract	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
A	PRODUCTION STATISTICS DIRECTORATE																		
a	Agriculture Statistics Division	Pax	55	All	Framework Contract / Govt Facility	EARSPforR	4,000	2,604,000		Planned Dates	14-Jul-2025	21-Jul-2025	28-Jul-2025	3-Aug-2025	6-Aug-2025	30 days			
										Actual Days	7	5	3	5	3	23			
										Variance									
2	Activity : Training of Research Assistants and Supervisors for Household Listing for Short Rains - Full Board Accommodation	Pax	144	All	Framework Contract / Govt Facility	EARSPforR	8,000	8,064,000		Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
										Actual Days	7	5	3	5	3	23			
										Variance									
3	Activity : Training of Research Assistants and Supervisors for Household Listing for Short Rains	Pax	271	All	Framework Contract / Govt Facility	EARSPforR	4,000	6,360,000		Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
										Actual Days	7	5	3	5	3	23			
										Variance									
4	Activity Household Listing Number Fieldwork for Short Rains- Hire of Motor Vehicles	Number	46	All	Framework Contract / Open Tender	EARSPforR	18,000	49,680,000		Planned Dates	11-Aug-2025	25-Aug-2025	8-Sep-2025	11-Sep-2025	25-Sep-2025	28-Sep-2025	60 days		
										Actual Days	14	14	3	14	3	48			
										Variance									
5	Activity Household Listing Number Fieldwork for Short Rains- Boat Hire	Number	40	All	Framework Contract / RFQ	EARSPforR	10,000	800,000		Planned Dates	11-Aug-2025	18-Aug-2025	23-Aug-2025	26-Aug-2025	31-Aug-2025	3-Sep-2025	30 days		
										Actual Days	7	5	3	5	3	23			
										Variance									
6	Activity Household Listing Number Fieldwork for Short Rains- Hire of Motor cycles for inaccessible areas	Number	200	All	Framework Contract / RFQ	EARSPforR	2,000	800,000		Planned Dates	11-Aug-2025	18-Aug-2025	23-Aug-2025	26-Aug-2025	31-Aug-2025	3-Sep-2025	30 days		
										Actual Days	7	5	3	5	3	23			
										Variance									
7	Activity Household Listing Number Fieldwork for Short Rains-All tickets	Number	10	All	Framework Contract / RFQ	EARSPforR	30,000	600,000		Planned Dates	11-Aug-2025	18-Aug-2025	23-Aug-2025	26-Aug-2025	31-Aug-2025	3-Sep-2025	30 days		
										Actual Days	7	5	3	5	3	23			
										Variance									
8	Activity Household Listing Number Fieldwork for Short Rains- Insurance cover for enumerators	Number	190	All	Framework Contract / RFQ	EARSPforR	20	228,000		Planned Dates	11-Aug-2025	18-Aug-2025	23-Aug-2025	26-Aug-2025	31-Aug-2025	3-Sep-2025	30 days		
										Actual Days	7	5	3	5	3	23			
										Variance									

No.	Description of goods/service	Unit of measure	Qty issued	Eligibility (Reservation For Special Groups)	Procurement method	Source of funds	Estimated cost	Estimated unit cost (Kshs.)	Reservation for special group (30% of the Total Procurement Plan Amount)	Time process	Invite / Advertise Tender	Open Tender	Evaluate Tender	A/O Award Approval	Notification of award	Contract Signing	Total time to contract signature	Time for completion of contract
9	Data Cleaning and Sample Selection Workshop for Short Rains	Pax	59	All	Framework Contract / Govt Facility	EARSPforR	4,000	1,944,000	Planned Dates	13-Oct-2025	20-Oct-2025	25-Oct-2025	29-Oct-2025	2-Nov-2025	5-Nov-2025	30 days		
10	Manilla Paper (Size A1)	Ream	300	Youth	RFQ	EARSPforR	2,000	600,000	600,000 Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
11	Internet Bundles (All time)	Number	1	PWD	RFQ	EARSPforR	1,401,500	1,401,500	1,401,500 Actual Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
12	Tonner Cartridges for HP Laserjet 3 in 1 printer	Number	5	Women	Framework Contract / RFQ	EARSPforR	30,000	150,000	150,000 Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
13	Assorted coloured pieces of chalk	Packets	650	Women	RFQ	EARSPforR	350	227,500	227,500 Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
14	Reams of Printing / photocopying paper	Ream	100	Youth	Framework Contract / RFQ	EARSPforR	700	70,000	70,000 Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
15	Permanent Markers	Dozen	650	Youth	Framework Contract / RFQ	EARSPforR	2,500	1,625,000	1,625,000 Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
16	10 Badges (holders and branded straws) for Household Listing	Number	380	Youth	RFQ	EARSPforR	300	114,000	114,000 Actual Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
17	Reflector jackets	Number	400	PWD	RFQ	EARSPforR	700	280,000	280,000 Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
18	Procurement of artickets for ASAL areas	Number	10	All	Framework Contract / RFQ	EARSPforR	30,000	600,000	600,000 Variance Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
19	Household Listing Fieldwork for Short Rains-Boat Hire	Number	40	All	RFQ	EARSPforR	10,000	800,000	800,000 Variance Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		

No.	Description of goods/service	Unit of Measure / Issue	Qty	Eligibility (Reservation For Special Groups)	Procurement method	Source of funds	Estimated cost	Estimated Total cost (Kshs.)	Reservation for special group (30% of the Total Procurement Plan Amount)	Time process	Invite / Advertise Tender	Open Tender	Evaluate Tender	AO Award Approval	Notification of award	Contract Signing	Total time to contract signature	Time for completion of contract
2(c) Activity C: LFS Workshop for Identification of needs / Gaps & Stakeholder Engagement and finalization of Survey Methodology	Pax	67	All	Framework Contract / Govt Facility	EARSPiG/R	3,500	2,110,500		Variance	Planned Dates	24-Mar-2026	31-Mar-2026	5-Apr-2026	8-Apr-2026	13-Apr-2026	16-Apr-2026	30 days	
2(d) Activity D: LFS Development of Survey Instruments Workshop	Pax	74	All	Framework Contract / Govt Facility	EARSPiG/R	3,500	2,849,000		Variance	Planned Dates	24-Mar-2026	31-Mar-2026	5-Apr-2026	8-Apr-2026	13-Apr-2026	16-Apr-2026	30 days	
2(e) Activity E: LFS Stakeholder Engagement Breakfast Meeting for input on instruments	Pax	100	All	Framework Contract / Govt Facility	EARSPiG/R	5,000	500,000		Variance	Planned Dates	24-Mar-2026	31-Mar-2026	5-Apr-2026	8-Apr-2026	13-Apr-2026	16-Apr-2026	30 days	
2(f) Activity F: LFS Review of Survey Instruments and Development of CAP System Workshop	Pax	74	All	Framework Contract / Govt Facility	EARSPiG/R	3,500	2,849,000		Variance	Planned Dates	24-Mar-2026	31-Mar-2026	5-Apr-2026	8-Apr-2026	13-Apr-2026	16-Apr-2026	30 days	
2(g) Activity G: LFS Training for Pax Pilot Data Collection Workshop	Pax	113	All	Framework Contract / Govt Facility	EARSPiG/R	3,500	4,350,500		Variance	Planned Dates	24-Mar-2026	31-Mar-2026	5-Apr-2026	8-Apr-2026	13-Apr-2026	16-Apr-2026	30 days	
2(h) Activity H: LFS Pilot Debriefing & Data Cleaning Workshop	Pax	98	All	RFQ/Govt Facility	EARSPiG/R	3,500	1,715,000		Variance	Planned Dates	24-Mar-2026	31-Mar-2026	5-Apr-2026	8-Apr-2026	13-Apr-2026	16-Apr-2026	30 days	
2(i) Activity I: LFS Pilot Report Writing, Finalization of Survey Instrument and CAP System Workshop	Pax	67	All	Framework Contract / Govt Facility	EARSPiG/R	3,500	3,283,000		Variance	Planned Dates	24-Mar-2026	31-Mar-2026	5-Apr-2026	8-Apr-2026	13-Apr-2026	16-Apr-2026	30 days	
2(j) Activity J: 2025/26 LFS-Hire Number of Motor vehicles	Number	15	All	Framework Contract / Open Tender	EARSPiG/R	17,500	21,000,000		Variance	Planned Dates	1-Aug-2025	15-Aug-2025	29-Aug-2025	1-Sep-2025	15-Sep-2025	18-Sep-2025	60 days	
3 Procure laptops	Number	10	PWD	Open tender	EARSPiG/R	300,000	3,000,000	3,000,000	Planned Variance	Actual Days	14	14	3	14	3	48		

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4	Procure laptop bags	Number	10	PWD	RFQ	EARSForR	3,500	35,000	35,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days	
5	SSD External Drive	Number	10	Youth	RFQ	EARSForR	20,000	200,000	200,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days	
6	Tables	Number	250	Youth	Open Tender	EARSForR	40,000	10,000,000	10,000,000	Planned Dates	1-Aug-2025	15-Aug-2025	28-Aug-2025	1-Sep-2025	15-Sep-2025	18-Sep-2025	60 days	
7	Manilla Paper (Size A1)	Rream	300	Youth	RFQ	EARSForR	2,000	600,000	600,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days	
8	Internet Bundles /Air time	Number	2	PWD	RFQ	EARSForR	200	2,544,000	2,544,000	Planned Dates	1-Aug-2025	15-Aug-2025	28-Aug-2025	1-Sep-2025	15-Sep-2025	18-Sep-2025	60 days	
9	Toner (for 10 printers and a colour printer)	Number	10	PWD	Framework Contract / RFQ	EARSForR	30,000	300,000	300,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days	
10	Assorted coloured pieces of chalk	Packets	650	PWD	RFQ	EARSForR	350	455,000	455,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days	
11	Reams of Printing / photocopying paper	Rream	120	Youth	Framework Contract / RFQ	EARSForR	1,000	240,000	240,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days	
12	Branded Reflectors	Number	300	Youth	RFQ	EARSForR	2,000	600,000	600,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days	
13	Permanent Markers	Dozen	200	Youth	Framework Contract / RFQ	EARSForR	2,500	500,000	500,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days	
14	Branded Umbrellas	Number	500	Youth	RFQ	EARSForR	1,000	500,000	500,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days	

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15	ID Badges (Holders and branded straps) for Household Listing	Number	375	Youth	RFQ	EARSPforR	300	225,000	225,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
16	Field Flags	Number	500	Youth	RFQ	EARSPforR	3,000	6,000,000	6,000,000	Planned Dates	1-Aug-2025	15-Aug-2025	29-Aug-2025	1-Sep-2025	15-Sep-2025	18-Sep-2025	60 days		
17	Identification: Enumerator/ Supervisor Badges	Number	377	Youth	RFQ	EARSPforR	200	75,400	75,400	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
18	Workstation	Number	5	PWD	RFQ	EARSPforR	300,000	1,500,000	1,500,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
19	Media engagement	Number	1	All	Open Tender	EARSPforR	5,000,000	5,000,000		Variance	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days	
20	Server	Number	1	Women	Open Tender	EARSPforR	10,000,000	10,000,000	10,000,000	Planned Dates	1-Aug-2025	15-Aug-2025	29-Aug-2025	1-Sep-2025	15-Sep-2025	18-Sep-2025	60 days		
21	Fliers	Number	25000	PWD	RFQ	EARSPforR	100	2,500,000	2,500,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
22	Laserjet Printer (Multifunction wireless printer)	Number	3	Women	Framework Contract / RFQ	EARSPforR	200,000	600,000	600,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
23	Media Workshop	Number	4	All	RFQ	EARSPforR	400,000	1,600,000	1,600,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		
24	Procurement of air tickets for ASAL areas	Number	20	All	Framework Contract / RFQ	EARSPforR	40,000	1,600,000	1,600,000	Planned Dates	15-Sep-2025	22-Sep-2025	27-Sep-2025	30-Sep-2025	5-Oct-2025	8-Oct-2025	30 days		
25	Procurement of air tickets for Benchmarking of LFS	Number	7	All	Framework Contract / Open Tender	EARSPforR	300,000	6,300,000	6,300,000	Planned Dates	1-Aug-2025	8-Aug-2025	13-Aug-2025	16-Aug-2025	21-Aug-2025	24-Aug-2025	30 days		

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1	Conference Facility for County Workshop to prepare CSP Guidelines	Pax	1	All	Framework Contract / Govt Facility	EARSPforR	1,250,000	1,250,000		Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days		
2	Hire of Conference facility for Pax County Statistical Abstract (CSA) Workshop for counties	Pax	2	All	Framework Contract / Govt Facility	EARSPforR	4,000,000	8,000,000		Variance	Planned Dates	16-Sep-2025	23-Sep-2025	28-Sep-2025	1-Oct-2025	6-Oct-2025	9-Oct-2025	30 days	
	Sub Total CSPs - EARSPforR							9,250,000	0		Actual Days	7	5	3	5	3	23		
	IV County Statistics Coordination Forums										Variance								
1	Hire of Conference facility for Pax County Statistics Coordination Committee (CSCC) Workshop	All			Framework Contract / Govt Facility	Gok	3,000,000	3,000,000		Planned Dates	31-Dec-2025	7-Jan-2026	12-Jan-2025	15-Jan-2026	20-Jan-2026	23-Jan-2026	30 days		
	Sub Total CSCF - Gok							3,000,000											
	v County Offices Operations																		
1	Office Partitions and fixtures for Nyamira County Office	Number	1	Woman	REQ	Gok	1,000,000	1,000,000	1,000,000	Planned Dates	31-Dec-2025	7-Jan-2026	12-Jan-2026	15-Jan-2026	20-Jan-2026	23-Jan-2026	30 days		
	2 Tonners (Various Types)	Number	100	Woman	Framework Contract / REQ	Gok	20,000	2,000,000	2,000,000	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days		
	3 Stapler Pens 24/6	Packet	100	PWD	Framework Contract / RFO	Gok	300	30,000	30,000	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days		
	4 Paper Clips	Dozen	200	Youth	Framework Contract / RFO	Gok	250	50,000	50,000	Variance	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days	
	5 Sticky Notes Pad (Assorted)	Number	500	PWD	Framework Contract / RFO	Gok	100	50,000	50,000	Variance	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days	
	6 Box Files	Number	200	Youth	Framework Contract / RFO	Gok	220	44,000	44,000	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days		

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7	Brown Envelops (A5)	Packet	50	Youth	Framework Contract / RFQ	GoK	500	25,000	25,000	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days
8	Brown Envelops (A4)	Packet	200	Youth	Framework Contract / RFQ	GoK	800	160,000	160,000	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days
9	Brown Envelops (A3)	Packet	50	Youth	Framework Contract / RFQ	GoK	1,000	50,000	50,000	Variance	Actual Days	7	5	3	5	3	23
10	Printing Paper White	Rream	250	Youth	Framework Contract / RFQ	GoK	1,000	250,000	250,000	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days
11	Conquerer Paper Blue	Rream	50	Youth	Framework Contract / RFQ	GoK	4,000	200,000	200,000	Variance	Actual Days	7	5	3	5	3	23
12	Biro Pens (Assorted)	Packet	50	Women	Framework Contract / RFQ	GoK	1,500	75,000	75,000	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days
13	Pencils HB 110	Dozen	100	PWD	Framework Contract / RFQ	GoK	500	50,000	50,000	Variance	Actual Days	7	5	3	5	3	23
14	Spring File (A4)	Number	200	Youth	Framework Contract / RFQ	GoK	150	30,000	30,000	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days
15	40 feet storage container	Number	3	Women	Open Tender	GoK	1,000,000	3,000,000	3,000,000	Variance	Actual Days	7	5	3	5	3	23
16	Packaging Boxes for Postage	Number	500	PWD	Framework Contract / RFQ	GoK	500	250,000	250,000	Planned Dates	30-Sep-2025	7-Oct-2025	12-Oct-2025	15-Oct-2025	20-Oct-2025	23-Oct-2025	30 days
Sub Total C00 - GoK																	
vi INFRASTRUCTURE FOR A RAPID RESPONSE PHONE OBSERVATORY																	
1	Installation of System for computer-assisted telephone interviews	Number	1	Youth	RFQ	EARSPIoR	2,000,000	2,000,000	2,000,000	Planned Dates	28-Jan-2026	4-Feb-2026	9-Feb-2026	12-Feb-2026	17-Feb-2026	20-Feb-2026	30 days

Approved by DG: 25/8/2025 Date: 25/8/2025..... Approved by HSCM: 10 Date: 25/8/2025.....

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2 Licenses for the system for computer-assisted telephone interviews	Number	1	Youth	RFQ	EARSPforR	300,000	300,000	300,000	Planned Dates	28-Jan-2026	4-Feb-2026	9-Feb-2026	12-Feb-2026	17-Feb-2026	20-Feb-2026	30 days	
3 Teleconference System	Number	1	PWD	RFQ	EARSPforR	500,000	500,000	500,000	Planned Dates	28-Jan-2026	4-Feb-2026	9-Feb-2026	12-Feb-2026	17-Feb-2026	20-Feb-2026	30 days	
4 Call Centre Servers	Number	2	Women	Open tender	EARSPforR	5,000,000	10,000,000	10,000,000	Planned Dates	30-Oct-2025	13-Nov-2025	27-Nov-2025	30-Nov-2025	14-Dec-2025	17-Dec-2025	30 days	
4 Desktop Computers	Number	30	Youth	Open tender	EARSPforR	250,000	7,500,000	7,500,000	Planned Dates	28-Jan-2026	11-Feb-2026	25-Feb-2026	28-Feb-2026	14-Mar-2026	17-Mar-2026	60 days	
5 Colour printers	Number	2	PWD	RFQ	EARSPforR	500,000	1,000,000	1,000,000	Planned Dates	28-Jan-2026	4-Feb-2026	9-Feb-2026	12-Feb-2026	17-Feb-2026	20-Feb-2026	30 days	
5 Private Automatic Branch Exchange (PABX) System	Number	2	Women	RFQ	EARSPforR	1,000,000	2,000,000	2,000,000	Planned Dates	26-Jan-2026	4-Feb-2026	9-Feb-2026	12-Feb-2026	17-Feb-2026	20-Feb-2026	30 days	
6 Headsets	Number	32	Youth	RFQ	EARSPforR	30,000	960,000	960,000	Planned Dates	28-Jan-2026	4-Feb-2026	9-Feb-2026	12-Feb-2026	17-Feb-2026	20-Feb-2026	30 days	
7 Wallboard	Number	2	PWD	RFQ	EARSPforR	400,000	800,000	800,000	Planned Dates	28-Jan-2026	4-Feb-2026	9-Feb-2026	12-Feb-2026	17-Feb-2026	20-Feb-2026	30 days	
8 Workstations/cubicles	Number	5	Women	RFQ	EARSPforR	200,000	1,200,000	1,200,000	Planned Dates	28-Jan-2026	4-Feb-2026	9-Feb-2026	12-Feb-2026	17-Feb-2026	20-Feb-2026	30 days	
9 Ergonomic Chairs	Number	30	Youth	RFQ	EARSPforR	30,000	900,000	900,000	Planned Dates	28-Jan-2026	4-Feb-2026	9-Feb-2026	12-Feb-2026	17-Feb-2026	20-Feb-2026	30 days	
9 Fire proof cabinets	Number	3	PWD	RFQ	EARSPforR	300,000	900,000	900,000	Planned Dates	28-Jan-2026	4-Feb-2026	9-Feb-2026	12-Feb-2026	17-Feb-2026	20-Feb-2026	30 days	

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KNBS ANNUAL PROCUREMENT PLAN FOR THE YEAR 2025/2026

No.	Description of goods/service	Unit of Measure / Issue	Qty	Eligibility (Reservation For Special Groups)	Procurement method	Source of funds	Estimated unit cost	Estimated Total cost (Kshs.)	Reservation for specific group (30% of the total Procurement Plan Amount)	Time process	Invite / Advertise Tender	Open Tender	Evaluate Tender	AO Award Approval	Notification of award	Contract Signing	Total time to contract signature	Time for completion of contract
3	Motor vehicles/cycles Insurance	Number	1	All	Framework Contract / Open Tender	Gok	9,000,000	9,000,000	Planned Dates	4-Jul-2025	18-Jul-2025	1-Aug-2025	4-Aug-2025	18-Aug-2025	21-Aug-2025	50 days		
4	Fixed assets insurance	Number	1	All	Framework Contract / RFQ	Gok	1,000,000	1,000,000	Variance	Planned Dates	15-May-2026	29-May-2026	12-Jun-2026	15-Jun-2026	29-Jun-2026	2-Jul-2026	60 days	
5	Partitioning of ground floor area / fitting to cater for telephone exchange / water dispenser / wall clock for the Customer care desk Area	Number	1	PMD	RFQ	Gok	400,000	400,000	Variance	Planned Dates	1-Sep-2025	8-Sep-2025	13-Sep-2025	16-Sep-2025	21-Sep-2025	24-Sep-2025	30 days	
6	Procurement of furniture / display units / tv / flowers / water dispenser / wall clock for the Customer Service Area	Number	1	Women	RFQ	Gok	600,000	600,000	Variance	Planned Dates	1-Sep-2025	8-Sep-2025	13-Sep-2025	16-Sep-2025	21-Sep-2025	24-Sep-2025	30 days	
7	Repair of kitchenette on 10th floor	Number	1	Women	RFQ	Gok	200,000	200,000	Variance	Planned Dates	1-Oct-2025	8-Oct-2025	13-Oct-2025	16-Oct-2025	21-Oct-2025	24-Oct-2025	30 days	
8	Repair of ceiling / gypsum on 13th, 6th, 3rd and ground floor and leaking wall on 12th floor	Number	1	Youth	RFQ	Gok	1,000,000	1,000,000	Variance	Planned Dates	1-Sep-2025	8-Sep-2025	13-Sep-2025	16-Sep-2025	21-Sep-2025	24-Sep-2025	30 days	
9	Procurement of first aid kits for 67 vehicles and 23 kts for KNBS offices	Number	1	All	Direct Procurement	Gok	500,000	500,000	Variance	Planned Dates	1-Sep-2025	8-Sep-2025	13-Sep-2025	16-Sep-2025	21-Sep-2025	24-Sep-2025	30 days	
10	Procurement of building maintenance frame work contact	Number	1	Youth	Open Tender	Gok	1,000,000	1,000,000	Variance	Planned Dates	1-Oct-2025	8-Oct-2025	13-Oct-2025	16-Oct-2025	21-Oct-2025	24-Oct-2025	30 days	
11	Servicing of fire equipment	Number	1	Women	RFQ	Gok	1,400,000	1,400,000	Variance	Planned Dates	1-Sep-2025	8-Sep-2025	13-Sep-2025	16-Sep-2025	21-Sep-2025	24-Sep-2025	30 days	
12	Procurement of 3 laptops	Number	1	Women	RFQ	Gok	750,000	750,000	Variance	Planned Dates	1-Oct-2025	8-Oct-2025	13-Oct-2025	16-Oct-2025	21-Oct-2025	24-Oct-2025	30 days	

No.	Description of goods/service	Unit of Measure / issue	Qty	Eligibility (Reservation For Special Groups)	Procurement method	Source of funds	Estimated unit cost	Estimated Total cost (Kshs.)	Reservation for special group (30% of the Total Procurement Plan Amount)	Time process	Invite / Advertise Tender	Open Tender	Evaluate Tender	AO Award Approval	Notification of award	Contract Signing	Total time to contract signature	Time for completion of contract
13	Maintenance of building, furniture and fittings	Number	1	Women	RFQ	Gok	1,600,000	1,600,000	1,600,000	Planned Dates	1-Dec-2025	8-Dec-2025	13-Dec-2025	16-Dec-2025	21-Dec-2025	24-Dec-2025	30 days	
14	Procurement of staff IDs	Number	1	Youth	RFQ	Gok	100,000	100,000	100,000	Planned Dates	1-Dec-2025	8-Dec-2025	13-Dec-2025	16-Dec-2025	21-Dec-2025	24-Dec-2025	30 days	
15	Provision of security services	Number	1	All	RFQ	Gok	1,400,000	1,400,000	1,400,000	Planned Dates	1-Dec-2025	8-Dec-2025	13-Dec-2025	16-Dec-2025	21-Dec-2025	24-Dec-2025	30 days	
16	Procurement of fumigation services	Number	1	Women	RFQ	Gok	700,000	700,000	700,000	Planned Dates	1-Oct-2025	8-Oct-2025	13-Oct-2025	16-Oct-2025	21-Oct-2025	24-Oct-2025	30 days	
17	Procurement of Cleaning Detergents	Number	1	Youth	RFQ	Gok	1,000,000	1,000,000	1,000,000	Planned Dates	1-Sep-2025	8-Sep-2025	13-Sep-2025	16-Sep-2025	21-Sep-2025	24-Sep-2025	30 days	
18	Branding of customer service area on ground floor / painting in corporate colours	Number	1	Women	RFQ	Gok	250,000	250,000	250,000	Planned Dates	1-Oct-2025	8-Oct-2025	13-Oct-2025	16-Oct-2025	21-Oct-2025	24-Oct-2025	30 days	
19	Lease Agreements & service rates	Number	1	All	Framework Contract / Open Tender	EARSForR	130,000,000	130,000,000	130,000,000	Planned Dates	1-Dec-2025	8-Dec-2025	13-Dec-2025	16-Dec-2025	21-Dec-2025	24-Dec-2025	30 days	
Sub-Total Administration - Gok																		
Sub-Total Administration -EARSForR																		
Sub-Total Administration - Gok + EARSForR																		
c Information & Communication Technology Division																		
1	Implementation of information security management system (ISMS)	Number	1	All	Framework Contract / Open Tender	EARSForR	40,000,000.00	40,000,000	40,000,000	Planned Dates	1-Sep-2025	15-Sep-2025	29-Sep-2025	2-Oct-2025	16-Oct-2025	19-Oct-2025	60 days	
Sub-Total ICT - EARSForR																		
d Corporate Communication Division																		

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No.	Description of goods/service	Unit of Measure / Issue	Qty	Eligibility (Reservation For Special Groups)	Procurement method	Source of funds	Estimated unit cost (Kshs.)	Estimated Total cost (Kshs.)	Reservation for special group (30% of the Total Procurement Plan Amount)	Time process	Planned Dates	Actual Days	Open Tender	Evaluate Tender	AO Award Approval	Notification of award	Contract Signing	Total time to contract completion	Time for signature
1	Documentary	Number	1	All	Framework Contract/ Open Tender	EARSP4R	10,000,000.00	10,000,000	3,000,000.00	Variance	Planned Dates	21-Oct-2025	4-Nov-2025	18-Nov-2025	21-Nov-2025	5-Dec-2025	8-Dec-2025	60 days	
	Sub-Total Communication - EARSP4R																		
	Sub-Total Corporate																		
	Sub-Total Corporate Services - EARSP4R																		
	Sub-Total Corporate Services - Gok + EARSP4R																		
	F DIRECTOR GENERAL DIRECTORATE																		
a	Internal Audit Division																		
1	Audit Management System	Number	1	All	Framework Contract/ Open Tender	Gok	4,000,000	4,000,000	1,200,000	Variance	Planned Dates	1-Sep-2025	15-Sep-2025	28-Sep-2025	2-Oct-2025	16-Oct-2025	19-Oct-2025	60 days	
	Audit Management System support and scripting																		
	Renewal																		
2	Audit Management System	Number	4	All	Framework Contract/ Open Tender	Gok	350,000	2,200,000	675,000	Variance	Planned Dates	1-Oct-2025	8-Oct-2025	13-Oct-2025	16-Oct-2025	21-Oct-2025	24-Oct-2025	30 days	
3	Training and Conference facilities (CPD Attirecks)	Number	4	All	Direct Procurement	Gok	200,000	800,000	160,000	Variance	Planned Dates	4-Aug-2025	11-Aug-2025	16-Aug-2025	19-Aug-2025	24-Aug-2025	27-Aug-2025	30 days	
4	Consultant for development of Internal Audit Manual and Methodologies	Number	1	All	EOI/RFP	EARSP4R	3,000,000	3,000,000	900,000	Variance	Planned Dates	5-Jan-2026	12-Jan-2026	17-Jan-2026	20-Jan-2026	25-Jan-2026	28-Jan-2026	30 days	
5	Consultant for conducting risk assessment and development of RBA methodologies	Number	1	All	EOI/RFP	EARSP4R	3,000,000	3,000,000	900,000	Variance	Planned Dates	1-Sep-2025	8-Sep-2025	13-Sep-2025	16-Sep-2025	21-Sep-2025	24-Sep-2025	30 days	
	Sub-Total Internal Audit - Gok																		
	Sub-Total Internal Audit - EARSP4R																		
	Sub-Total Internal Audit - Gok + EARSP4R																		
b	Supply Chain Management Division																		
1	Disposal of various obsolete / Unserviceable stores	Number	1	All	Open Tender	Gok	5,000,000	5,000,000	1,500,000	Variance	Planned Dates	18-Aug-2025	25-Aug-2025	30-Aug-2025	2-Sep-2025	7-Sep-2025	10-Sep-2025	30 days	