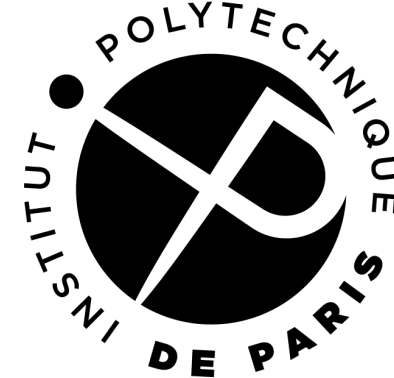




Writing your English CV Design it to win it!

Bethany Cagnol
Télécom Paris



ELEVATE
CENTER

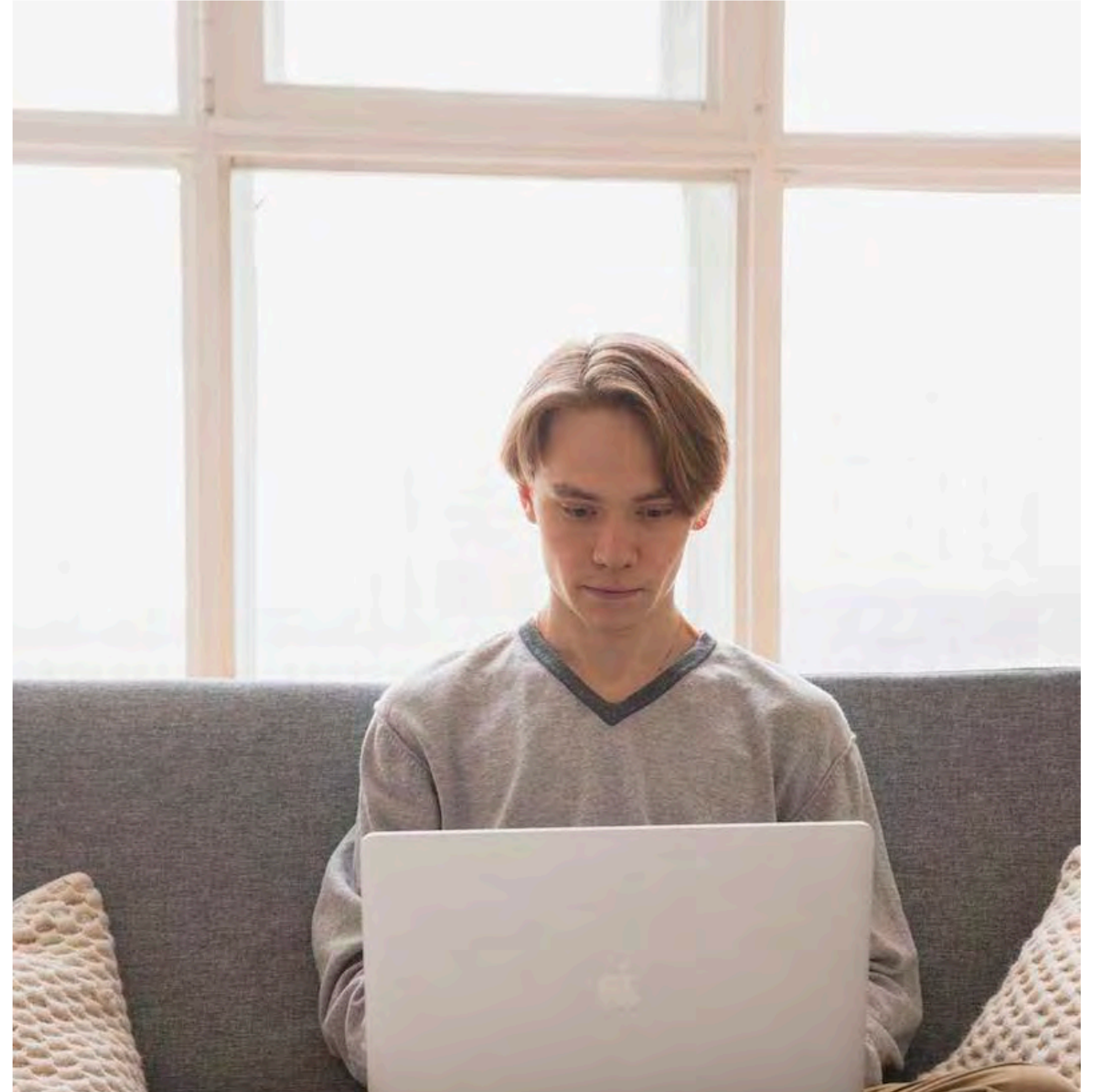
No need to take notes. QR Code at the end.
Questions en français or in English.



ip-paris.fr

Outline

- ⊗ The purpose of a CV
- ⊗ The layout
- ⊗ The header
- ⊗ Education
- ⊗ Experience
- ⊗ Projects
- ⊗ Skills and Spoken Languages
- ⊗ Top tips!



What's the purpose of a CV?

To get an interview





EDUCATION

TELECOM PARIS - INSTITUTE POLYTECHNIQUE OF PARIS

2022 - present

MSc in Engineering

- Computer Graphics, Image Processing, Machine Learning, Fourier Transform Analysis, Measure Theory and Operating Systems
- GPA 4.0 (Top 5% of Engineering Class)
- France's top-ranked school for computer science and digital technology

JEFFERSON HIGH SCHOOL (LYCEE JEFFERSON)

2020 - 2022

- Intensive curriculum in advanced Math, Physics and Computer Science
- Nationwide competitive entrance exam for French Ivy League "Grandes Écoles"
- GPA 4.0 (Awarded with local and European honors)

EXPERIENCE

LTSI Intern, Rennes, France

May-Aug 2023

(Laboratoire du Traitement du Signal et de l'Image)

- Full Stack Developer Intern for Digi-NewB project
- In partnership with the 4.4-million-euro European Horizon 2020 grant [MOU1] aimed at diagnosing illnesses affecting premature babies
- Creating a website from scratch by developing a MySQL database, managing back-end and front-end development using Django and Python programming language
- Cleaning and processing a 10 Terabytes dataset before injection into the database
- Integrating visuals and graphs on the company's website

CCRI, Data Science Intern

May-Aug 2022

- Working on an NLP algorithm in collaboration with French Navel Research Center
- Improving F1 measure of the algorithm by 70% by designing it in Scala which used CCRI's NLP package to geo-locate events

PROJECTS

AI (Artificial Intelligence) Developer, LTSI (remote work)

Jan-May 2023

- Implementing an AI for a strategy game using the alpha-beta algorithm and a custom heuristic
- Integrating a simulation environment of the game to help the AI predict and correct its moves
- Conducting unit-testing in Python to evaluate the AI's performance

Computer Vision Developer, Télécom Paris

Jan-May 2022

- Creating a coin detection algorithm that runs on smartphones using Flutter to detect the number of coins that were placed on a surface
- Generating a dataset that identifies coins using self-took images. Dataset was used to train a Convolutional Neural Network
- Developing a mobile application using Dart by implementing an authentication system with Firebase and saving the results on the mobile phone's local database

SKILLS & SPOKEN LANGUAGES

- Technical: Python, Java, SQL, Dart, C, C#, Go, TensorFlow, OpenCV, Keras, NumPy, GitHub, Docker, Spark, Kafka
- Languages: French native speaker, fluent in English and Spanish

AWARDS

Team awarded 1st place: French national math olympics (*Les Olympiades nationales de mathématiques*)

2021

◦Avoid fancy, colorful, complex templates

◦Use bold for the headings and job titles only

◦Dates on the side

◦Use “Present” for current experiences:
2022 – present◦Use bullet points to make it easy to read (5 seconds!)
or instantly by a computer

◦No spaces before the colon (deux points).

◦Don't use: ... Use: etc.

◦Spell check!

At the top



- No photo
- First name, then surname(s). No ALL CAPS for your last name
- No date of birth, nationality, or marital status
- No professional objective or statement
- No mailing address
- Include a LinkedIn hyperlink and make sure the link works!
- Include your GitHub link (recommended by Singh, 2022)
- Avoid Yahoo and Hotmail addresses (Singh, 2022)

Education

EDUCATION

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- No months. Just years: 2022 – present
- Use the English names of the establishments if they exist online
- “Prépa” (and its acronyms and stars) is a completely foreign concept!
- Include a quick summary of the curriculum
- If you need more space, delete your high school education

Experience

EXPERIENCE

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May-Aug 2023

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- Never use the first person (I, me, myself, my).
- Integrate all your tech skills into the Experience section
- Use action verbs: Managing, Troubleshooting, Training, Managing, etc.
- Include at least two tasks for each position with bullet points
- Mention tangible results and improvements
- Look up the job you are applying for or similar job ads for vocabulary
- Or ask ChatGPT / Bard (but edit!)
- Consider "name dropping" (advisors, professors you've worked well with).

Projects

PROJECTS

AI (Artificial Intelligence) Developer, LTSI (remote work)

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- Same advice as in the Experience section
- Integrate all your tech skills
- Use action verbs: Managing, Troubleshooting, Training, Managing, etc.
- Include at least two tasks for each project with bullet points
- Consider "name dropping" (advisors, professors you've worked well with)
- If you don't have work experience, add other tech-related initiatives

Skills and Spoken Languages

SKILLS & SPOKEN LANGUAGES

- Technical: Python, Java, SQL, Dart, C, C#, Go, TensorFlow, OpenCV, Keras, NumPy, GitHub, Docker, Spark, Kafka
- Languages: French native speaker, fluent in English and Spanish

- Keep this to a very quick list
- Again, integrate all your tech skills into the Experience section
- No soft skills
- Languages: Native language(s) / Levels / Certifications / Explain European levels
- Don't put an "Interests" section. Leave that for the interview (if it comes up).

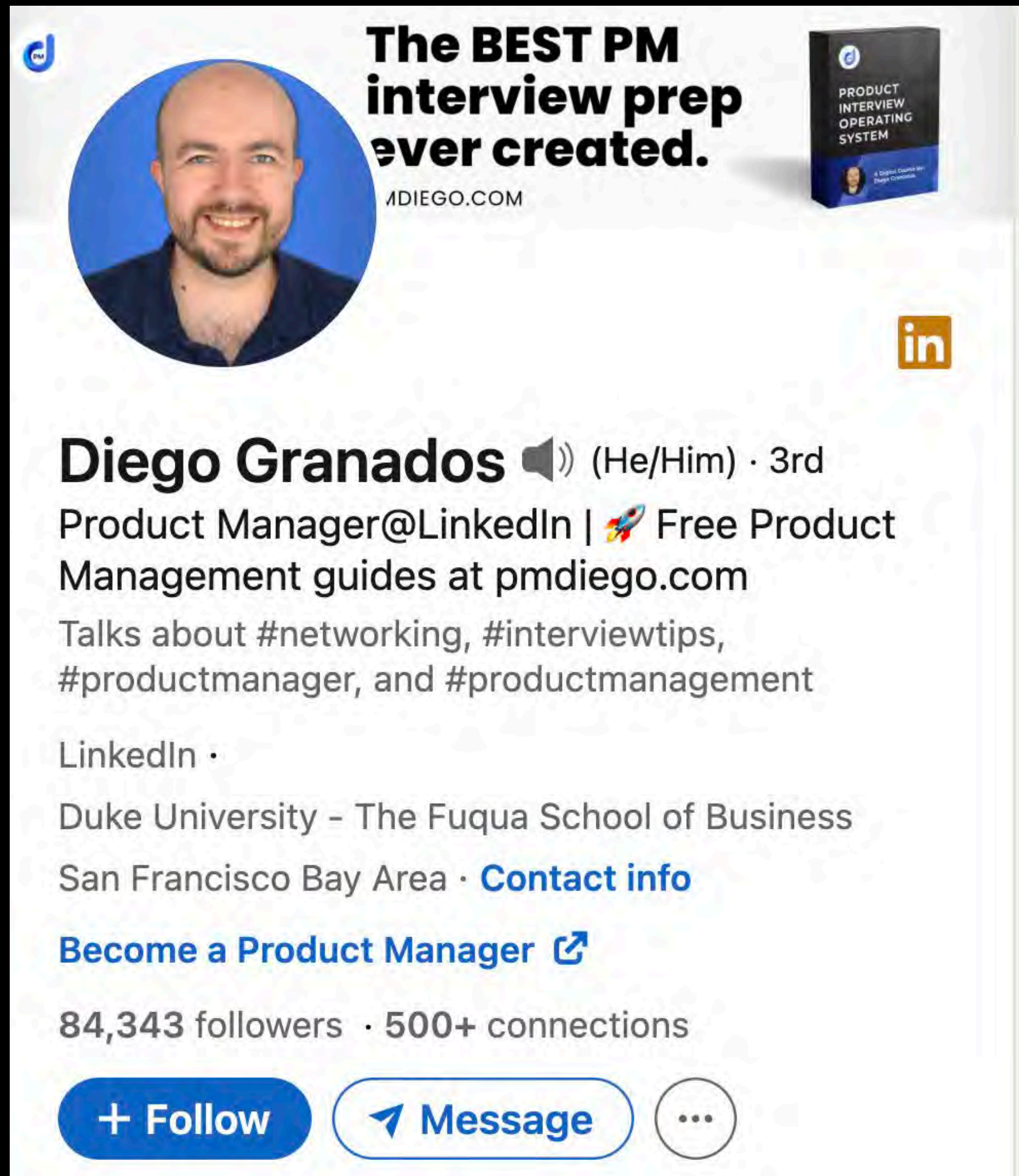
Welcome to the Winner's Circle

Want to truly make an impact?

- Tailor (adapt) your CV to the job ad.
- Research the company. Read their website, their main values, their strategic ambitions, community service, financial statements, Leadership Principles, etc.
- Read their mission statement ("raison d'être").
- It's about what you can offer them. Not what they can offer you.



Expert advice



The BEST PM interview prep ever created.
PMDIEGO.COM

Diego Granados (He/Him) · 3rd Product Manager@LinkedIn | Free Product Management guides at pmdiego.com

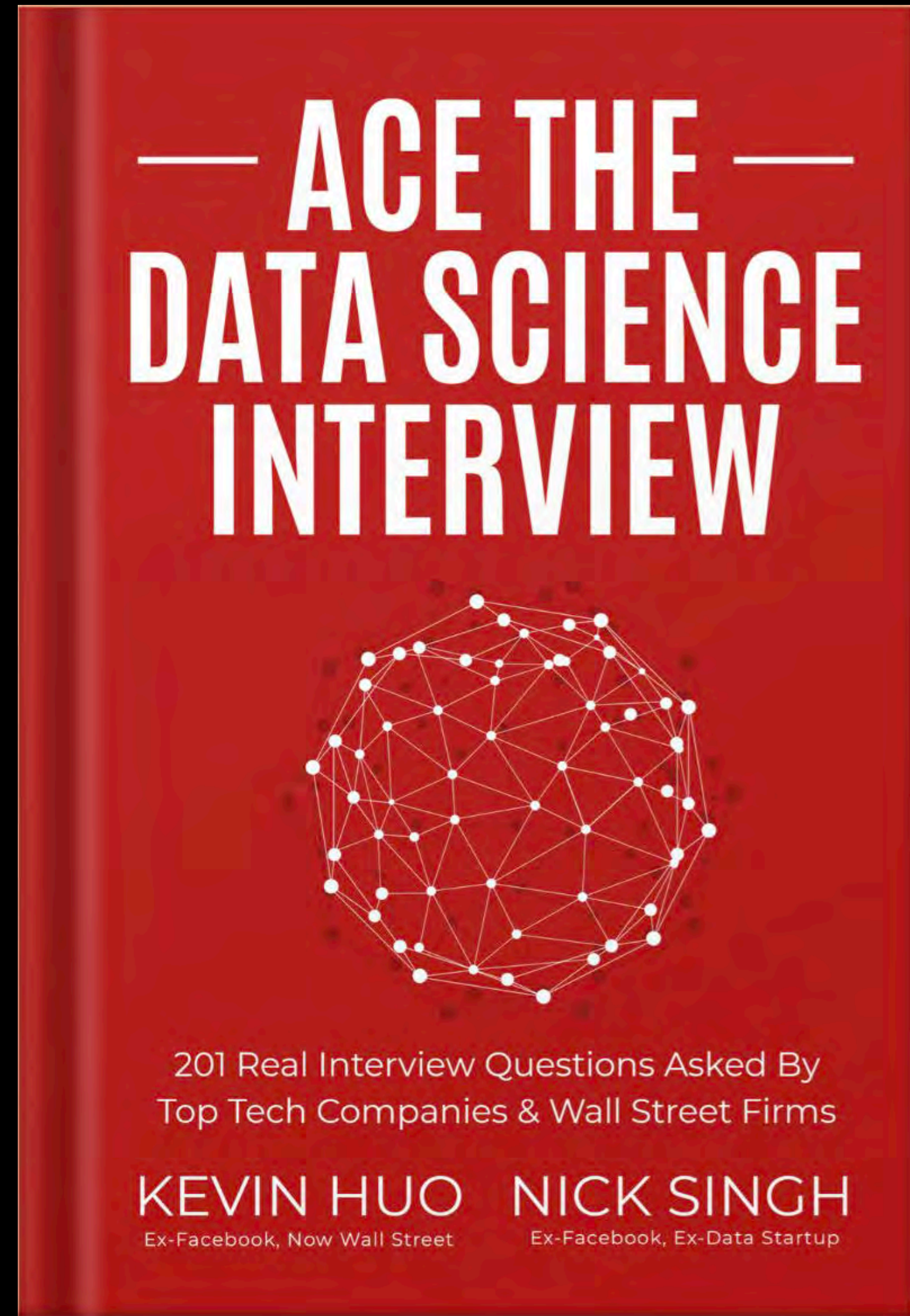
Talks about #networking, #interviewtips, #productmanager, and #productmanagement

LinkedIn · Duke University - The Fuqua School of Business
San Francisco Bay Area · [Contact info](#)

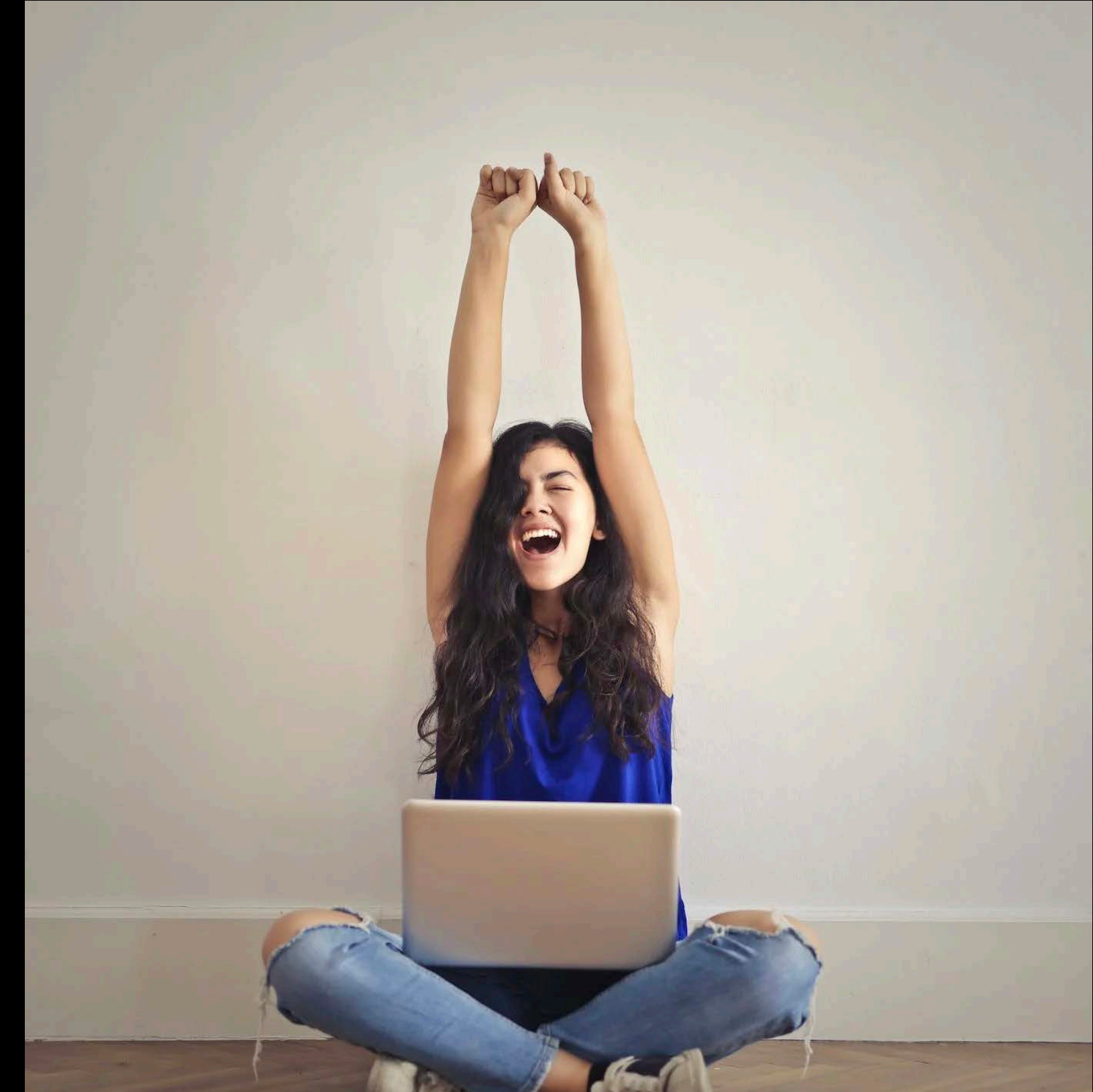
[Become a Product Manager](#)

84,343 followers · 500+ connections

[+ Follow](#) [Message](#) [...](#)



Design it to win it!



Raise your right hand!
I promise not to send my CV to be proofread
until I've followed all of Bethany's advice.



<https://tinyurl.com/ms9n6wm7>