



DEPARTMENT OF THE ARMY
HEADQUARTERS, 25TH INFANTRY DIVISION AND U.S. ARMY HAWAII
BUILDING 580 KOLEKOLE AVENUE
SCHOFIELD BARRACKS, HAWAII 96857-6000

APVG-CG

09 MAY 2022

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Hawaii (USARHAW) Policy Letter #10 – The Right of Civilian Employees and Soldiers to Present Complaints or Request Assistance from the Inspector General

1. Reference. Army Regulation (AR) 20-1, Inspector General Activities and Procedures, 23 March 2020.

2. All civilian employees and Soldiers have the right to present complaints, grievances, or requests for assistance to the Inspector General. These complaints or grievances may include what they reasonably believe to be evidence of fraud, waste, or abuse. If you wish to visit the Inspector General during the work day, you must coordinate with your immediate supervisor before being absent from your duties.

3. You may visit, call, email, or write your local Inspector General at:

Name: USARHAW Inspector General

Location: Building S-361 (located behind the Tropic Lightning Museum)

Phone: (808) 787-3170

Webpage: <https://home.army.mil/hawaii/index.php/my-fort/services/ig>

Email: usarmy.schofield.25-id.list.25th-infantry-division-ig@army.mil

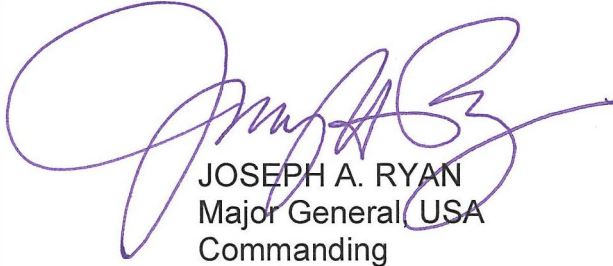
4. Before visiting the Inspector General, you should consider whether your immediate supervisor or other established reporting process can best address your concerns. For example, civilian personnel laws and regulations prescribe procedures for civilian employees to use in submitting complaints related to employment. Additionally, bargaining-unit (union) employees' complaints may be covered by a negotiated grievance procedure.

5. If you believe your local Inspector General's response to your concerns was not fair, complete, or in accordance with law or regulation, or if you believe contacting your local Inspector General may jeopardize your interests, you may call the USARPAC Inspector General, Fort Shafter, Hawaii 96858 at (808) 787-4401. You may also call the Department of the Army Inspector General (DAIG) at 1-800-752-9747 (toll free) or the Department of Defense Inspector General (DODIG) Hotline at 1-800-424-9098 (toll free).

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6. The proponent for this enclosure is the USARHAW Inspector General at (808) 787-3170.



JOSEPH A. RYAN
Major General, USA
Commanding

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599th Transportation Brigade
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