



## **Supply Chain Management Associate Program (SCMAP)**

### **Our Business:**

#### **Supply Chain Management – MAP Mission Statement:**

To champion Higher Standards for Supply Chain Management associate development through experiential learning, training, and networking opportunities to empower associates early in their careers to manage their professional development, realize their potential, and maximize their contributions to Bank of America.

Functions supported within SCM are the purchasing of goods and services, supplier management, supplier diversity and development, corporate travel, food services, records management, recycling, warehousing, document management, accounts payable and office supply orders.

### **Overview:**

2 year Associate Development program where rotational responsibilities include:

- Anticipates and identifies client and supply chain management needs and takes action to meet those needs
- Assists management in defining standards for quality and evaluates suppliers and their processes and/or services for comparison against those standards
- Proactively acquires and maintains technical knowledge of banking commodity industry
- Interprets data and information by using professional concepts and practices in evaluating situations solving wide range of issues
- Reporting that is customer focused and meets quality standards for timeliness and accuracy
- May lead small projects and act as a team leader

### **Qualifications:**

Ideal candidates will have the following:

- Supply Chain Management undergraduate degree
- Analytical/problem solving skills
- Ability to work independently and with a group
- Leadership skills
- Technical skills (ie. Microsoft office suite)
- Effective business writing skills
- Time management skills
- Timely and sound decision making
- Ability to learn and apply supply chain management practice
- A high level of initiative, integrity and creativity

### **Training:**

The MAP Associate training curriculum is a two-phase program that compliments the hands-on experience that the MAP associates develops in their rotational assignments. The training curriculum is geared for young professionals with courses offered in three main areas: technical training, business acumen, and behavioral courses.

### **Locations:**

Charlotte, North Carolina