

Cristina Maria Leascu

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An honest, hard-working, and trustworthy individual with the ability to complete projects both independently and within teams.
Dedicated to continued professional development and overcoming challenges.

Education

- **CodeYourFuture, London-Brixton**
Intro to Digital | Intro to Programming Course
11/2024 – Present
 - **Falmouth University (Icon College of Technology and Management), London**
BSc (Hons) Degree in Computing (First Class)
2022 – 2023
 - **Icon College of Technology and Management, London**
Pearson BTEC Level 5 HND in Computing
2019 – 2022
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Experience

UFC Night Colleague
Tesco Cambridge Bar Hill
May 2023 – Present

- Successfully completed over 150 stock routines weekly, ensuring accuracy and consistency.
- Resolved 95% of tote issues during QC operations, improving efficiency in the stock processing system.
- Picked up to 60 online customer orders per shift, ensuring optimal quality, freshness, and correct substitutions.

Night Service Colleague
Asda Stores LTD
April 2021 – August 2022

- Replenished over 500 stock items during night shifts, ensuring store shelves were consistently well-stocked and organized.

- Reduced stock discrepancies by 15% through meticulous stock handling and system updates.
- Increased department efficiency by 5% through timely completion of night routines.

Checkout Assistant

Asda Stores LTD

December 2017 – September 2020

- Operated the checkout system for an average of 100 customers per shift, ensuring quick and accurate transactions.
- Handled 20+ Click & Collect orders daily, achieving a 99% accuracy rate in order fulfillment.
- Contributed to reducing return rates by providing excellent customer service and assisting with returns and exchanges.

Receptionist

Merlyn Court Hotel

June 2011 – March 2013

- Handled up to 30 reservations and cancellations daily, ensuring guest satisfaction.
- Maintained up-to-date room availability for over 100 rooms, optimizing bookings and pricing.
- Check-in / check-out guests for up to 60 per day, resolving any concerns promptly.

Administrative Assistant

Arafura SRL

October 2007 – April 2010

- Completed 200+ orders monthly, ensuring on-time delivery and customer satisfaction.
- Generated weekly reports for management, improving decision-making by presenting detailed insights.
- Increased customer retention by providing excellent customer service and follow-up.

Administrative Assistant

Laro Colgate Distribution

November 2006 – October 2007

- Processed over 200 orders monthly, ensuring timely deliveries and accurate order fulfillment.
- Coordinated with warehouse teams, resolving product-related issues.

Administrative Assistant

Artesans del Sucre SRL

August 2004 – November 2006

- **Handled 150+ invoices per month, ensuring accuracy in billing and timely deliveries.**
 - **Managed logistics for over 200 customer orders, improving order fulfillment speed by 15%.**
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Soft Skills

- **Reliable and punctual.**
 - **Strong team player with the ability to work independently and collaboratively.**
 - **Excellent customer service skills, ensuring customer satisfaction.**
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Hard Skills

- **Microsoft 365**
- **HTML5 & CSS**
- **Networking / Packet Tracer**
- **JavaScript / Node.js**
- **GitHub**