**CSI 2999**

**Fall 2018**

**2nd Peer Review Evaluation Form**

Evaluator Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Evaluator Student ID:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Review Items:**

**A**: willing to communicate with others on the team

**B**: responsive to emails, messages or phone calls regarding our team project

**C**: has made good contributions to the project so far (such as timely finishing her/his assigned part)

**D**: was proficient at identifying and communicating problematic areas of the project

**E**: has suggested ways to solve those technical problems

**F**: If rating team lead: is the individual effective in leading the team

If rating non team lead: is the individual good at collaborating with other team members

**Review Scheme:** For each of the above 6 review items, you can give a rating between 1 and 10 based on the group members performance:

In the example below, our team mate Jon Doe averages 46/6 = 7.67. On a more detailed level: 46 = 10 + 8 + 8 + 8 + 7 + 5. And there are total 6 review items.

**NOTE**: when calculating the average peer review score, we will apply the ***round off*** policy to the first decimal place. That said, if Jon’s average score was 7.4 or below but above 7, then his average peer review score would be rounded down to 7. However, if his average score was 7.5 and up but below 8 then his average peer review score would be rounded up to 8.

**Example:**

For team member: Jon Doe

|  |  |
| --- | --- |
| **Review Items** | Rating  (1 to 10) |
| **A** | 10 |
| **B** | 8 |
| **C** | 8 |
| **D** | 8 |
| **E** | 7 |
| **F** | 5 |
| Comments | |
| Jon is very positive to communicate with other members in my team. His responses to emails or messages are good enough, however there was room for improvement. He worked well at times with the team and could generally make the internal deadline. I gave him a lower score in category F since he missed one internal team deadline, and had some trouble prioritizing our group deadlines at times. | |

For team member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Review Items** | Rating  (1 to 10) |
| **A** |  |
| **B** |  |
| **C** |  |
| **D** |  |
| **E** |  |
| **F** |  |
| Comments | |
|  | |

For team member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Review Items** | Rating  (1 to 10) |
| **A** |  |
| **B** |  |
| **C** |  |
| **D** |  |
| **E** |  |
| **F** |  |
| Comments | |
|  | |

For team member \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Review Items** | Rating  (1 to 10) |
| **A** |  |
| **B** |  |
| **C** |  |
| **D** |  |
| **E** |  |
| **F** |  |
| Comments | |
|  | |

For team member \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Review Items** | Rating  (1 to 10) |
| **A** |  |
| **B** |  |
| **C** |  |
| **D** |  |
| **E** |  |
| **F** |  |
| Comments | |
|  | |

For team member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| **Review Items** | Rating  (1 to 10) |
| **A** |  |
| **B** |  |
| **C** |  |
| **D** |  |
| **E** |  |
| **F** |  |
| Comments | |
|  | |