

## BOARD POLICY

No. 9150

### 9000 INTERNAL BOARD OPERATIONS AND BY-LAWS OF BOARD

#### 9150 Sub-Committees

In order to assist the Board of Education in its internal management, the following sub-committees shall be designated.

1. Board Policy
2. Program/Communication/Technology
3. Negotiations
4. Facilities/Safety/Transportation
5. Finance

The Chairperson of the Board of Education shall appoint standing sub-committee members. Sub-Committee members shall appoint a Chairperson. The Sub-Committee Chairperson will gather information/feedback to set the agenda, send agenda information to the Superintendent, lead meetings, and assign a note taker. The Chairperson will ensure meeting minutes are completed within 7 days and submitted to the Superintendent's Administrative Assistant to be posted on the website. Sub-Committee members will be appointed annually in January of each year or immediately after assuming their seat on the Board of Education. In the event a regular sub-committee member is unable to attend a scheduled meeting, they should make every effort to get another BOE member to attend in their place as a substitute.

Board members may be appointed as liaisons to boards such as EASTCONN, CABA, ELEMENTARY SCHOOLS (Andover, Hebron, Marlborough), etc.

APPROVED	December, 1985
EFFECTIVE:	July, 1986
REVISED:	October, 1994
REVISED:	January, 2005
REVISED:	February, 2008
REVISED:	August 2011
REVISED:	March 2013
REVISED:	August 2018