

## All HTML tags should be in lower case

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All Files should be named after the person who wrote it.

```
crouseHTML.html or Crouse_html.html
```

instead of

```
html.html, stylesheet.css
```

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## All HTML tags should be in lower case

Eg:

```
<table></table>
<form></form>
```

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## Use meaningful names for ID's and Names of HTML elements

Use meaningful ID's and names for HTML elements Eg:

```
txtName, txtAge
```

instead of

```
text1, text2
```

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## Indent HTML code consistently

Indent code consistently. eg:

```
<body>
  <form name="frmActivity" method="post" action="<?php echo $formAction;?>">
    <input type="hidden" name="sqlState" value="">
    <input type="hidden" name="delState" value="">
    <input type="hidden" name="activityId" value="">
    <label for="cmbProjectId"></label>
    <select name="cmbProjectId">
      <option value="value1"></option>
    </select>
```

```
</form>
</body>
```

## Maximum line length

Limit maximum line length to **around 120 characters**. Wrap code if longer than that. This will improve readability of code.  
**Set your “ruler in the view section to 120 characters “**

Eg: Wrapping code to limit line length **notice that overflowed and wrapped text is indented one further than the parent line.**

```
<div id ="addActivityLayer">
  <img onClick="<?php echo $saveBtnAction; ?>";
    onMouseOut="this.src='../..'/themes/beyondT/pictures/btn_save.gif';"
    onMouseOver="this.src='../..'/themes/beyondT/pictures/btn_save_02.gif';"
    src="../../themes/beyondT/pictures/btn_save.gif"/>
</div>
```

## Only use tables for tabular data, use CSS for styling

Do not use tables for layout, use CSS instead.

## Do not heavily comment HTML code

Adding too much HTML comments adds too much clutter. Comment all classes and sections however. Comments should be above the line, not inline

```
<div style="width:100px;align:center;"> <!-- INSTEAD OF -->
"empty line" aka "white space"
<!-- USE -->
<div class="message">
```

## Do not use inline style attributes

As much as possible, use css classes instead of using inline style attributes. This has the advantages:

```
<!-- INSTEAD OF -->
<div style="width:100px;align:center;">

<!-- USE -->
<div class="message">
```