

Supervisor meeting 19.10

Time: 12:15

Duration: 1 hour

Participants: Katja, Øyvind, Torstein, Markus, Maren, Morten

Notes: Øyvind

1. Approval of agenda

- a. OK

2. Approval of minutes of meeting from last advisor meeting

- a. OK
- b. See link to 6. supervisor meeting

3. Comments to the minutes from last customer meeting

- a. The meetings are more concise and the general feeling is good.
- b. New library service
- c. See link to 9. customer meeting

4. Approval of the status report:

- a. Summary
 - i. Informed that the response to the survey distributed to IDI was good
 - ii. See the blog; updates by sunday night
- b. Work done in this period:
 - i. Development
 - 1. Have created design for version 0.5
 - 2. Are developing version 0.4
 - a. Due Wednesday 21, October
 - ii. Status of the documents that are being created:
 - 1. Remember all surveys and tests in the end report
 - 2. See the report we delivered last week
 - iii. Meetings
 - 1. We've had a couple of customer meeting
 - 2. Had a book database meeting 17.10
 - a. A new library service with information about books similar to google books
 - i. Created for an API user from Netlight
 - ii. Will be a separate service
 - 1. Communication between server and service, not clients and service

- i. Website and blog
 - 1. New API movie, survey and videos seemed good
 - a. Currently only for version 0.3
 - 2. Updated website at www.crowdshelf.xyz

5. Problems

6. Planning of work for the next period

- a. Meeting:
 - i. Customer meeting on Wednesday
 - ii. Version meeting hopefully on Friday
- b. Activities
 - i. Complete version 0.5 (search) and start distributing the application
 - 1. Track usage
 - ii. Test and fix bugs
 - iii. Write reports
 - iv. Continue to test the design
 - v. Make version 0.4 ready for release

7. Other

- a. Report
 - i. Positive
 - 1. References are important
 - 2. Structure is OK
 - 3. Good english
 - ii. Negative
 - 1. Documentation is too vague
 - a. Needs more effort
 - 2. Missing results
 - a. Diagrams, charts etc.
 - 3. Title is missing
 - iii. Comment the blog and website in the project plan
 - 1. Create a communication subsection
 - iv. Find more time to write the report
 - v. Add overall process reflections for the whole project in the conclusion
 - vi. Add how the group is using Lean Startup to preliminary studies
 - 1. Lean startup / Scrum hybrid
 - vii. Write an abstract

8. Review/approval of attached phase document

OK