

Supervisor meeting 06.10

Date: 06.10.15

Time: 12.15

Duration: 1h

Participants: Morten, Markus, Stein-Otto, Maren, Torstein, Øyvind, Katja

1. Approval of agenda

- a. OK

2. Approval of minutes of meeting from last advisor meeting

- a. See link one, 5. Supervisor meeting
- b. Notes on how to take meeting minutes.
- c. OK

3. Comments to the minutes from last customer meeting

- a. See link two, 6. Customer meeting
- b. Ok

4. Approval of the status report:

a. Summary

- i. See the blog; updates by sunday night

b. Work done in this period:

- i. Status of the documents that are being created:
 - 1. See the link for Rapport
- i. Meetings
 - 1. Had a customer meeting last wednesday
 - 2. We will have customer meeting this Wednesday
 - 3. We had version meeting.
- i. Website and blog
 - 1. Website will be updated when the new version is released. The blog publishes by Sunday night

c. Problems:

- i. Almost all the group members have a big project delivery this Tuesday, so we have had some problems getting work done in time this week.

5. Planning of work for the next period

- a. Meeting:
 - i. We will have a version meeting this week as soon as version 0.3 is out.
 - ii. We will also have a customer meeting this Wednesday
- b. Activities
 - i. This week we are doing paper prototypes of crowd functionality to see if that is something the users want. We are now targeting a company solution to begin with so we will try to establish some relations to companies that can contribute.
 - ii. We are planning a usability test with observers and a SUS scheme
 - iii. We will work on the report
 - iv. And hopefully get some time to implement new functionality
 - v. The report is due monday 12th at 23.59
- c. Companies
 - i. Choose a couple for the first week.
 - ii. Practice how to pitch the ideas to them
 - iii. Wait for a crowd functionality/some way to sort the books before we a lot of businesses uses it.

6. Other

- a. Katja will be away next monday, so no official meeting
- b. She will look through the meeting minutes and blog and comment.

7. Review/approval of attached phase documents

- a. Ok