

PERSONAL  
INFORMATION



## ABDULBASIT OLATUNDE ABDULMUMIN



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<https://crownstar01.github.io/AOA/>

SEX: Male | DATE OF BIRTH: 26/04/1998 | NATIONALITY: Nigeria

JOB APPLIED FOR  
POSITION  
PREFERRED JOB  
STUDIES APPLIED FOR

Data Analyst  
Business Analyst  
Business Intelligence Analyst/Research Analyst /Statistician  
Statistics / Google Data Analytics / Workshop training

WORK EXPERIENCE  
(OCT-DEC, 2024)

### Research Analyst and Instructor (Contract)

Offers the following topics to intermediate students:

- Introduction to Research Methodologies.
- Research Design and Data Collection Methods (Questionnaire designs using Google Forms and others)
- Descriptive Statistics, Data Visualization, Probability and Distributions
- Hypothesis Testing and Inferential Statistics
- Using Statistical Software and Tools (Excel, SPSS, and R) for Reporting and Presenting Research Findings

Business or sector: **TECHMENTOR AFRICA**

(2023 - Present)

### Remote Business Intelligence Analyst

- Questionnaire designs, data Entry service with the use of Microsoft Excel, and other office tools
- System performance, handling data, and guaranteeing its integrity
- Reporting MOT and OMDSR sales records with a summary table (Pivot table)
- Visualizing monthly MOT and Open market Sales records across various regions in Nigeria
- Building a well-interactive and dynamic Dashboard for the overall sales record with Microsoft Excel and Power BI
- Giving daily detailed sales reports to stakeholders

Business or sector: **NIGERIA BEVERAGES Lagos (NIGERBEV)**  
**Statistician**

(2021 - 2023)

- Organizing and observing Data backups
- Data Entry service with the use of Microsoft Excel, and other office tools
- The use of a Command prompt to query students' data from the database for printing on papers

- system performance, handling data, and guaranteeing its integrity
- Extracting, loading, and converting data from databases into papers like OMR, EMS, and Mark and attendant sheets.

Business or sector: **ICT DEPARTMENT (NECO HEADQUARTER, MINNA)**

(2019 – 2020) **Research Analyst**

- Participated in team activities.
- Data analysis, interpretation, and recommendation using Microsoft Office tools, SPSS, Smart PLS, and R programming language.
- Giving detailed work reports

Business or sector: **FEDERAL UNIVERSITY OF TECHNOLOGY, MINNA**  
(Self-Employed)

(2017 - 2019)

ICT Tutor

- Participated in teaching ICT
- Teaching students the use of Microsoft Office tools for carrying out tasks

Business or sector: **FUTURE LEADERS GROUP OF SCHOOLS, MINNA**

## EDUCATION AND TRAINING

(2017- 2023)

**Bachelor of Technology (B-TECH)**

Federal University of Technology, Minna, Niger State, Nigeria

### ▪ **STATISTICS**

(Jan, 2021- June, 2021)

**Online Degree (Coursera)**

### **Google Data Analytics**

- Foundations: Data, Data, Everywhere
- Ask Questions to Make Data-Driven Decisions
- Prepare Data for Exploration
- Process Data from Dirty to Clean
- Analyse Data to Answer Questions
- Share Data Through the Arts of Visualization
- Data Analysis with R programming
- Google Data Analytics Capstone

(2017- 2018)

**Workshop Training in Data Analysis**

Data Analysis using Excel, SPSS, Tora, SAS, SmartPLS and R  
Programming language

**Devine Grace Technology in Partnership with Futminna, Niger State, Nigeria**

(2010 – 2016)

**Senior School Certificate Examination**

Zarumai Model School, Minna, Niger state

(2000 - 2010)

**First School Leaving Certificate**

Goldmaths Academy, Minna, Niger state

## PERSONAL SKILLS

Mother tongue(s)	Yoruba				
Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English Language and Hausa	Proficient	Proficient	Proficient	Proficient	Proficient
	Proficient in English, Yoruba, and Hausa Languages				
Communication skills	Excellent communication skills gained through my experience as a Data Analyst and Statistician Excellent written and oral communication skills.				
Organisational/managerial skills	<b>Data analysis and interpretation using:</b>				
Job-related skills	<ul style="list-style-type: none"> <li>▪ Microsoft Office tools, Power BI, SPSS, SQL, and R</li> <li>▪ Analytical thinking, Problem-solving, Data driving and data-inspired decision-making</li> <li>▪ Curiosity and having a technical mindset</li> <li>▪ Data design and data strategy</li> <li>▪ Ability to learn, unlearn and re-learn</li> <li>▪ Attention to Detail</li> <li>▪ Time Management</li> </ul>				
Computer skills	<b>Microsoft Office tools and others:</b>				
Other skills	<ul style="list-style-type: none"> <li>▪ Proficient use of Power BI SPSS, SQL, and R programming language</li> <li>▪ Able to learn and develop practical and applicable skills very fast.</li> <li>▪ Critical thinking.</li> <li>▪ Ability to work as a team.</li> <li>▪ Self-directed and able to take initiative on tasks and projects, requiring minimal guidance.</li> </ul>				
Driving licence	No driving licence				
ADDITIONAL INFORMATION					
Projects	<b>Undergraduate project titled:</b>				
Honours and awards	Comparative Analysis of both Public and Private Secondary Schools' performance in Mathematics WAEC Examination (A case study of schools in Minna, Niger state)				
	<ul style="list-style-type: none"> <li>▪ Best graduating student in 2010, Primary</li> <li>▪ Data Analyst of the Year, 2023 (FUTMINNA).</li> </ul>				
References	Available on request				