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## ERIC GERLACH (CRUE JAMESON)

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### Profile

I am an enthusiastic person with a strong drive to work hard no matter what I am working at. I am a goal oriented motivated individual, and a quick learner. I am loyal and committed to excellence.

### Experience

#### EQUIPMENT OPERATOR/LABORER, COLORADO BORING CO; FORT COLLINS, CO — 2011 — 2019

As a drill operator for Colorado Boring Co, I was responsible for a tanker truck and trailer hauling an underground boring machine. I transported the drill to various jobs around the Northern Colorado area.

I was also a vac-truck operator, where I hydro-excavated small potholes searching for underground utilities. At the end of each day I filled out and filed a comprehensive map consisting of the work that I had done that day and listed the ground conditions for the areas I had worked in.

I led an excavation team of three employees. I was able to safely operate a mini excavator to dig trenches and pits when available, while delegating sprinkler repairs and other tasks to my team.

- Safely operating Class-A CDL tanker trucks with air brakes
- Safely operating a mini excavator
- Safely operating a directional boring drill
- Safely operating a forklift for various tasks
- Safely dug pits and trenches with accordance to OSHA standards
- Leading an excavation team of three employees
- Setting utilities vaults
- Maintaining various tools and equipment

#### FACILITIES MAINTENANCE, GENUINE AUTOMOTIVE; FORT COLLINS, CO — 2009 — 2011

At Genuine Automotive I was entrusted with driving our customer shuttle, as well as some general facilities maintenance initially, though over time my responsibilities included;

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- Oil changes
  - Tire rotations
  - Entering customer/vehicle information into computer system
  - Scheduling customer appointments
  - Calling customers with appointment details
  - Ordering parts
  - Driving a courtesy van
  - Sweeping and mopping office and shop areas
  - Clean and maintain bathroom facilities
  - Clean all shop and office surfaces; benches, desks, computers, tool boxes, etc...
  - Clean all windows and maintain any decals on windows
  - Parts pick up
  - Organize and reorder stocked parts
  - Organize and reorder stocked cleaning chemicals and supplies
  - Plow all walkways and garage door areas when snowy

**MAINTENANCE TECHNICIAN, CITY OF FORT COLLINS UTILITIES; FORT COLLINS, CO — 2008 — 2010**

While maintaining the Fort Collins, City Park pool facilities my responsibilities included;

- Removing debris from grounds
  - Pressure washing pool deck and surrounding areas
  - Cleaning graffiti and repainting damaged areas
  - Cleaning locker rooms and bathrooms
  - Maintaining and ordering cleaning chemicals and supplies
  - Receiving shipments
  - Clean pool filters and maintain filter hubs
  - Check chemical balances in pool
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- Remove all trash from individual buildings within facility
  - Vacuuming and skimming pool
  - Clean and maintain paddle boats and dock
  - Clean and maintain all tools used

#### **SALES REPRESENTATIVE, VECTOR MARKETING; FORT COLLINS, CO — 2009 — 2009**

As a word of mouth sales representative I was able to acquire a variety of skills;

- Identifying sales opportunities and acted on leads
- Answering product and service related questions
- Making outbound calls to prospective customers
- Managing a schedule traveling to sales meetings

#### **Education**

Fort Collins High School, Fort Collins, Co — Graduated, 2000  
Soon to have certificate from Career Foundry

#### **Certificates**

Soon to have certificate from Career Foundry

#### **Skills**

- HTML— Beginner
- CSS— Beginner
- JavaScript— Beginner

#### **References**

Catherine Jameson —

Dennis Nater —

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