

## Project Status Report:

Project Name: ITPM5.240 Agile Projects 2023

Week/Date of Submission: 24/04/2023

Project Sponsor: Ian

Project Team: Jody, Joe, Linkin, Phillip, Steve

Project Aim: Production of a user-friendly website for retail of smartwatches.

Overall project status: **On Track (Green)** / **At Risk (Amber)** / **Off Track (Red)**

### Project status detail:

**On Track (Green)** / **At Risk (Amber)** / **Off Track (Red)**

Tasks	Status	Task Manager(s)	Comments
Creation of Stakeholder Register	<b>ON TRACK</b>	Ian	Stakeholder register has been completed by the team and uploaded to GitHub
Creation of Personas	<b>ON TRACK</b>	Ian	All personas have been completed by the team and uploaded to GitHub.
Creation of a GitHub	<b>ON TRACK</b>	Ian	GitHub has been created and is being used to store and modify files for the project.
Cleaning Github	<b>ON TRACK</b>	Ian	GitHub has been cleaned to allow for easier navigation.
Completing meeting reports	<b>ON TRACK</b>	Ian	2/3 of the meeting reports have been completed and uploaded to GitHub.

### Assessment of Group Contributions:

We all contributed equally to the Stakeholder Register.

All team members created a unique persona. Five were created: CEO, Site Admin, Tech Savvy Professional, Senior Citizen, Working Parent.

### Challenges:

#### Challenge

Jody missed week 4 of class.

#### Proposed Solution

Jody is to catch up in her own time and create unique persona.

**Challenge**

We don't have a lot of knowledge of how GitHub works.

**Proposed Solution**

Everyone is to complete the labs.

**What is working:** The team has been developing their skills with GitHub and can now add and merge branches. All reports, Registers and Personas are up and working ready to be reviewed.

**What can be improved:** The team's knowledge of Git and Git repositories.