

When and Where

Date: January 22, 2015

Start: 11:40AM

End: 12:30PM

Room: GH 275

Role

Primary Facilitator: Alex Sears

Timekeeper: Drew Hearing

Minute Taker: Olga Maneylova

Attending: Alex Sears, Tyler Blatt, Drew Hearing, Olga Maneylova

1. Objective

Flush out use cases. Designate who works on Use Case Model and who works on the Vision Statement. Designate time to meet for more intensive meeting.

2. Status

Meet at school at 6:00PM on Tuesday, January 27, 2015, in GH 275 for more intensive review meeting to make sure everything is ready. Decided who is going to work on each piece and have it done before Tuesday.

3. Discussion

3.1 We decided on a final list of use cases to implement in our application. We had a big list of them but chose which ones we thought were most important and, therefore, were the ones we needed to make sure got done before anything else.

3.2 After deciding on which use cases were the most important, the next step was to divvy up the work. Olga, Drew, and Judson are going to complete the Use Case Model. Tyler and Alex will write up the vision. Once these pieces are together, creating the PowerPoint will be easy.

3.3 We decided on a meeting time. We are going to meet the following Tuesday to finalize all documents and then create the PowerPoint.

4. Wrap Up

All next steps are detailed above. After the meeting next Tuesday, we should have all parts of the assignment due next week completed. From then on, we should be able to move forward on developing the project.