

	Working Document # OHS 2/2023					
		Non-Compliance		Compliance		Safety Concern
	✓	Non-Conformance		Conformance	(Tick the relevant box)	
Audit Name:	Nadi Airport OHS Annual Audit					
Auditor:	Epeli Leiyamo		Risk Level			
<p>♦ Audit Objective #1: Determine whether Fiji Airports Department buildings meets Emergency Facilities & Procedures requirements.</p>						
<p>♦ Test Step #1: Verify whether FA Building complies with the Emergency Exits, Procedures and Training requirements.</p>						
<p>♦ Source Data</p> <ul style="list-style-type: none"> - Nadi Aerodrome Manual - FA OHS Manual - Site Inspection 						
Finding						
<p>♦ Condition (What is in place?) Absent of Building Fire Wardens. There is nil appointed Fire Wardens at following department buildings:</p> <ol style="list-style-type: none"> 1. ASOPS 2. Security ground floor 3. Arrival Buildings 4. FAA Academy 5. Nadi Tower 6. ATMC building. 7. ATM - AIS 8. ANES building. 9. BCW Office building 10. HQ/Finance building 11. Office 366 building. 12. Mechanical Fleet Garage. 						
<p>♦ Criteria (What should be?) Appointed persons on Evacuation plan with evacuation procedures during an emergency. Fire warden details on display in appropriate place as stated in the OHS Manual & HASAW(GWC)2003 reg 34 .3a, b, c</p>						
<p>♦ Effect (So what? /consequences/result) - Non-Conformance to the requirement</p>						
<p>♦ Cause (Why the condition exists? /Source?) - Lack of urgency in highlighting the inadequate equipment with the responsible manager.</p>						
Recommendation (How to make it better?)						
Create and test 6 monthly with NFA or ARFFS Emergency Evacuation Plan with details of arrangements for evacuation kept on display at the appropriate place						
[Department Manager]:						
Agree/Disagree: Agree						
(If not, why?):						
Action Plan: As per recommendation						
Target Dates: 30/09/23						

Responsible Officer: MARFFS		
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