

	Working Document # OHS 1/23					
		Non-Compliance		Compliance		Safety Concern
	✓	Non-Conformance		Conformance	(Tick the relevant box)	
Audit Name:	Nadi Airport OHS Annual Audit					
Auditor:	Epeli Leiyamo		Risk Level			
<p>♦ Audit Objective #1: Determine whether Fiji Airports department buildings meets Emergency Facilities & Procedures requirements.</p>						
<p>♦ Test Step #1: Verify whether FA building complies with the Emergency Exits & Training requirements.</p>						
<p>♦ Source Data</p> <ul style="list-style-type: none"> - FA OHS Manual - Site Inspection 						
Finding						
<p>♦ Condition (What is in place?) <u>Absent of Emergency Evacuation Plan in FA buildings.</u> Nil Emergency Evacuation Plan at following FA buildings:</p> <ol style="list-style-type: none"> 1. ASOPS 2. Security ground floor 3. Arrival Buildings 4. FAA Academy 5. Nadi Tower 6. ATMC building. 7. ATM - AIS 8. ANES building. 9. BCW Office building 10. HQ/Finance building 11. Office 366 building. 12. Mechanical Fleet Garage. 						
<p>♦ Criteria (What should be?) Evacuation plan with evacuation procedures during an emergency. Fire warden details on display in appropriate place as stated in the OHS Manual & HASAW(GWC)2003 reg 34 .3a, b,c</p>						
<p>♦ Effect (So what? /consequences/result) - Non-Conformance to the requirement</p>						
<p>♦ Cause (Why the condition exists? /Source?) - Lack of urgency in highlighting the inadequate equipment with the responsible manager.</p>						
Recommendation (How to make it better?)						
Create Emergency Evacuation Plan with details of arrangements for evacuation kept on display at the appropriate place						
[Department Manager]:						
Agree/Disagree: Agree						
(If not, why?):						
Action Plan: As per recommendation						
Target Dates: 30/09/23						
Responsible Officer: MARFFS						
Rev No. 2.0		Issue Date: March 2016			Form No: COS001-05	