

FHIR Course Course rules

HL7 E-LEARNING COURSE RULES

A- Course Completion and grading

- Course Completion: This is a 'learn-by-doing' course, so it is important that you complete your assignments. We can assess your understanding of the material based on how you solve the units.
 To obtain the course completion certificate, you need to adhere to these course rules and complete all mandatory assignments with a grade equal to or higher than 4, maintaining an overall average grade of 6/10.
- 2. **Assignment Grades**: All units' assignments will be graded.
- 3. **Assignments:** Each assignment in this course is designed and though out for specific reasons and with certain objectives in mind. Some of them may look cumbersome or strange, but they resemble actual problems or tasks found in real world of HL7 implementations. Our methodology for e-learning is as follows: you **review the material, work through the assignments and quizzes** and **ask questions**. We **review, assess** and **answer**. The more you work and ask questions, the more you will learn.
- 4. **Posting Assignments:** Assignments for all units are to be posted into the assignment specific section of the unit. Do not post assignments on the Unit Q&A forum, the presentation forum or the general exchange forum. Any assignments posted there will be removed.
- 5. **Tools:** Any tool(s) can be used in order to solve the assignments: from a text editor (to use as a resource editor) to an xml/json editor (recommended). Usually, the course reading material will not mention commercial tools, but the forums may have discussions about different tools, available free of charge or licensed.
- 6. **Schedule:** The due date for the assignments are 14 days after the unit is released. The schedule is available online from the course page. Please, try to keep up with the reading and submit assignments by the due date. If you have problems posting or you missed the date, please, contact your assigned tutor (the tutor that usually reviews your work) and send it directly to him or her (via their email address). You will not be able to post late assignments to the Unit Activity section after the due date.
- 7. **Dispute Resolution:** If you have a problem with your assigned tutor, you can contact the virtual classroom facilitator, course coordinators or HL7 Education manager see COURSE STAFF document.

B- Netiquette rules

- 1. **Unit's Forum**: Please post your comments or question for each unit in each unit's forum. Use the general Q&A forum for general questions and the course lounge for off-topic discussions.
- 2. Caps & Bold: Avoid typing in all caps or all bold, as this is the equivalent to yelling on a forum.
- 3. Long posts: Avoid posting extremely long forum posts on a regular basis.
- 4. **Read before posting:** Read all of the posts in the thread before posting on a forum. This will help forum participants avoid repeating points that have already been discussed in depth. Also check for other postings in all classrooms that may have similar topics and answer your questions.
- 5. **Stay on topic:** Do not "hijack" forum threads. Stay on topic and avoid directing the thread away from the current line of conversation, particularly if the original poster is seeking an answer to a question. If you'd like to discuss a different issue or problem, it's best to start a new thread on the forum.
- 6. **Derogatory remarks (1)**: Avoid derogatory remarks about fellow forum participants; if a forum participant has a problem that they'd like to address with another individual, it's best to discuss the issue off-forum rather than in a more public forum setting.
- 7. **Derogatory remarks (2)**: When posting on a forum, it's best to avoid derogatory remarks about the course, course staff, etc. Remember, there's a fine line between constructive and non-constructive criticism in many cases, and those lines can be blurred on the web due to the absence of indicators like tone of voice, facial expressions, etc.
- 8. **Derogatory remarks (3)**: Posts containing derogatory remarks can/will be removed from the forums by the course coordinators and the issuer will be warned.
- 9. **Feedback**: Direct e-mails to the course coordinators are welcome if you have concerns or complaints. Don't wait 'till the end of the course: your feedback is important for us and will be heard.
- 10. **Emoticons:** Use emoticons and other symbols to indicate tone. When posting on a forum, there is an absence of indicators that help one to decipher tone and the forum poster's intention. In the absence of valuable voice tone, body language, facial expressions and other social cues,

emoticons and symbols (smiley face, or "*smile*") can help make tone and intention clear to other forum participants.	

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