

TU Thi Cam Giang

Education

09/2012 - 09/2016 Major: Faculty of Law - International Law
Ho Chi Minh City University of Law

- Classification: Middling

Career History

02/2023 - Present Kingfood Mart (under Seedcom Food JSC)
Legal Team Leader (acting as Legal Manager)

- Providing accurate and timely legal counsel to executives on various legal topics, including labor law, partnerships, and corporate finance.
- Collaborating with management to develop efficient defense strategies.
- Specifying internal governance policies and monitoring compliance regularly.
- Researching and assessing different risk factors related to business decisions and operations.
- Applying effective risk management techniques and proactively advising on potential legal issues.
- Communicating and negotiating with external parties, such as regulators, external counsel, and public authorities, establishing trusting relationships.
- Dra ing and solidifying agreements, contracts, and other legal documents to safeguard the company's legal rights.
- Handling complex matters involving multiple stakeholders and forces.
- Providing clarification on legal language or specifications to all members of the organization.
- Conducting work with integrity and responsibility.
- Staying updated on changes in legislation.

02/2020 - 02/2023 Satori
Senior Legal Counsel

- Establishing an enterprise or affiliated unit, amending or supplementing a license, terminating a license depending on the business operation requirements("BUSINESS REGISTRATION"), carrying out post-registration procedures in accordance with regulations.
- Negotiating, editing, reviewing contracts.
- Managing and storing of business registration documents.
- Dra ing and reviewing contracts, documents, and documents serving daily operations of the business.



NATIONALITY
Vietnamese



DATE OF BIRTH
20/01/1994



LANGUAGES
• English
• Vietnamese



tucamgiang1994@gmail.com



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- Managing the intellectual property (IP) assets of the enterprise through the industrial property representatives (IP Agent), managing the enterprise's lease contract system.
- Supporting daily legal work for internal units and departments of the enterprise.
- Representing the business to settle legal disputes arising from business activities (if any).
- Monitoring and updating legal documents related to business activities and advising business leaders.
- Other legal tasks as assigned by the Director or CEO from time to time.
- Deploying project legal documents: improving production technology; solar power and a number of other projects to improve the quality of the Company's products.
- Carrying out procedures for buying and selling real estate assets belonging to the Company.
- Carrying out legal procedures to support advertising and product sales activities of the Sales Department and Marketing Department.

04/2019 - 01/2020

King Coffee
Legal Executive

- Responsible for legal records of King Coffee franchise system.
- Reviewing, evaluating, and drafting contracts from the following sections: Premises Department, Project Department, Horeca Channel, Personnel Department.
- Representatives working with state management agencies on business activities and food safety and hygiene.
- Assessing of legal documents of premises.
- Handling of trademark violations protected by intellectual property.
- Reviewing legal documents of the shop system on signs, business, fire protection.
- Preparing documents and minutes of working with partners.

09/2016 - 02/2018

THUAN NGUYEN LAW FIRM
Legal Specialist and Lawyer Assistant

- Providing legal advice for organizations and individuals as required.
- Representing clients to conduct legal procedures in relation to applying for types of Business licenses.
- Solving disputes not through courts.
- Advising and representing clients to participate in court proceedings in the following cases: divorce disputes; Disputes on property loan contracts, service contracts; petitions for administrative decisions.
- Negotiating, editing, reviewing contracts.
- Arranging the schedule works of the Lawyer.
- Preparing records, documents, and information for the meeting.
- Translating all documents including law and works for the lawyer.
- Analyzing and processing requirements of Customers.

- Authorizing representative in the Court.

Qualifications

- Sep 2017 - Sep 2018, Major: Lawyer Certificate - *Judicial Academy*.
 - Classification: Above-average

Interests

- Reading book
- Traveling
- Meditating

Additional Information

CDD ID: 77d3ef7c-6a7b-4795-b479-ee1341182f64

TU Thi Cam Giang

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