



# Phùng Thảo Vy

Legal intern

☎ 0945 766 364

✉ vyphung.03kg@gmail.com

📍 District 7, HCM city

## OBJECT

I aim to leverage my legal knowledge, analytical skills, and hands-on experience from internships and extracurricular activities to contribute to a dynamic legal team. My goal is to support legal operations and drive effective solutions while further developing my expertise in the legal field.

## EDUCATION

2021 - Present

### HO CHI MINH CITY UNIVERSITY OF LAW

*4th law student in the advanced program*

- Major in Commercial, Civil and International law with **GPA: 3.3/4.0**, specifically:
  - Proficiency in negotiating and drafting contracts scored: 4.0/4.0;
  - Contract and Tort law of Vietnam scored 3.5/4.0.

## WORK EXPERIENCE

01/2024-  
3/2024

### THE PEOPLE'S COURT OF HO CHI MINH CITY | INTERN OF CIVIL COURT

- **Case File Research:** Conducted thorough analysis of case files, including summarizing case details and identifying key legal issues.
- **Drafting document** according to the template

## EXTRACURRICULAR ACTIVITIES

25/3/2023 -  
Nowadays

### MEMBER OF CLINICAL LEGAL EDUCATION CLUB OF HCMULAW

- Participate as a host in the program to propagate, disseminate and educate the law on the topic "Road traffic safety" at Saigon Practical High School.

5/2023 - 4/2024

### MEMBER OF THE EXECUTIVE COMMITTEE FOR THE YOUTH UNION AT THE FACULTY OF ADVANCED PROGRAMS, HCMULAW.

- Head of the 10-member communications team, managing communications work for activities organized by the Youth Union at the faculty, responsible for reporting work progress;
- In charge of assigned tasks of the Union.

## AWARDS & CERTIFICATE

12/2024

- Certified **Microsoft Office Specialist** for Office Word 2016
- **Co-authoring** a paper titled "Legal Risks in International Sales of Goods Contracts via E-commerce under Vietnamese Law" for a class workshop.

8/2024

- **Recognized legal research:** Legislation on smart contracts in lending activities of commercial banks in Vietnam. Lessons from the England, United State, and China.

2024

- Certificate of "**MERIT FOR OUTSTANDING ACHIEVEMENTS IN YOUTH UNION ACTIVITIES AND THE YOUTH MOVEMENT**" at HCMULaw for 2022-2024

2021 - 2022

2022 - 2023

- Certificate of Merit for the "**STUDENT WITH 5 GOOD TRAITS**" - university level

## SKILLS

- Legal research
- Proficiency in office tools
- Leadership
- Independent work and teamwork
- Document drafting
- Critical thinking