



NGUYEN THI NGOC TRAN

C U S T O M E R S E R V I C E S S T A F F

CONTACT

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- December 9th, 2000
- Nguyen Thuong Hien, Go Vap District, Ho Chi Minh City

ABOUT ME

I am a reliable, diligent, and very driven individual. My goals are to advance in my career and broaden my knowledge and skill set. A role that is a good fit for my background, abilities, and character traits, such as perseverance, goal-setting, creativity, and dedication. In addition, I want to find stable work in a welcoming atmosphere.

SKILLS

- Creativity
- Communication
- Teamwork
- Meeting deadlines
- Organized
- Adaptability

LANGUAGE

English (Intermediate)
Chinese (Basic)

EDUCATION

TON DUC THANG UNIVERSITY
English Studies
2018-2022

EXPERIENCE

PASAL ENGLISH CENTER

Jun 2020 - Sep 2020

Intern Sales Staff

- Write content and upload product advertising post through social media.
- Survey the market look for customers using the company's data as well as your own, invite them to the center's class.

STARBUCK

Oct 2020 - May 2021

Part-time Sales, Barista, Customer Service

- Sell drinks and merchandies for Foreign and Vietnam customers at the store.
- New program consultant.
- Always execute individual tasks well and get 90% of the target for each new season.

MOMO

Feb 2022 - Mar 2023

Salesman

- Looking for and open new small business that desire to establish Momo payment point.
- Direct assistance and care for customers when they are using payment point.
- Always reach 100% of established targets; 1 month is top sales in the region; 1 month is top sales nationwide.

YOUNG CENTER

Mar 2023 - Jan 2025

Salesman, Sale Admin

- Consulting and orienting customers who are considering training packages.
- Customers support for queries and information while using the product.
- 80% of sales reached the top two during work.