# **ANH THO** TRẦN THỊ

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Female

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07/12/2000

Bình Dương

### **Education**

## Finance and banking

2020 - 2024

## **Banking University of Ho Chi Minh**

# **Experiences**

# **Vitalis Trading and Services Company Limited**

11/2024 - Present

#### **AGS Joint Stock Company**

12/2023 - 05/2024

#### Tiki corporation

08/2023 - 11/2023

#### **Accounting admin**

Support payment processing and documentation Process daily bank transactions and record entries in the system Booking invoices in SAP system Create aged debt receivable reports to identify overdue accounts. Liaised with customers via phone and email to follow up on late payments and resolve billing queries.

#### **Audit Intern**

Auditing cash and cash equivalent Auditing selling expenes Auditing administrative expenses Auditing fixed assets Auditing other receivables Auditing other incomes and expenses

#### **Accounting Intern**

Reconcile bank statement Booking invoices in SAP system Update payment in Ticket box