



## CONTACT

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## EDUCATION

2021-2024

### UNIVERSITY OF ECONOMICS HO CHI MINH CITY

- Major: Finance
- IELTS: 7.0
- GPA: 3.37/4.00
- Got B+ in Corporate Finance, , Financial Investment and Financial Valuation
- Got B in Financial Accounting

## SKILLS

### Computer Skills:

- Microsoft Excel and Power Point skills.
- Good at using Canva and Figma.

### Soft Skills:

- Teamwork skills
- Time Management and know how to deal with pressure
- Effective Communication
- Perfect interpersonal skills

# NGUYEN THANH THAO NGUYEN

## ACCOUNTING STAFF

## PROFILE

I am a dedicated fourth-year Finance student at University of Economics Ho Chi Minh City. With a strong foundation in financial markets, corporate finance, and investment strategies, along with fundamental accounting knowledge, I am seeking an opportunity to join Circle K as an Accounting Staff.

## OBJECTIVES

**Short terms:** Graduate from University of Economics Ho Chi Minh City with a good certificate.

**Long terms:** Become a Accounting Staff at Circle K.

## WORK EXPERIENCE

- **MBBank Internship** SEPTEMBER, 2024 - NOVEMBER, 2024
  - Supporting managers to organize the paperwork and documents.
  - Collecting data about potential customers and assisting employees in telephoning to offer suitable loan options.
  - Learning how to classify individuals who are eligible for loans.
  - Promoting the bank's services and help customers onboard by installing the mobile app.
- **A Cashier at Da Lat Organic Vegetables** MAY, 2022- JANUARY, 2023
  - Customer Service Skills: Effective verbal communication with customers, addressing and resolving customer issues and complaints in a friendly and timely manner.
  - Mathematical skills and attention to detail in order to report correctly.
  - Multitasking: Managing multiple tasks such as serving customers, stocking shelves and maintaining the checkout area.
  - Managing the transportation and distribution of Da Lat vegetables to customer.
  - Ensuring that the vegetables are in optimal and fresh condition.
  - Sales skills: Promoting products and have good products knowledge.

## ACTIVITIES

- **UEH 500: C Prize Award** JANUARY, 2024 - MARCH, 2024
  - Strong skills in collecting and extracting data from diverse sources: ability to manage large datasets, ensuring accuracy and relevance for financial analysis.
  - An intermediate proficiency in using STATA for statistical analysis, particularly in Financial Modeling.
  - Team collaboration through effective communication, cooperation, and a strong commitment to achieving shared objectives