

TRAN HOANG DONG ANH

ACCOUNTANT



CONTACT

Gender: Female
Date of birth: March 18th, 2002
Address: 37/32 Tran Dinh Xu, Ward Cau Kho, District 1, HCMC
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EDUCATION

May 2023 - Jun 2023: ACE The Future Center
2020 - 2024: University of Economics HCMC (UEH)

- Major: Corporate Accounting
- Grade Point Average - GPA: 7.7 out of 10

Certification:

- Computer: IC3 Certification Global Standard 4.
- Language: Toiec 515

PERSONALITY

STRENGTHS

- Enthusiastic
- Detail oriented
- Decisive

WEAKNESSES

- Lack of practical experience in Accounting and Auditing

SOFT SKILLS

- Strong teamwork.
- Good time management skills
- Effective communication skills
- Ability to work under high pressure.
- High commitment and responsibility.
- Critical thinking.

CAREER OBJECTIVES

Short - term

- Becoming a staff at company after the probationary process.
- Pursuing a challenging career in the field of Accounting with constant learning and contribution to the company.

Long - term

- Improve my English skills
- Getting promotion to General Accountant within 3 years.

ABOUT ME

An ambitious UEH University alumna graduated Corporate Accounting. Although I am a recent graduate, after reading the job description and the requirements related to the job position, I realized that I could be a suitable candidate for the position of Accountant. During the internship, I have accumulated some practical knowledge and skills about the Accounting profession. Therefore, I applied for the position of accountant and fast track to become a General Accountant in 3 years.

EXTRA - CURRICULAR ACTIVITIES

Decemper 2023 - May 2024

OPPO VIETNAM

ACCOUNTANT TRAINEE

- Support Finance Team arrange documents.
- Improve Excel Skills.
- Know how to use Fast software
- Responsible for and tracking goods in warehouse

Decemper 2021 - September 2023

ACCOUNTING AND AUDITING CLUB (A²C), UEH

Head of Technical Department

- Organizing "ACCENTURY 2022" - The Academic Competition Contest.
- Organizing "AKKOLOGY 2023" - The Technical English Contest.
- Designing and editing for fanpage of A²C.

Member of The relations and Development Team (RnD Team)

- Preparing proposal and finding sponsors for programs

Decoration Team Leader for Club Birthday

- Being responsible for budget planning, design, and decoration of the event.

Volunteer of Spring Campaign 2022 and 2023 organized by Accounting and Auditing Club (A²C)