

0937.307.395

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67/14 An Binh street, Ward 6, District 5, HCMC

13/08/1993

HOA NGUYEN LE (MR.)

ACCOUNTANT

CUM. ERP OPERATOR

Majoring

Bachelor of Accounting
HCMCOU - School of Advanced Studies

Good Degree (GPA 7.25 / 10)

Skills:

Financial Analysis (4/5)

Proficient in Management Accounting and Financial report analysis.

Understanding Vietnamese Acccounting Regulations.

Time management (5/5)

Complete assigned tasks on time.

Issues resolving skill (4/5)

Dynamic handling incidents and optimizing response plans.

ERP System management (4/5)

Proficient in operating the ERP system with related departments or groups.

Office tools (5/5)

Proficient in Microsoft Software like: Word, Excel, Powerpoint, Outlook, Onedrive, ...

Report data management (5/5)

Proficient in Controling report data and System categories management.

Data Visualization (4/5)

Present reports visually via tools: Excel Charts, PowerBI

Certificates:

Jul. 2024 Tax Accounting HUREDIN (UEH)

Nov. 2023 Complemention Knowledge for Chief of Accounting
Vietnamese Ministry of Finance

Nov. 2023 Foundational IFRS HUREDIN (UEH)

Oct. 2023 SAP Learning courses via SAP Learning Hub User ID: P2006963908 SAP AG

Aug. 2023 Corporate Financial Accounting HUREDIN (UEH)

Nov. 2021 Power BI
KaF edu Center

Sep. 2021 Power BI, Advanced Power Query

UniTrain Co., Ltd

Apr. 2020 Advanced Excel for Professionals

UniTrain Co., Ltd

Apr. 2020 SQL

UniTrain Co., Ltd

Jun. 2016 IT Application Level B

UEH Infomatic Center

Promotion Accountant

Aug. 2024

Dec. 2024

Project Accountant Cum. ERP Specialist (Accounting Dept.)

Jun. 2021 -

Jan. 2024

System Accounting Executive

Apr. 2020

Jun. 2021

Financial Specialist

Feb. 2017 - Aug. 2019

VitaDairy Vietnam

- Cross checking Promotional budget with DMS before create Payment Requests and create Stocks Outbound Requests.
- · Checking data Invoicing by own team monthly.
- Booking relevant Provision G/L Records.
- Take part in SAP S/4HANA deployment team (focus in SD and ICP modules).

Trungnam Group

- Coordination with Project management Dept., Internal control Dept. (and others related) in checking & reporting OPEX, project expenses reports of subdiaries.
- Ensuring ERP system (Fast Business Online FBO) and e-Invoice system works correctly at all operational stages of relevant departments.
- Support General Ledger Accountant in Closing G/L period.
- FBO User management.
- Take part-in to optimize FBO and e-Invoice working process.

M_Service JSC (Momo e-wallet)

- · Booking assigned Accounting transactions on Microsoft Dynamics NAV.
- Take part in Controling tool Service fees and notice for revelant teams to solve.
- · Join in Pre-Publishing new services with relevant teams.
- Take part in improvement app. Momo activities with relevant teams.

Ben Tre Pharmaceuticals JSC (HoSE: DBT)

Financial - Accounting / Planing:

- Periodic prepare assignated Management Reporting.
- Extracting big-data to prepare planning reports (as BoD request).
- Support Closing G/L period and Periodic Audit.

ERP System Management (Lemon 3 ERP):

- · Ensuring Lemon 3 ERP works correctly at all costs.
- Co-execution with other Dept(s) to handle ERP problems.

Refferences:

(Mr.) Phi Dinh Tan

Chief of Accountant - Trungnam Group *M*: 0983.388.849

(Mr.) Thanh Pham Chi

(Former) General Ledge Accountant - Trungnam Group *M*: 0902.673.435

(Mr.) Thanh Truong Quang

Chief of Accountant Trung Nam Dak Lak 1 Wind power JSC. *M*: 0982.867.167

Further info.:

- Can do distance for works and OT (if suitable).
- I have a desire to be approach these Professional certificates like: CMA, CIMA, IFRS, SAP Subcription Certificates, BI and other major about Accounting Financial
 - Taxation Corporate Management, Data Analysis.