



INFORMATION



3rd April 1999



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SKILLS

Computer: Microsoft Excel –
Microsoft Office Word – Microsoft
Power Point

Language: English

Softskill:

- Communication
- Problem-solving skill
- Critical thinking
- Teamwork

DOAN BAO TRAN

Audit Senior

OBJECTIVE

To work in a professional working environment and broaden my fields and industry knowledge. Strengthen myself by working under heavy workload pressure.

WORK EXPERIENCE

KPMG Limited Branch

Oct 2021 – Now

Audit Senior

- Examined the variations in financial ratios and additional metrics to detect anomalous things.
- Planned and organized audit assignments, conducted reviews on the systems of accounting and internal controls, finalization of statutory and group financial statements and reviewed audit reports, management letters, consolidated accounts, tax and deferred tax computations and overseas reporting packages.
- Led teams of assistant auditors and execute efficient client audits with high quality deliverables.

Jobstreet Corporation, Ho Chi Minh City

Dec 2019 – Feb 2020

Admin Intern

- Checking and managing sales agreements and sales document
- Support Finance and Operation Team with daily tasks

EDUCATION

University of Economics Ho Chi Minh City

2017 – 2021

Major: Auditing

GPA: 8.13/10

2024 – Now

ACCA

*In process to improve accounting by pursuing Financial Reporting
(The Association of Chartered Certified Accountants)*

SCHOLARSHIPS & REWARDS

Scholarships

- 50% Academic Incentive Scholarship for the 1st, 2nd, 3rd, 5th and 6th semesters for outstanding students.
- 100% Academic Incentive Scholarship for the 4th semesters for outstanding students.