



## NGUYEN THI BICH TUYEN

ACCOUNTANT STAFF - TAX

### CONTACT



26/08/2003.



(+84) 941 584 958.



tuyenbich.forwork@gmail.com.



Cao Thang Street, Ward 12,  
District 10, Ho Chi Minh City.

### EDUCATION

2021 – 2025: **UNIVERSITY OF ECONOMICS  
HO CHI MINH CITY (UEH)**

- Major: **Auditing**.
- GPA: 3.33/4.0 (**graduated**).
- Computer: Good at Microsoft Office, Google Workspaces, Social Networks.
- Competent in Accounting & Tax field.

Aug 2022: IC3 Digital Literacy Certification

Aug 2023: Pass **F3 ACCA**

### PERSONALITY

#### Strengths:

- Adaptability.
- Detail-oriented.
- Decisive.

#### Weaknesses:

- Difficulty focusing on working in a noisy environment.

#### Soft skills:

- Strong teamwork.
- High commitment and responsibility.

### REFERENCES

**Mrs. Nguyen Thi Thu Hien**

Lecturer of Accounting Faculty in  
University of Economics Ho Chi Minh City  
(P): (+84) 908 036 974  
(E): hienntt@ueh.edu.vn

### HONORS & AWARDS

July 2023: Active member-Supporting exam season campaign.

Feb 2024: 100% University scholarship for excellent students.

April 2024: Finalist in The Chartered Accountant Contest 2024.

Oct 2024: Top 30 in Wapa Challenging Contest 2024.

Apr 2025: Second Prize of UEH Young Researcher Competition.

### CARRER OBJECTIVES

#### Short-term plans:

- Becoming an Accountant Staff at CIRCLE K in 2025.
- Passing **F8 & F7 ACCA Papers** in Dec 2025.

#### Long-term plans:

- Having ACCA qualification within 4 years.
- Getting promotion to Accountant Manager at CIRCLE K within 5 years.

### WORK EXPERIENCE

#### CROWE VIETNAM COMPANY LIMITED

Dec 2024 – Apr 2025: **Audit Intern**

- Directly handling 3 – 6 audit sections per engagement for **18 audit engagements** and other job assignments.
- Supporting tasks including working papers preparation, client communication, stock taking, and bank confirmations follow-up.
- Collaborated with seniors and managers to meet tight deadlines during peak audit season.

**Gains:**

- Accurate & compliant reports with audit standards.
- Valued skills: Time management, Handling tight deadlines, Client's communication, Analytics.

### EXTRA-CURRICULAR ACTIVITIES

#### ACCOUNTING AND AUDITING CLUB – A<sup>2</sup>C (UEH)

Dec 2021 – 2025: **Member of Communications Department**

- Planning content ideas with team members for posts about the big contests: The Accounting and Auditing Academic English Contest, and other activities.
- Managing Social Media fanpage of Club: Using Facebook Insights to evaluate the effectiveness of posts for making improvements & Posting media publications.
- Receiving and guiding students to attend Club's contests.

**Achievements:** Supported the promotion of Fanpage: from 28,000 up to over 29,000 subscribers.

**Gains:**

- Teamwork, Analytical, Multitasking, Flexibility skills.

#### VIETNAMESE STUDENT ASSOCIATION OF DAK LAK PROVINCE

May 2023 – July 2023: **Volunteer of Supporting for Exam season 2023 Campaign**

- Picking up goods from suppliers and transporting them for students on exam days.
- Planning and developing communication ideas for volunteer projects on the program's Facebook Fanpage.

**Gains:** Problem-solving, Planning, Communication skills.