



NGUYEN KHANH VAN

Trade Marketing Executive

Contact information

April 3rd 2000

0776901080

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Ho Chi Minh, Vietnam

Female

Skills

Language:

Vietnamese, English, Korean

Computer:

Word, Excel, Powerpoint

Featured Skills

Leadership

Project Management

Problem solving and decision making skills

Education

VAN HIEN UNIVERSITY | 2018 - 2022

Major: Korean Language and Culture

GPA: 3.54/4

Work experience

GS 25 VIETNAM | Jan 2024 - Mar 2025

Marketing Executive

- Be responsible for registering the promotion ensure the compliance with law, setting the approved promotion lists on the system and send the summary to related department
- Assist in implementing the activation activities of new store opening (booking activation, POSM production,...)
- Manage the documents related to Marketing activities.

- Be in charge of payment, contracts with suppliers to ensure the compliance with company process and cost effectiveness.

- Perform other tasks as assigned by Marketing Leader and Manager.

GS 25 VIETNAM | Oct 2023 - Dec 2023

Marketing Intern

- Supported the marketing team in coordinating tasks and resources for the preparation of new store opening.

- Paperwork of payment process for Marketing Team.

LT TAROT SHOP | 2019 - 2023

Part-time Sales Staff

- Sale products for Foreign and Vietnamese customers at the store
- Introduce and answer customers' queries via phone or Zalo

STRENGTH

- Strong communication skills, with the ability to work effectively in team environments and interact with clients and partners.

- High learning ability, eager to stay updated on new knowledge and technologies to improve work performance.

References

Hoang Thi Tuyet Nhung

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