

# VÕ PHÚC BÌNH AN

## ACCOUNTING INTERN

### ABOUT ME

Third-year student majoring in International Finance, with a basic foundation in finance and accounting; a desire to learn and develop skills in various fields. Careful, meticulous, and logical in data processing. Proficient in office computing, especially Excel, and open to learning and working with new software necessary for job requirements.

### ACHIEVEMENTS

- GPA: 3.61/4.0
- International finance: 4.0 / 4.0
- Corporate finance: 4.0 / 4.0

### CONTACT

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### SKILLS

- Good communication skills
- Proactive working attitude
- Critical thinking
- Basic English proficiency
- Proficient in software such as Word, Excel

### EXTRACURRICULAR ACTIVITIES

#### Class Youth Union Secretary

- Led and coordinated youth union activities for a class
- Developed leadership, communication, and teamwork skills through event planning and student engagement.



### EDUCATION

#### International finance

*University of Economics Ho Chi Minh City / 2023-2026*

- Financial Accounting – Introduction to financial statements, journal entries, and accounting principles.
- Corporate Finance – Fundamentals of capital budgeting, risk assessment, capital structure, and valuation.
- Tax Planning – Tax regulations and methods of tax calculation related to payroll, benefits, and corporate obligations.
- International Finance – Concepts of arbitrage, foreign exchange markets, financial derivatives, and international risk management strategies.
- Macroeconomics & Microeconomics – Economic theory, market dynamics, national income, and policy analysis.

### WORK EXPERIENCE

#### Human Resources Administration Intern

*TP2N Brand Media CO., LTD / 11.2024-05.2025*

- Skills in managing and handling records and documents
- Proficiency in using office software
- Organizational and time management skills
- Data handling skills
- Experience in processing contracts and legal documents