



# PHAM KHANH HAN

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## SUMMARY

Candidly, I have rare experiences and soft skills; however, I'm ready to gain, learn, and work. Moreover, I'll be able to speak English fluently, as I got an IELTS score of 7.0, and I'm ready to learn a new language when needed. Last but not least, I consider myself talkative and open-minded, so it is not a problem when approaching new customers. Although I'm a student in high school, I believe I can organize and manage my time chain to contribute effectively and productively.

## WORK EXPERIENCE

07/2022 - CURRENT

### FREELANCER

#### LOCAL AND GLOBAL BRANDS

- I started working for an allowance since I was in grade 9. At my first job, I was hired to upload reports to the company system and translate certain files into English.
- I helped my relatives manage a small business in a short period of time before pausing everything for my academic program. As I assess myself, I'm patient, passionate, and thoughtful, as I'm willing to work.
- I'm booked to write feedback and take pictures with the products for local brands such as Trouvaile.co and Tenderhome.Saigon these days.
- Organized written work according to established style guidelines.
- Edited and revised content based on feedback to meet publication standards.
- Presented ideas and storyboards to clients.

### VOLUNTEER

10/2022 - 10/2022

#### APOLLO ENGLISH

- Offered support and assistance to community members.
- I used to participate in a campaign where I volunteered to be a tutor, which supported a teacher in managing and supervising our kindergarten class for 2 days.

## SKILLS

- Multitasking Abilities
- Customer Services
- Organizational skills
- Teamwork and collaboration
- Reliability

## EDUCATION

- Vo Thi Sau High School, Binh Thanh District, Ho Chi Minh City, Graduated in 05/2025
- IELTS 7.0 Intermediate (B1), 24/01/2025