



TRINH HOANG HAI VAN

LEGAL INTERN

Contact



+84 825 573 679



hoanghaivandl@gmail.com



163/1 Quoc lo 13, Hiep Binh Chanh,
Thu Đức, TPHCM



Vân. TRINH



About Me

I continuously enhance my knowledge and skills to gain a deeper understanding of legal principles and their practical applications. With passion and determination, I am always eager to learn, participate in professional activities, and develop myself on the path to becoming a professional lawyer.



CERTIFICATE

TOEIC: 635 - Year 2025
Legal English - Year 2024
MOS Word - Year 2023
MOS Excel - Year 2023



Education



Bachelor of Law
Ho Chi Minh City University of Law

2021-2025

I am currently a fourth-year student at Ho Chi Minh City University of Law, majoring in Commercial Law.



GPA: 3.4/4.0



Skills

- Legal Research
- Legal Writing
- Translate Document
- Teamwork
- Microsoft Word, Excel, PowerPoint, Outlook
- Design images
- Create short video



Experience



LEGAL INTERN

Economic Court

October 2023 - December 2023

Drafting applications such as summons to litigants, decisions to bring cases to trial, etc.; typing court minutes; organize files, etc.



LEGAL INTERN

Tran Chi limited liability company

October 2023 - December 2023

Research documents, write legal articles, and prepare legal advice letters



LEGAL INTERN

HT LEGAL VN Law limited liability company

March 2024 - May 2024

Come up with ideas and make tiktok videos and youtube videos. Write legal articles, respond to legal questions and issues of attorneys and clients. Research documents and write legal advice letters



Volunteer

Green Summer Campaign

Ho Chi Minh City University of Law July 2024

Participated in legal awareness campaigns in local communities and engaged in social welfare activities such as tree planting, street cleaning, and wall painting.



AWARD

- Ho Chi Minh City University of Law* October 2024

Consolation Prize in Faculty-Level Scientific Research with the topic "Deep-Sea Mining – Foreign Laws and Lessons for Vietnam"
- University of Economics and Law* April 2024

First prize for the team and third prize for the individual in the contest "Engrave legal talent"
- Ho Chi Minh City University of Law* October 2023

Third prize for scientific research at the department level on the topic "The Right to Euthanasia according to the laws of some countries and experiences for Vietnam"
- Ho Chi Minh City University of Law* April 2023

Won 3rd prize in the academic competition "Commercial Law Courage"

LEGAL INTERN

Le & Tran Law Corporation

October 2024 - November 2024

Assist legal assistants in tasks such as printing, scanning, and organizing documents. Translate documents, official letters, etc. Prepare application dossiers for work permits for foreign workers, business registration certificates, and more. Research related legal matters.

LEGAL INTERN

Phong Gia Lawfirm

December 2024 - April 2025

Support lawyers and legal assistants with tasks related to translation from Vietnamese to English and vice versa; printing, scanning, and certifying copies of various documents; filing applications at government agencies. Research and look up legal regulations; prepare documents related to business registration, amendments, and updates. Write legal articles and design visual materials.



ACTIVITIES

- Ho Chi Minh City Department of Information and Communications* December 2024

Participated in writing a conference for the 2024 AI Human Resource Development Workshop on the topic: "Open Data Law in Digital Transformation: International Experiences and Applicability in Vietnam"
- Ho Chi Minh City Department of Information and Communications* December 2024

Participated in writing a paper for the seminar "Information Security in the Digital Transformation Era"
- Ho Chi Minh City University of Law* May 2024

Participated in writing a paper for the "Young Scientists Conference" in the 2024 academic year with the topic "Human Rights in New-Generation Free Trade Agreements: Opportunities and Challenges in the Process of Domesticating Laws in Vietnam."
- Ho Chi Minh City University of Law* May 2024

Participated in writing a paper for the "Young Scientists Conference" in the 2024 academic year with the topic "Intellectual property rights issues in new generation free trade agreements, opportunities and challenges in the process of internalization in Vietnam"