



Trương Ngọc Anh Thư

CAREER OBJECTIVE

- **Short-term:**

To join as an Accountant Receivable where I can apply my knowledge of accounting principles, attention to detail, and organizational skills to support accurate financial reporting and daily accounting operations.

- **Long-term:**

My goal is to become a skilled Accountant Receivable capable of managing accounts receivable efficiently, optimizing cash flow, and supporting strong financial operations. I aspire to build a long-term career in the retail industry and contribute to the sustainable growth of Circle K in a professional working environment.

WORK EXPERIENCE

- **Audit assistant intern-Moore AISC Co.,LTD**

From 16/12/2024-31/3/2025

- **Task:**

- + Attended inventory count of fixed assets and goods
- + Followed up on confirmation letters
- + Reconciled figures between source documents and accounting books
- + Scan documents and invoices

- **Lessons learned:**

- + Gained understanding of the real-world auditing process
- + Practiced communication skills in a corporate environment

- **Sale assistant ACFC (Part-time)**

- **Task:**

- + Conducted sales step, introduced and consulted products to customers
- + Supported inventory checking and goods control
- + Maintained store tidiness and guide customers in product selection

ACTIVITIES

- Volunteer at Viet Nam Clean-up Campaign (4th edition) organized by Green Viet Nam Community
- Volunteer at VINHOMES-UNITED & RISING RUN 2022.
- Event collaborator VietStock 2023 Expo&Forum, Rubber & Plastic, Vietbeauty at SECC exhibition conference
- Formed a small charity group

SKILLS

- **Office Software:**

-Proficient in basic use of Word, Excel, Powerpoint

- **English:**

-Basic English communication skills, good pronunciation, able to understand basic documents

- **Soft Skills:**

-Often took on leader roles, strong teamwork, task delegation, and communication.

-Able to work under pressure

-Proactively propose ideas and open to feedback.

-Good time management, dynamic and eager to learn

Accountant Receivable

Personal information

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Ward, District 2, Thu Duc City, Ho
Chi Minh City

Education

- Ho Chi Minh Open University
(2021-2025)

- Major: Auditing

- GPA: 3.12

- ACCA Coursework:

Currently studying :f5,f6,f7,f8,f9

Achievements

-Received 50% ACCA scholarship

-TOP 120 "The Audit Proud 2023"

Talent Competition by FTU

Accounting & Auditing Club