(05/2025 - 07/2025)

(10/2022 - 03/2024)

(04/2025)





Sincere - Enthusiastic - Always willing to contribute is the motto that has guided me throughout the past 3 years of learning and practicing communication.

- Short-term goal: To build a solid foundational skillset, especially in project coordination and content strategy in the media – entertainment industry.
- Long-term goal: To become a Marketing PR Executive within 1-3 years after graduation.



Experience

Arena Multimedia

Content Creator

- Creating clips for Facebook Reels, YouTube Shorts, and TikTok.
- Finished KPI with 5 clips per week.

MEOW Entertainment

Social Content Collaborator

 Producing real-time video content for Miss Cosmo press conference, Erik & Duc Phuc's Megalive, and covering the latest updates in the entertainment industry on TikTok.

• Created over 10 video clips, attracting view counts ranging from 10,000 to 60,000 per clip.

Van Lang TV

Social Media Planner

- Managed and created content on Facebook and YouTube.
- Produced more than 20 posts consistent with the fanpage's content strategy, effectively
 delivering key information from the university to students.

Producer

- Contacted and took care of guests; managed finances, personnel, schedules, product quality, and props.
- Produced over 35 episodes of "Kickstart the Week" show, 2 viral clips, with the top 10 videos reaching over 5,000 views each.

Education

Van Lang University

Major: Public Relations 2022 - 2026

GPA: 3.4

Personal Project

Ho Chi Minh International Film Festival

Volunteer of Communication Team

- Created producing content for sponsorships: Lay's, CGV, Vie On, Thaco Auto,... and producing real-time content for activities in HIFF on Facebook.
- Produced over 15 posts and reach over 3000 reachs each.

NEON Graffury 2025 Music Festival

Communication Team

(02/2025 - 04/2025)

(03/2024)

- Developed online communication plans; scheduled post timelines, created content direction, and briefed the design team; organized on-ground communication activities; set content requirements for student ambassador posts.
- Collaborated directly with committee heads and deputy heads to get activity proposals approved by the Faculty Executive Board and Organizing Committee.
- Produced over 60 media posts and organized 5 offline activities for the program, reaching 800,000+ people and generating 500,000+ views.

Skills

Event organization

Q

Q

Q

Q

Q

Time management

Basic design

Basic edit

Office IT skills

Writing

Certificate

VSTEP B2

Portfolio

https://trankhanhlinh81104. my.canva.site/new-portfolio

