



NGUYEN TRAN THANH LAM

Legal Intern

ABOUT ME

Hello! I'm Thanh Lam, a dynamic and passionate individual. With a deep knowledge of Civil Law, I have a strong commitment to justice and legal matters. I'm an energetic and enthusiastic person, always ready to take on new challenges. I believe in the power of hard work and dedication, and I'm excited to face any obstacles that come my way.

PERSONAL INFO

Name : Nguyen Tran Thanh Lam
Birth : 10/05/2003
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Tan Binh District, Ho Chi Minh City

SKILL

- Teamwork
- English
- Presentation
- Microsoft Office
- Negotiation
- Communication

EDUCATIONS

UNIVERSITY OF LAW HCMC
Civil Law
2021 - present

AWARDS

Certificate of excellent student for the 2021-2022 school year at HCMC University of Law

Scholarship to encourage study in the 2nd semester of the 2021-2022 school year

Completed the scientific research project "Law on referendum in Vietnam: Current situation and recommendations"

EXPERIENCE

• People's Court District 3 | Legal Intern

06/2023 - 12/2023

Main tasks: closely coordinating with the Court Secretary department to carry out a series of tasks related to each case and incident that occurs at the Court, specifically:

- Office work: drafting documents, handling case explanations, making decisions to suspend cases, etc.
- Managing and organizing files and relevant documents.
- Participating in escorting duties.
- Participating in work sessions at functional agencies such as the Prosecution Office, the People's Committee at the ward level, and the local police to convey information and verify details.

• Xuong Xam | Xuong Xam Staffs

11/2022- 07/2024

- Responsible for product consulting, introducing potential items, and providing after-sales care to customers on both online and offline platforms.
- Assisting with product display and arrangement in the store space.
- Supporting the coding and organizing of products in the warehouse and store.

ACTIVITIES

Foreign Affair Department Student Movement Committee

Student Movement Committee:

- Organizing events with a primary role in working with Guests: Singers, Artists, and Event Sponsors. Some notable events include "Hello K46," "Hello K47," the Happiness activity series, and the Closing Music Night.
- Building sponsorship profiles and seeking potential sponsors.

The Head of Civil Association 46A2 Civilian Association 46A2

- Managing, developing, and operating a membership management portfolio.
- Developing plans for the chapter across the years 2021, 2022, 2023 and 2024.
- Organizing and maintaining volunteer activities and environmental protection initiatives.