



DANG NGOC THUY TRANG

ACCOUNTANT

Responsible and detail-oriented accountant with one year of experience managing assets, recording expenses, and organizing financial documents. Skilled in handling international purchase cards and supporting project-related transactions with accuracy and care.

PROFESSIONAL EXPERIENCE

Accounting Intern

FPT Software Ho Chi Minh Co., Ltd.

October 2024 - December 2024

- Assisted in preparing documentation for input VAT declaration.
- Collected, sorted, categorized, and archived accounting documents and invoices (input/output).
- Printed, stamped, and compiled accounting documents in compliance with internal and regulatory requirements.
- Reviewed data accuracy and supported the preparation of financial statements.

Accounts Payable Accountant

FPT Software Ho Chi Minh Co., Ltd.

January 2025 - December 2025

- Entered invoices (hospitality, fixed assets, education sponsorship) into ORACLE and ensured timely payments.
- Cross-checked fixed asset invoices with Asset Management.
- Recorded international purchase expenses via corporate card.
- Reconciled accounts payable and supported month-end closing.
- Assisted internal audit with AP documentation.

ACHIEVEMENTS

TOEIC Reading & Listening (2024)

Total Score: 800

Academic Competition - "Cuoc thi tim kiem tai nang Ke toan - Kiem toan - Starlights" (2024)

Gained the 1st prize

The 13th "Young Economic Talent" Scientific Research Award (2024)

Topic: "Nghien cuu cac yeu to anh huong den nang luc nghe nghiep trong thoi ky hoi nhap cua sinh vien Ke toan - Kiem toan khu vuc Thanh pho Ho Chi Minh"

Outstanding Student of Thu Duc City (2024)

Microsoft Office Specialist (2023)

Office Word 2016

Office Excel 2016

Academic Encouragement Scholarship (2023)

Semester 1, 2023 - (100%) - GPA: 3.55/4.0

Semester 2, 2023 - (120%) - GPA: 3.75/4.0

Semester 3, 2023 - (120%) - GPA: 3.85/4.0

Semester 2, 2024 - (120%) - GPA: 4.0/4.0

CONTACT

+84-764-767-023

tristadang1609@gmail.com

Thu Duc, HCMC

@trangdang1609

EDUCATION

University of Finance and Marketing

Bachelor's Corporation Accounting

2021 - 2025

GPA 3.42

REFERENCE

Name: Luong Thi Thanh Viet

Degree: Doctor of Accounting

Mail: ltt.viet@ufm.edu.vn

Phone: +84-935-199-978