



This form is to guide you on how-to complete this Stock Accommodation template.

Follow the instructions below and repeat for each product being listed.

	A	B	C	D
1	Product No.	Quantity	UOM	Agent Code
	11919	28	EA	C4G

Step 1: Enter the Catalog No./Sku# under column A for each requested product.

Example- 11919/ F96T12/D/HO/CT

Step 2: Column B should include the quantity of the Catalog No./Sku# that is needed from Column A.

Step 3: Include the Unit of Measure under the following Column C that correlates with Column B.

(EA, Each, PC, Piece, BX, Box, CV, Case)

Step 4: (optional) Column D should contain the Agent/Rep code that is associated with the customer account.