

Planning Meeting Report

6/12/2023

Group ID: 14

Project Name: BOOKEE

Prepared by: Ho Bach Nhu Quynh

Team members:

21127364 – **Pham Thi Phuong Nam** *Project manager, Developer*

21127115 – **Tran Thanh Ngan** *Business Analyst, Developer*

21127176 – **Le Thi Hoai Thu** *Developer*

21127412 – **Ho Bach Nhu Quynh** *Tester, Developer*

21127476 – **Le Nguyen Phuong Uyen** *Developer*

1. Achievements :

STT	Description	Due Date	Responsibility	%Complete
1	Update Use case specification	28/11/2023	All team	100%
2	Implement UI design	29/11/2023	HBNQuynh, LNPUyen	100%
3	Software Architecture Document part 1, 2, 4	28/11/2023	PTPNam, TTNgan, LTHThu	100%
4	Software Architecture Document part 3	28/11/2023	HBNQuynh	100%

2. Problems:

There are no problems doing the documents in this sprint

Everyone communicates with each other and completes all the tasks on time

3. Next sprint's goals:

STT	Description	Due Date	Responsibility
1	Update Software Architecture Document	16/12/2023	PTPNam, TTNgan, LTHThu
2	Code back-end (will continue in sprint 5)	5/1/2023 (temp)	PTPNam, TTNgan, LTHThu
3	Writing UI prototype	16/12/2023	HBNQuynh, LNPUyen