

# Planning Meeting Report PA2

12/11/2023

Group ID: 14

Project Name: BOOKEE

Prepared by: Le Nguyen Phuong Uyen

Team members:

21127364 – **Pham Thi Phuong Nam** *Project manager, Developer*

21127115 – **Tran Thanh Ngan** *Business Analyst, Developer*

21127176 – **Le Thi Hoai Thu** *Developer*

21127412 – **Ho Bach Nhu Quynh** *Tester, Developer*

21127476 – **Le Nguyen Phuong Uyen** *Developer*

## 1. Achievements :

STT	Description	Responsibility	%Complete
1	How to use Github, HTML, CSS	everyone	100%
2	Project Plan part 1 Vision part 1, 2	LTHThu	100%
3	Project Plan part 2 Vision part 3, 6	PTPNam	100%
4	Project Plan part 3, 4.2.1 Vision part 3, 6	HBNQuynh	100%
5	Project Plan from 4.2.2 to 4.2.5 Vision part 4	LNPUyen	100%
6	Project Plan from part 4.3.1 to 4.3.3 Vision Part 5	TTNgan	100%

## 2. Problems:

There are no problems doing the documents in this sprint

Everyone communicates with each other and completes all the tasks on time

## 3. Next sprint's goals:

STT	Description	Due Date	Responsibility
1	Update vision and project plan Draw use case model	11/11/2023	HBNQuynh
2	Use case specification part 3, 4, 5, 6	12/11/2023	LTHThu
3	Use case specification part 1, 2.1		PTPNam
4	Use case specification part 2.2.1		TTNgan
5	Use case specification part 2.2.2		LNPUyen