

# Curtis Hatter

## **CFO**

Riverside, CA 92507

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9512888177

A mathematician and developer who found themselves excelling at accounting and business management in regards to financial affairs.

Authorized to work in the US for any employer

## Work Experience

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### **Controller/Assistant Controller**

Western Equity Partners - Riverside, CA

February 2020 to Present

Provided responsible administrative support such as compiling and analyzing data. Prepared related statistical reports; compiled and maintained various record keeping systems including maintaining records of a confidential nature.

### **Media Manager/CFO**

LAC Events - Riverside, CA

February 2016 to November 2019

Management of social media accounts, website design, and marketing as well as utilizing programs such as Excel and Quickbooks to budget, allocate, and conclude large financial business decisions.

### **Walk-On/Leadership Coach**

John W. North - Riverside, CA

August 2012 to June 2014

Monitored the academic and athletic performance of student-athletes in addition to building their leadership skills on and off the field.

## Education

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### **Bachelor of Science in Applied Mathematics**

University of California - Riverside, CA

March 2017

## Skills

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- C++ (1 year)
- Proficient in Microsoft Office software such as Excel, Word, and Powerpoint (4 years)
- Proficient in Accounting/Business Management software: QuickBooks Online and Intuit (3 years)
- Customer Service (3 years)

- Sales (3 years)
- Google Analytics (1 year)
- Marketing (1 year)
- Digital Marketing (1 year)
- Social Media Marketing (1 year)
- Social Media Management (1 year)
- Photoshop (Less than 1 year)
- Statistics (2 years)
- Market Research
- General Ledger Accounting
- Analytics
- Accounts Payable
- Search Engine Optimization (SEO)
- Journal Entries
- Account Reconciliation
- Bank Reconciliation
- Accounts Receivable
- Bookkeeping
- Microsoft Office
- Microsoft Excel
- Spanish
- Computer Literacy
- General Ledger Reconciliation
- C# (Less than 1 year)
- SQL Server Management Studio (Less than 1 year)

## Certifications and Licenses

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### Drivers License

## Assessments

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### Problem Solving — Highly Proficient

January 2020

Measures a candidate's ability to analyze relevant information when solving problems

Full results: [Highly Proficient](#)

### Market Research — Expert

January 2020

Analyzing data and using market research tools

Full results: [Expert](#)

### **Attention to Detail — Expert**

June 2020

Identifying differences in materials, following instructions, and detecting details among distracting information.

Full results: [Expert](#)

### **Accounting Skills: Bookkeeping — Highly Proficient**

June 2020

Calculating and determining the accuracy of financial data

Full results: [Highly Proficient](#)

### **Accounting Skills: Bookkeeping — Highly Proficient**

June 2020

Calculating and determining the accuracy of financial data

Full results: [Highly Proficient](#)

### **Analyzing Data — Highly Proficient**

July 2020

Interpreting and producing graphs, identifying trends, and drawing justifiable conclusions from data

Full results: [Highly Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.