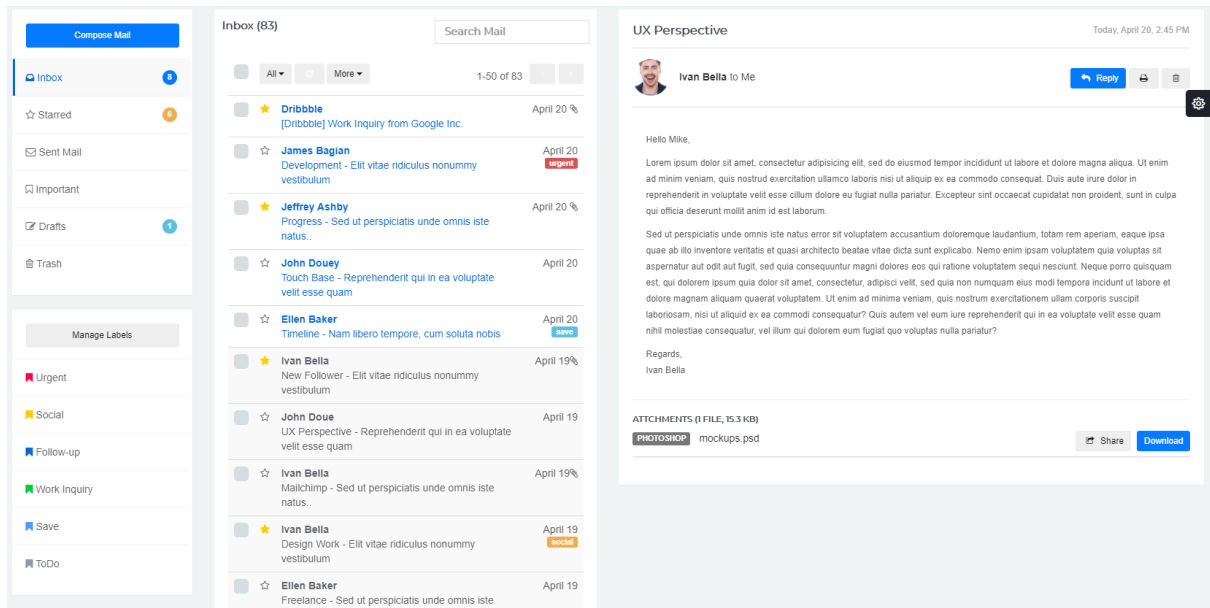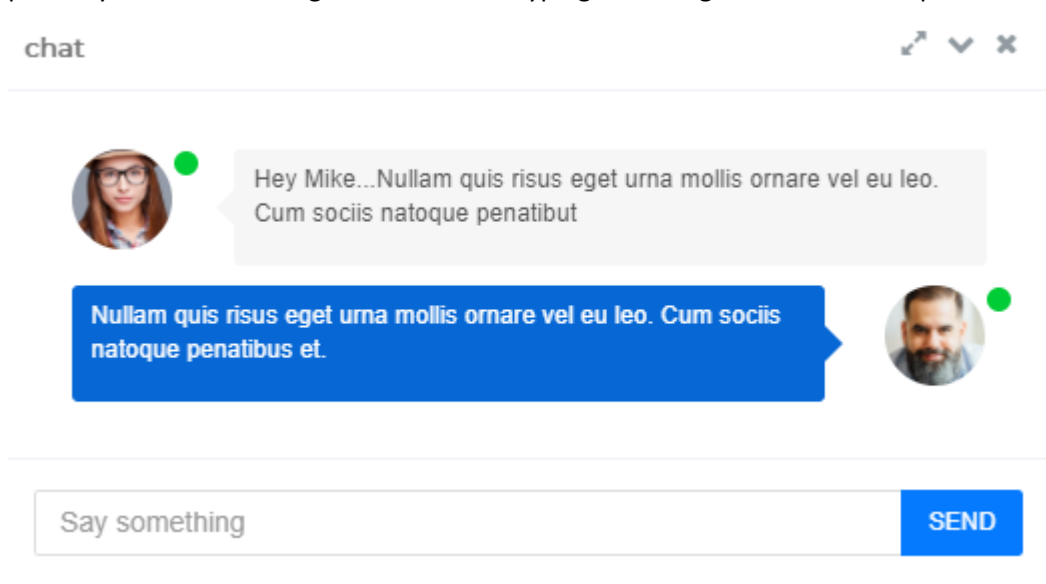## Messaging System -

Admin / Accounts / Staff are able to PM each other with a private messaging system. See image below for a example.

Chat Feature -

Admin / Accounts & Staff are able to chat live with each other via the dashboard, just select the person you wisht to change with and start typing. See image below for example.

Alarms Tab -

Add a new tab in the section that is called alarms, on this section when you click it will ask you to fill in a form. Once you submit the form it will safe as a PDF and list it for admin to see. (Only Admin / Accounts/ Staff can see this) On the form you have the follow fields; (See picture for the alarm docket layout)

JOB No:
Date:
Alarm Monitoring Company:
Client Name:
Clients Address:
Sector Activation:
Time On Site:
Time Off Site:
Doc No:
Invoice To:
Comments:
Security Officers Name: