# PRIVACY POLICY

Last updated July 02, 2024

This privacy notice for OllaBench ("we," "us," or "our"), describes how and why we might collect, store, use, and/or share ( "Services"), such as when you:

- · Visit our website at ollabench.streamlit.app, or any website of ours that links to this privacy notice
- Engage with us in other related ways, including any sales, marketing, or events

**Questions or concerns?** Reading this privacy notice will help you understand your privacy rights and choices. If you do not our Services. If you still have any questions or concerns, please contact us at ollabench@googlegroups.com.

## SUMMARY OF KEY POINTS

This summary provides key points from our privacy notice, but you can find out more details about any of these to using our table of contents below to find the section you are looking for.

What personal information do we process? When you visit, use, or navigate our Services, we may process personal information you disclo

Do we process any sensitive personal information? We do not process sensitive personal information.

Do we collect any information from third parties? We do not collect any information from third parties.

How do we process your information? We process your information to provide, improve, and administer our Services, or to comply with law. We may also process your information for other purposes with your consent. We process your information more about how we process your information.

In what situations and with which parties do we share personal information? We may share information in specific sit about when and with whom we share your personal information.

How do we keep your information safe? We have organizational and technical processes and procedures in place to processes transmission over the internet or information storage technology can be guaranteed to be 100% secure, so we cannot pronunauthorized third parties will not be able to defeat our security and improperly collect, access, steal, or modify your inform

What are your rights? Depending on where you are located geographically, the applicable privacy law may mean you hav more about your privacy rights.

**How do you exercise your rights?** The easiest way to exercise your rights is by visiting ollabench.streamlit.app, or by coraccordance with applicable data protection laws.

Want to learn more about what we do with any information we collect? Review the privacy notice in full.

### **TABLE OF CONTENTS**

- 1. WHAT INFORMATION DO WE COLLECT?
- 2. HOW DO WE PROCESS YOUR INFORMATION?
- 3. WHAT LEGAL BASES DO WE RELY ON TO PROCESS YOUR PERSONAL INFORMATION?
- 4. WHEN AND WITH WHOM DO WE SHARE YOUR PERSONAL INFORMATION?
- 5. HOW LONG DO WE KEEP YOUR INFORMATION?
- 6. HOW DO WE KEEP YOUR INFORMATION SAFE?
- 7. DO WE COLLECT INFORMATION FROM MINORS?
- 8. WHAT ARE YOUR PRIVACY RIGHTS?
- 9. CONTROLS FOR DO-NOT-TRACK FEATURES
- 10. DO UNITED STATES RESIDENTS HAVE SPECIFIC PRIVACY RIGHTS?
- 11. DO WE MAKE UPDATES TO THIS NOTICE?
- 12. HOW CAN YOU CONTACT US ABOUT THIS NOTICE?
- 13. HOW CAN YOU REVIEW, UPDATE, OR DELETE THE DATA WE COLLECT FROM YOU?

#### 1. WHAT INFORMATION DO WE COLLECT?

## Personal information you disclose to us

In Short: We collect personal information that you provide to us.

We collect personal information that you voluntarily provide to us when you register on the Services, express an interest in when you participate in activities on the Services, or otherwise when you contact us.

**Personal Information Provided by You.** The personal information that we collect depends on the context of your interacti products and features you use. The personal information we collect may include the following:

- names
- email addresses
- usernames
- · contact preferences

Sensitive Information. We do not process sensitive information.

All personal information that you provide to us must be true, complete, and accurate, and you must notify us of any change

## 2. HOW DO WE PROCESS YOUR INFORMATION?

*In Short:* We process your information to provide, improve, and administer our Services, communicate with you, for securit process your information for other purposes with your consent.

We process your personal information for a variety of reasons, depending on how you interact with our Services, i

- To facilitate account creation and authentication and otherwise manage user accounts. We may process your well as keep your account in working order.
- To request feedback. We may process your information when necessary to request feedback and to contact you at
- To protect our Services. We may process your information as part of our efforts to keep our Services safe and secu
- To save or protect an individual's vital interest. We may process your information when necessary to save or pro

### 3. WHAT LEGAL BASES DO WE RELY ON TO PROCESS YOUR INFORMATION?

*In Short:* We only process your personal information when we believe it is necessary and we have a valid legal reason (i.e consent, to comply with laws, to provide you with services to enter into or fulfill our contractual obligations, to protect your results.

#### If you are located in the EU or UK, this section applies to you.

The General Data Protection Regulation (GDPR) and UK GDPR require us to explain the valid legal bases we rely on in or rely on the following legal bases to process your personal information:

- Consent. We may process your information if you have given us permission (i.e., consent) to use your personal info consent at any time. Learn more about withdrawing your consent.
- Legitimate Interests. We may process your information when we believe it is reasonably necessary to achieve our
  outweigh your interests and fundamental rights and freedoms. For example, we may process your personal informat
  - · Diagnose problems and/or prevent fraudulent activities
  - Understand how our users use our products and services so we can improve user experience
- Legal Obligations. We may process your information where we believe it is necessary for compliance with our legal body or regulatory agency, exercise or defend our legal rights, or disclose your information as evidence in litigation in
- **Vital Interests.** We may process your information where we believe it is necessary to protect your vital interests or tl potential threats to the safety of any person.

#### If you are located in Canada, this section applies to you.

We may process your information if you have given us specific permission (i.e., express consent) to use your personal info permission can be inferred (i.e., implied consent). You can withdraw your consent at any time.

In some exceptional cases, we may be legally permitted under applicable law to process your information without your con-

- If collection is clearly in the interests of an individual and consent cannot be obtained in a timely way
- For investigations and fraud detection and prevention
- For business transactions provided certain conditions are met
- If it is contained in a witness statement and the collection is necessary to assess, process, or settle an insurance cla
- · For identifying injured, ill, or deceased persons and communicating with next of kin
- If we have reasonable grounds to believe an individual has been, is, or may be victim of financial abuse

- If it is reasonable to expect collection and use with consent would compromise the availability or the accuracy of the related to investigating a breach of an agreement or a contravention of the laws of Canada or a province
- If disclosure is required to comply with a subpoena, warrant, court order, or rules of the court relating to the productic
- If it was produced by an individual in the course of their employment, business, or profession and the collection is co produced
- If the collection is solely for journalistic, artistic, or literary purposes
- If the information is publicly available and is specified by the regulations

## 4. WHEN AND WITH WHOM DO WE SHARE YOUR PERSONAL INFORMATION?

In Short: We may share information in specific situations described in this section and/or with the following third parties.

We may need to share your personal information in the following situations:

• Business Transfers. We may share or transfer your information in connection with, or during negotiations of, any m or a portion of our business to another company.

## 5. HOW LONG DO WE KEEP YOUR INFORMATION?

In Short: We keep your information for as long as necessary to fulfill the purposes outlined in this privacy notice unless oth

We will only keep your personal information for as long as it is necessary for the purposes set out in this privacy notice, unl (such as tax, accounting, or other legal requirements). No purpose in this notice will require us keeping your personal informan account with us.

When we have no ongoing legitimate business need to process your personal information, we will either delete or anonymi because your personal information has been stored in backup archives), then we will securely store your personal informat possible.

#### 6. HOW DO WE KEEP YOUR INFORMATION SAFE?

In Short: We aim to protect your personal information through a system of organizational and technical security measures.

We have implemented appropriate and reasonable technical and organizational security measures designed to protect the despite our safeguards and efforts to secure your information, no electronic transmission over the Internet or information st we cannot promise or guarantee that hackers, cybercriminals, or other unauthorized third parties will not be able to defeat of your information. Although we will do our best to protect your personal information, transmission of personal information to access the Services within a secure environment.

## 7. DO WE COLLECT INFORMATION FROM MINORS?

In Short: We do not knowingly collect data from or market to children under 18 years of age.

We do not knowingly collect, solicit data from, or market to children under 18 years of age, nor do we knowingly sell such p

that you are at least 18 or that you are the parent or guardian of such a minor and consent to such minor dependent's user users less than 18 years of age has been collected, we will deactivate the account and take reasonable measures to prompof any data we may have collected from children under age 18, please contact us at ollabench@googlegroups.com.

## 8. WHAT ARE YOUR PRIVACY RIGHTS?

In Short: Depending on your state of residence in the US or in some regions, such as the European Economic Area (EEA) rights that allow you greater access to and control over your personal information. You may review, change, or terminate your state of residence.

In some regions (like the EEA, UK, Switzerland, and Canada), you have certain rights under applicable data protection law obtain a copy of your personal information, (ii) to request rectification or erasure; (iii) to restrict the processing of your person not to be subject to automated decision-making. In certain circumstances, you may also have the right to object to the proc request by contacting us by using the contact details provided in the section "HOW CAN YOU CONTACT US ABOUT THIS

We will consider and act upon any request in accordance with applicable data protection laws.

If you are located in the EEA or UK and you believe we are unlawfully processing your personal information, you also have authority or UK data protection authority.

If you are located in Switzerland, you may contact the Federal Data Protection and Information Commissioner.

<u>Withdrawing your consent:</u> If we are relying on your consent to process your personal information, which may be express you have the right to withdraw your consent at any time. You can withdraw your consent at any time by contacting us by us YOU CONTACT US ABOUT THIS NOTICE?" below or updating your preferences.

However, please note that this will not affect the lawfulness of the processing before its withdrawal nor, when applicable lav information conducted in reliance on lawful processing grounds other than consent.

#### **Account Information**

If you would at any time like to review or change the information in your account or terminate your account, you can:

Log in to your account settings and update your user account.

Upon your request to terminate your account, we will deactivate or delete your account and information from our active dat to prevent fraud, troubleshoot problems, assist with any investigations, enforce our legal terms and/or comply with applicab

If you have questions or comments about your privacy rights, you may email us at ollabench@googlegroups.com.

#### 9. CONTROLS FOR DO-NOT-TRACK FEATURES

Most web browsers and some mobile operating systems and mobile applications include a Do-Not-Track ("DNT") feature o not to have data about your online browsing activities monitored and collected. At this stage, no uniform technology standa finalized. As such, we do not currently respond to DNT browser signals or any other mechanism that automatically communonline tracking is adopted that we must follow in the future, we will inform you about that practice in a revised version of this

California law requires us to let you know how we respond to web browser DNT signals. Because there currently is not an i

## 10. DO UNITED STATES RESIDENTS HAVE SPECIFIC PRIVACY RIGHTS?

In Short: If you are a resident of California, Colorado, Connecticut, Delaware, Florida, Indiana, Iowa, Kentucky, Montana, I Utah, or Virginia, you may have the right to request access to and receive details about the personal information we maintain inaccuracies, get a copy of, or delete your personal information. You may also have the right to withdraw your consent to obe limited in some circumstances by applicable law. More information is provided below.

# **Categories of Personal Information We Collect**

We have collected the following categories of personal information in the past twelve (12) months:

Category	Examples		
A. Identifiers	Contact details, such as real name, alias, postal address, to number, unique personal identifier, online identifier, Internet and account name		
B. Personal information as defined in the California Customer Records statute	Name, contact information, education, employment, employ information		
C. Protected classification characteristics under state or federal law	Gender, age, date of birth, race and ethnicity, national origin demographic data		
D. Commercial information	Transaction information, purchase history, financial details, a		
E. Biometric information	Fingerprints and voiceprints		
F. Internet or other similar network activity	Browsing history, search history, online behavior, interest da other websites, applications, systems, and advertisements		
G. Geolocation data	Device location		
H. Audio, electronic, sensory, or similar information	Images and audio, video or call recordings created in conne		
I. Professional or employment-related information	Business contact details in order to provide you our Services work history, and professional qualifications if you apply for a		
J. Education Information	Student records and directory information		
K. Inferences drawn from collected personal information	Inferences drawn from any of the collected personal information profile or summary about, for example, an individual's prefer		

L. Sensitive personal Information	

We may also collect other personal information outside of these categories through instances where you interact with us in

- Receiving help through our customer support channels;
- · Participation in customer surveys or contests; and
- Facilitation in the delivery of our Services and to respond to your inquiries.

We will use and retain the collected personal information as needed to provide the Services or for:

• Category H - As long as the user has an account with us

#### **Sources of Personal Information**

Learn more about the sources of personal information we collect in "WHAT INFORMATION DO WE COLLECT?"

#### How We Use and Share Personal Information

Learn about how we use your personal information in the section, "HOW DO WE PROCESS YOUR INFORMATION?"

## Will your information be shared with anyone else?

We may disclose your personal information with our service providers pursuant to a written contract between us and each sinformation to in the section, "WHEN AND WITH WHOM DO WE SHARE YOUR PERSONAL INFORMATION?"

We may use your personal information for our own business purposes, such as for undertaking internal research for technological considered to be "selling" of your personal information.

We have not disclosed, sold, or shared any personal information to third parties for a business or commercial purpose in the personal information in the future belonging to website visitors, users, and other consumers.

## **Your Rights**

You have rights under certain US state data protection laws. However, these rights are not absolute, and in certain cases, \(\circ\) rights include:

- Right to know whether or not we are processing your personal data
- Right to access your personal data
- Right to correct inaccuracies in your personal data
- Right to request the deletion of your personal data
- Right to obtain a copy of the personal data you previously shared with us
- Right to non-discrimination for exercising your rights

• **Right to opt out** of the processing of your personal data if it is used for targeted advertising (or sharing as defined u profiling in furtherance of decisions that produce legal or similarly significant effects ("profiling")

Depending upon the state where you live, you may also have the following rights:

- Right to obtain a list of the categories of third parties to which we have disclosed personal data (as permitted by appl
- Right to obtain a list of specific third parties to which we have disclosed personal data (as permitted by applicable lav
- Right to limit use and disclosure of sensitive personal data (as permitted by applicable law, including California's priv
- Right to opt out of the collection of sensitive data and personal data collected through the operation of a voice or faci including Florida's privacy law)

## **How to Exercise Your Rights**

To exercise these rights, you can contact us by visiting ollabench.streamlit.app, by emailing us at ollabench@googlegroups this document.

Under certain US state data protection laws, you can designate an authorized agent to make a request on your behalf. We submit proof that they have been validly authorized to act on your behalf in accordance with applicable laws.

## **Request Verification**

Upon receiving your request, we will need to verify your identity to determine you are the same person about whom we have information provided in your request to verify your identity or authority to make the request. However, if we cannot verify your analy request that you provide additional information for the purposes of verifying your identity and for security or fraud-previous contents.

If you submit the request through an authorized agent, we may need to collect additional information to verify your identity I provide a written and signed permission from you to submit such request on your behalf.

### **Appeals**

Under certain US state data protection laws, if we decline to take action regarding your request, you may appeal our decisi inform you in writing of any action taken or not taken in response to the appeal, including a written explanation of the reaso a complaint to your state attorney general.

## California "Shine The Light" Law

California Civil Code Section 1798.83, also known as the "Shine The Light" law, permits our users who are California reside charge, information about categories of personal information (if any) we disclosed to third parties for direct marketing purpowhich we shared personal information in the immediately preceding calendar year. If you are a California resident and would writing to us by using the contact details provided in the section "HOW CAN YOU CONTACT US ABOUT THIS NOTICE?"

#### 11. DO WE MAKE UPDATES TO THIS NOTICE?

In Short: Yes, we will update this notice as necessary to stay compliant with relevant laws.

We may update this privacy notice from time to time. The updated version will be indicated by an updated "Revised" date a

to this privacy notice, we may notify you either by prominently posting a notice of such changes or by directly sending you a frequently to be informed of how we are protecting your information.

## 12. HOW CAN YOU CONTACT US ABOUT THIS NOTICE?

If you have que	stions or comments about this notice	e, you may email us at ollaber	ch@googlegroups.com or cont	act us by ¡
OllaBench				

# 13. HOW CAN YOU REVIEW, UPDATE, OR DELETE THE DATA WE COLLECT FROM \

You have the right to request access to the personal information we collect from you, details about how we have processed. You may also have the right to withdraw your consent to our processing of your personal information. These rights may be to review, update, or delete your personal information, please visit: ollabench.streamlit.app.