



# SANJIVANI UNIVERSITY

(Established under Govt. of Maharashtra Act No. XX of 2024)

At Kopergaon, Dist: Ahilyanagar, Maharashtra- 423601

Ref No:

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## CIRCULAR

### MANDATORY ACTIVITY POINTS (MAP) REQUIREMENT FOR ALL PROGRAMMES

#### EFFECTIVE FROM ACADEMIC YEAR 2025-2026 ONWARDS

#### PURPOSE

To foster holistic development, Sanjivani University directs **MANDATORY ACTIVITY POINTS** for all undergraduate and postgraduate programmes. Students must engage in co-curricular, extracurricular, and skill-enhancing activities to cultivate leadership, innovation, and social responsibility.

By the time students reach their final year, they will have not only mastered their technical disciplines but also cultivated critical soft skills through active participation in diverse activities. This well-rounded development ensures that graduates are ready to contribute meaningfully to the workforce and society, helping build a better future for the nation.

#### APPLICABILITY AND POINT REQUIREMENTS

An undergraduate or postgraduate student must accumulate the minimum mandatory activity points as per their entry level and program duration specified in Table 1 and Table 2. These points must be earned before the completion of the program to be eligible for final academic clearance and the award of the degree.

**Table 1: Students Admitted in the Academic Year 2025–2026**

U.G / P.G. Programmes	Duration	A	B	C	D	E	Total Points	Earning Period
		Technical and Research Skills	Sports and Cultural	Community outreach and social initiatives	Innovation / IPR/ Entrepreneurship	Leadership / Management		
B.Tech	4 Years	45	10	10	25	10	100	1st to 4th Year
B.Tech (DSY)	3 Years	30	10	10	15	10	75	2nd to 4th Year
Integrated B.Tech	6 Years	50	10	15	25	15	120	1 <sup>st</sup> to 6 <sup>th</sup> year

B.Pharm	4 Years	45	10	15	20	10	100	1st to 4th Year
U.G / P.G. Programmes	Duration	A	B	C	D	E	Total Points	Earning Period
		Technical and Research Skills	Sports and Cultural	Community outreach and social initiatives	Innovation / IPR/ Entrepreneurship	Leadership / Management		
BCA	3 Years	20	10	10	10	10	60	1st to 3rd Year
MCA	2 Years	20	5	10	5	10	50	1st to 2nd Year
B.Sc	3 Years	20	10	10	10	10	60	1st to 3rd Year
M.Sc	2 Years	20	5	5	10	10	50	1st to 2nd Year
B.Com	3 Years	20	10	10	10	10	60	1st to 3rd Year
M.Com	2 Years	20	5	5	10	10	50	1st to 2nd Year
BBA	3 Years	20	10	10	10	10	60	1st to 3rd Year
MBA	2 Years	20	10	10	10	10	60	1st to 2nd Year

**Table 2: Students admitted in Academic Year 2024-2025**

U.G / P.G. Programs	Duration	A	B	C	D	E	Total Points	Earning Period
		Technical and Research Skills	Sports and Cultural	Community outreach and social initiatives	Innovation / IPR/ Entrepreneurship	Leadership / Management		
B.Tech	4 Years	30	5	10	20	10	75	2st to 4th Year
B.Tech (DSY)	3 Years	20	5	5	15	5	50	2nd to 4th Year
B.Com	3 Years	15	5	5	10	10	45	2nd to 3rd Year
BBA	3 Years	20	5	5	5	10	45	2nd to 3rd Year
MBA	2 Years	10	5	5	5	5	30	2nd Year

\*\* DSY: Direct Second year

The minimum activity point requirement per academic year, as outlined in Table 3 and Table 4 based on the student's entry level and program duration, is designed to promote holistic development by encouraging active participation in a broad spectrum of activities. These include academic, co-curricular, extracurricular, professional development, and self-learning initiatives throughout the program.

Students are free to select activities from any category (A to E) based on their interests and the opportunities available. There is no restriction on the number of points that may be accumulated within a specific category, provided the total minimum point requirement for that academic year is met.

This flexible and student-centric framework is intended to empower learners to engage in diverse developmental experiences while achieving the broader learning outcomes of the program.

**Table 3: Minimum Activity Points to be earned per academic year - Applicable for students admitted in the academic year 2025–2026**

<b>U.G / P.G</b>	<b>B.Tech</b>	<b>B.Tech (DSY)</b>	<b>Integrated B.Tech</b>	<b>B.PHARM</b>	<b>B.Sc, BCA, BCOM, BBA</b>	<b>M.Sc, MCA, M.Com</b>	<b>MBA</b>
<b>Duration</b>	4 Years	3 Years	6 Years	4 years	3 Years	2 Years	2 Years
First Year	20	-	15	20	20	20	30
Second Year	30	20	15	30	30	30	30
Third Year	30	30	20	30	10	-	-
Fourth Year	20	25	25	20	-	-	-
Fifth Year	-	-	30	-	-	-	-
Sixth year	-	-	15	-	-	-	-
Total	100	75	120	100	60	50	60

**Table 4: Minimum Activity Points to be earned per academic year - Applicable for students admitted in the academic year 2024-2025**

<b>U.G / P.G</b>	<b>B.Tech</b>	<b>B.Tech (DSY)</b>	<b>BCOM, BBA</b>	<b>MBA</b>
<b>Duration</b>	4 Years	3 Years	3 Years	2 Years
First Year	-	-	-	-
Second Year	25	-	20	30
Third Year	30	30	10	-
Fourth Year	20	20	-	-
Total	75	50	30	30

The table 5 outlines the classification of student development activities under Categories A to E, including the major activity heads, sub-categories, and sub-activity types. Each activity is linked to its proposed documentary evidence, the assigned points, and the maximum permissible points based on the level of participation—ranging from College Level to International Level.

**Table 5: Categorization of Student Development Activities (A to E)**

Activity No	Major Head of Activity	Sub category	Sub Activity Head	Proposed Document as Evidence	Points to be Assigned to Activity				
					College Level	Zonal / Taluka / District level	Inter college /University/ State Level	Inter college /University/ national Level	International Level
A	Technical and Research Skills	1	Paper Presentation	Certificate	3	6	9	12	15
		2	Project Competition		3	6	9	12	15
		3	Hackathons / Ideathons		3	6	9	12	15
		4	Poster Competitions		3	6	9	12	15
		5	Competitive Programming- 5 star rating Leetcode/ Hakerrank/ codechef		3	6	9	12	15
		6	Workshop		3	6	9	12	15
		7	Industrial Training/ Case Studies		3	6	9	12	15
		8	MOOC with Final Assessment -SWAYAM	Certificate	5				
		9	Internship / Professional Certification	Documentation / Authority Letter on Letter Head / Certificate	5				
		10	Industrial / Exhibition Visit with report		5				
		11	Language Proficiency English – EF SET Test – C1 + (Japanese N5/Korean -TOPIK 1 / German A1 )	Certificate	<b>Mandatory Points - 5</b> (EF SET Test + Any Foreign Language basic level)  Based on level in foreign language – max 10 marks				
B	Sports and Cultural	12	Sports	Certificate	3	5	8	12	15
		13	Cultural		3	5	8	12	15

Activity No	Major Head of Activity	Sub category	Sub Activity Head	Proposed Document as Evidence	Points to be Assigned to Activity				
					College Level	Zonal / Taluka / District level	Inter college /University/ State Level	Inter college /University/ national Level	International Level
C	Community outreach and social initiatives	14	Community Service & Allied Activities (Two Days)	Certificate / Recognition Letter / Appreciation Letter	3				
		15	Community Service & Allied Activities (Up to one week)		6				
		16	Community Service & Allied Activities (One Month)		9				
		17	Community Service & Allied Activities (One Sem / Year)		12				
D	Innovation / IPR/ Entrepreneurship	18	Entrepreneurship /IPR Workshop	Certificate / Recognition Letter / Documentation / Authority Letter / Any Legal Proof	5				
		19	MSME programme		5				
		20	Awards/Recognitions for Products (State, National, or International Level)		10				
		21	Completed Prototype Development		15				
		22	Filed a Patent		5				
		23	Published Patent		10				
		24	Patent Granted		15				

Activity No	Major Head of Activity	Sub category	Sub Activity Head	Proposed Document as Evidence	Points to be Assigned to Activity
D	Innovation / IPR/ Entrepreneurship	25	Legally Registered a Start-up Company	Certificate / Recognition Letter / Documentation / Authority Letter / Any Legal Proof	10
		26	Generated Significant Revenue/Profits		15
		27	Attracted External Funding (Investor)		15
		28	International Conference/ Journals -Scopus/ UGC/ related		10
		29	User / Industry- Implementing the Innovation developed by Student		15
		30	Significant Value Addition /Augmentation of Grass roots / Social Innovation		10
		31	Business Hackathon		10
		32	Social Enterprise Pilot		10
		33	High Customer Review for Creative Products		10
		34	Developed Social Innovation with Documented Impact		10

Activity No	Major Head of Activity	Sub category	Sub Activity Head	Proposed Document as Evidence	Points to be Assigned to Activity	
E	Leadership / Management	35	Club Activities/ Dept Association / E- Cell / Placement Cell / Media Club, etc- Participation as <b>member/Volunteer.</b>	Certificate / Recognition Letter / Authority Letter	3 (For Dept Level)	6 (For University Level)
		36	Club Activities / Dept Association / E- Cell / Placement Cell / Media Club, etc- <b>Coordinator</b>		5 (For Dept Level)	10 (For University Level)
		37	Professional Societies (E.g. IEEE, CSI, etc.)		5	
		38	Special Initiatives for university		5	

## **MANDATORY ACTIVITY POINTS COMPLIANCE GUIDELINES**

### **1. Year-wise Minimum Point Compliance Policy**

- a) Students must earn the minimum required activity points each academic year as specified in Table 3 and Table 4 based on their program structure.
- b) If a student is unable to fulfill the required points in a particular academic year, they must formally apply in writing to the Class Teacher, and obtain approval from the Head of the Department (HoD) and the Dean of the School, to carry forward and complete the shortfall in the subsequent academic year.
- c) The approval process is mandatory, and delayed compliance without prior approval may lead to result withholding or other academic consequences as per university policy.

### **2. Consequences of Non-Compliance**

- a) Students are expected to meet the minimum activity point requirements as outlined in Table 1 and Table 2 each academic year. Non-compliance with these requirements will result in the following consequences:
- b) Students who fail to accumulate the prescribed minimum activity points may not be considered eligible for final academic clearance at the end of their program.
- c) Final examination results may be withheld until the student completes the required activity points in accordance with university guidelines.
- d) The issuance of graduation certificates will be contingent upon the successful fulfillment of the activity point requirements as mandated by the university.

These provisions are intended to ensure holistic student development by encouraging active participation in academic, co-curricular, and community-based activities.

### **3. Semester-wise maintenance of records (both physical and digital):**

#### **1. Physical Folder (per semester)**

- Signed/stamped certificates (workshops, internships, etc.)
- 2-3 printed photos of participation in events
- Original approval letters from NGOs/event organizers

## 2. Digital Backup (Google Drive - per semester)

- Scanned copies of all certificates (PDF format)
- Digital photos/videos of events (labeled clearly)
- Scanned approval letters (PDF format)

## 3. ERP Submission

- Upload all information and documents to college ERP system
- Deadline: At least 1 week before end-semester viva
- File formats: PDF for documents, JPG for media

## 4. Viva Verification Process

During the viva or final evaluation, examiners will verify and cross-check the following details to ensure the authenticity and accuracy of the submitted activity records:

- Physical documents will be matched against digital entries or records available in the ERP system.
- Stamps and signatures of organizing bodies or coordinators will be checked for authenticity.
- Dates, event names, and participation details will be reviewed for consistency and completeness.
- Students are advised to ensure that all submitted documents are properly signed, dated, and aligned with their ERP submissions to avoid delays or disqualification during the verification process.
- Absenteeism at the Viva examination for Activity Points at the end-semester examination will lead to zero accretion to the Activity Points, earned by the student.

The points earned by students under the prescribed activity categories will be reflected in a separate transcript titled "**Mandatory Activity Points Transcript**". This transcript will serve as an official record of the student's holistic development and participation in academic, co-curricular, extracurricular, professional, innovation, and self-learning activities throughout the program duration.

## Recognition for Outstanding Student Participation

Students who earn **200 or more activity points** during their academic program will be formally recognized for their exemplary engagement in academic, co-curricular, extracurricular, professional development, innovation, and self-learning initiatives.

A "**Certificate of Excellence in Holistic Student Development**" will be awarded, and eligible students may be honored under the following recognition categories:

Category	Point Range	Recognition	Optional Award
Silver Contributor	200 – 249 points	Certificate of Appreciation + Felicitation	₹3,000
Platinum Performer	250 – 299 Points	Special Memento + Certificate + Felicitation	₹5,000
Gold Achiever	300 points and above	Certificate of Distinction + Felicitation	₹10,000

Recognition will be announced during annual gathering functions, university events, or convocation ceremonies.

**Note:** These recognitions aim to inspire students to pursue well-rounded personal and professional growth in alignment with the university's vision for holistic development.

If any school wants to add a new major head of activity/ sub-category, the school needs to submit the proposal to the IQAC cell on or before 31<sup>st</sup> May of every year for approval. The new activity can be included and made available in the list from the next Academic Year onwards (i.e. from June-July of the year).

**Registrar**