

Minutes

Cupertino Language Immersion Program (CLIPCO)
Board of Directors Meeting
Meyerholz Elementary School
6990 Melvin Drive, San Jose, CA 95129
Thursday October 17, 2014 at 7:00 pm, GLC

- 1) Preliminary
 - a) Call to order 7:08
 - b) Roll call
 - i) *Members present:* Novey Chou, Terri Shieh-Newton, Nan Jiang, Kathleen Ko, Michèle Huie, Wen-Kai Weng, Jon Campbell, Brenda Huang, Sherman Chan, Sylvia Leong, Ann Ruckstuhl, Walter Perez, Marge Sung, Liang-Hui Lee, Wendy Chew
Members absent: Kuimeuy Wang, Rachel Yuen, Mike Wang, Bill Steinmetz,
 - ii) *Administrators/Teachers/CAC present:* Ching-Pei Hu
Administrators/Teachers/CAC absent: Steve Burrell, Drew Coleman, Grace Lee
 - iii) *Community members present:*
 - c) Approval of September minutes APPROVED
- 2) Officer's Reports
 - a) President's report (Novey Chou)
 - i) We will take a CLIPCO board picture for the yearbook at the November meeting.
ACTION ITEM: Take CLIPCO photo for yearbook at the November meeting.
 - b) Treasurer's report (Kuimeuy Wang and Nan Jiang)
 - i) Direct Give totals so far: Donations \$165,659, 71% to goal, at 70% participation.
 - ii) Balance sheet reflects ASEP and Direct Give receipts.
 - iii) Corporate matching is slow to arrive.
 - iv) The treasurers are working on the honor roll list. It will be up on the website within the week. **ACTION ITEM: Post Direct Give honor role on CLIP website.**
 - c) Principals' Reports
 - i) Miller Principal (Steve Burrell read by Ching-Pei Hu)
 - (1) Miller's Chinese Club starts Friday October 17 during lunch.
 - (2) The 8th grade students are currently watching the movie "The King of Masks." Set in the streets of 1930's Sichuan, the story follows a master of a rare ancient art who struggles with the tradition that his trade only be passed on to a male heir.
 - (3) 7th and 8th graders are working on letters to their pen pals in Taiwan. The letters will be drafted, peer edited, then reviewed by the teacher and sent out by the end of October.
 - (4) The 7th grade classes are learning how to make podcasts. One already broadcast during the daily video announcements (MillerVision) in commemoration of Confucius Day/Teachers' Day in September. The students are planning three more to celebrate major Chinese holidays.
 - (5) 6th grade is preparing for the shadow puppet show. They finished their own script. Now they will make puppets.
 - (6) The 6th graders are also working on an Egyptian society skit in Social Studies class. Students are assigned to a particular social class and must create a snapshot of daily life.
 - (7) Upcoming events: There is a school dance on Friday October 17. The next Staff Learning Day will focus on disaster preparedness. There will be a special Veteran's Day assembly on November 7.
 - ii) Meyerholz Principal (Ching-Pei Hu)
 - (1) Parent teacher conferences are done. It is harder scheduling conferences for CLIP with the dual teachers starting in 2nd grade.

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- (2) Homework clubs started Monday. There is low enrollment this year. 38 CLIP kids are in the Chinese club (12 upper grades, 26 primary grades). Only Wednesday is full (20 students).
 - (3) 70 parents attended parent education night where they participated in experiential learning on the new writing program. The PowerPoint presentation is available online.
 - (4) The Walkathon raised over \$103K. The number of families participating was higher this year. Kids received refillable water bottles that were used during the event, reducing waste from plastic water bottles and cups. The PTA survey helped raise awareness of where the money is going and made parents part of the decision making process.
 - (5) First trimester report cards are coming in November.
 - (6) Professor Amado Padilla, the Stanford professor and bilingual school educational consultant from the California Language Project, walked the Meyerholz campus. He will return to tour Miller Middle School. Preliminary data shows that the CLIP bilingual program is working over the long term.
 - (7) Data shows that the school must keep up support for non-native speakers. There is a dip in achievement in 2nd-3rd grade that evens out by 5th grade.
 - (8) CLIP is looking to guidance from ACTFUL for program benchmarks. Benchmarks are being implemented throughout the program.
 - (9) The new CLIP Kindergarten teacher comes to Meyerholz with a play based background (movement, dance, song). These pedagogical tools align with the new Common Core standards.
- 3) Committee reports
- a) Fundraising Committees
 - i) Direct Give Contest Committee (Terri Shieh-Newton)
 - (1) Email went out on the CLIP mailing lists announcing this year's Direct Give prizes. For meeting the individual goal, students will receive a navy year of the sheep hat. This will be distributed in the GLC for students or parents to pick-up. The class/grade participation prize is a green year of the sheep T-shirt that can be earned with 90% participation/90% of goal raised per class in K-5 and per grade in 6-8. The top 3 classes based on percentage of goal raised will win a pen and notebook set.
 - (2) The Direct Give contest ends on November 12. Then reps will need to collect T-shirt sizes. Shirts will be distributed in December.
 - (3) Grade representatives, please continue to encourage donations. Emphasize that we need families to donate the full amount to sustain the program. Historically, we receive lots of donations in the last two weeks of the contest as parents react to the deadline.
 - (4) 2 weeks before the deadline, the Direct Give committee will send out reminders in the Thursday folders for those who have not donated at Meyerholz.
 - ii) Book Fair and Library Committee (Brenda Huang)
 - (1) Final tabulations are coming. The Chinese book sale did better than last year.
 - b) Cultural Enrichment Committees

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- i) Chinese Language Contest- Novey will send a message to the CLIP community to let parents know that no one has volunteered to run CLC this year. The message will be sent after the Direct Give contest is over. **ACTION ITEM: Novey to send email about CLC.**
- ii) CLIP Art (Marge Sung)
 - (1) The three new CLIP art teachers are settling in and classes are going well. The teachers welcome parent volunteers to help with CLIP art classes. Thanks to all out CLIP art teachers who do so much work for the children.
- c) Community Outreach Committees
 - i) Technology and Communications (Novey Chou and Sherman Chan)
 - (1) Website/email –
 - (a) Website- Novey is updating the landing page and the Direct Give information as it is received.
 - (b) Send email to Sherman to forward to everyone on the CLIPCO email groups.
 - (c) Sherman looked at the old CLIP WIKI, CLIP corner. He is thinking about how best to organize information for CLIP families. **Action item: Sylvia to ask David Ma for WIKI password/Wendy to ask Grace Shiu for password**
 - (2) Newsletter – The next newsletter will go out in early December.
 - ii) Spring Banquet
 - (1) Ann/Walter/Wendy – not started.
 - (2) Discussion: Is it worth the expense to stay with Dynasty? Is it possible to use the Miller or Lawson gyms and bring in catering? **ACTION ITEM: Banquet committee to explore alternate venues.**
 - iii) CLIPCO Elections (Jon Campbell and Michael Wang)
 - (1) Welcome to Kathleen Ko, the new Kindergarten representative. We are still recruiting for a second rep. Pass names to Jon or Mike.
 - iv) Community Events Committee (Walter Perez)
 - (1) Welcome Picnic
 - (a) A good time was had by all!
 - (b) The committee is investigating a possible refund from Fun Services since the cotton candy machine broke down.
 - (c) Thanks to Sylvia and Wendy for organizing the Lion Dance team.
 - (d) The Chinese musicians were great.
 - (e) Winners were announced for the 5th grade poster contest. Winners received \$1 student store certificates. Will be announced in newsletter. **ACTION ITEM: Announce 5th grade poster contest winners in the next CLIP newsletter.**
 - (f) The food trucks were not very visible to picnic attendees. If we invite them again is there a better place for them to park? The blacktop is not strong enough to handle parked trucks.
 - (g) Going forward, it is important to include everything needed at an event on the use agreement. Attach a Word document detailing the timing of the event for custodial staff including when rooms need to be opened and what tables and chairs or other equipment need to be set up or broken down in which locations. Tables for outside use should be ordered in advance from the district (through Diane in the office).

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- (h) Scavenger hunt and group game prizes were promised on the flyers but not presented. 5th grade won both. **ACTION ITEM: Give the 5th grade a prize for winning the scavenger hunt and group game at the CLIP picnic.**

4) Adjourned 8:26 pm

Next meeting will be held on November 20, 2014

ACTION ITEMS:

1. Take CLIPCO photo for yearbook at the November meeting.
2. Post Direct Give honor role on CLIP website
3. Novey to send email to CLIP community about CLC.
4. Sylvia to ask David Ma for WIKI password/Wendy to ask Grace Shiu for WIKI password
5. Banquet committee to explore alternate venues.
6. Announce 5th grade poster contest winners in the next CLIP newsletter.
7. Give the 5th grade a prize for winning the scavenger hunt and group game at the CLIP picnic.