

THIS PROJECT WORK ORDER was made on 17th October 2024

BETWEEN:

- 1. **UNILEVER ENTITY NAME:** Unilever UK Central Resources Ltd. (UKCR)
- 2. **SUPPLIER ENTITY NAME:** Cognizant Collaboration Hub, 280 Bishopsgate, London EC2M 4AG

WHEREAS:

- 1. This Change Request should be read in conjunction with Master Service Agreement dated and executed on 1st January 2016 between Unilever Business and Marketing Support AG and Supplier name Cognizant Collaboration Hub, 280 Bishopsgate, London EC2M 4AG, England. All the terms and conditions in the above stated Unilever Purchasing Agreement are applicable to this Statement of Work.
- 2. This Change Request ("CR") has an effective date ("Effective Date") **01st October 2024** and describes the services to be performed by Cognizant for Unilever.

NOW IT IS HEREBY AGREED as follows:

1. **KEY DETAILS:**

Note: All the below fields are mandatory unless stated as optional.

SOW No. (identifier)		CR No. (identifier)	CTS_2024-XX	CR History (1/2/3/...etc.)	1
SOW Title:		Articulate Storyline License Procurement			
Unilever Reference – Clarity / Cost Center (optional)		Phases covered (PA/DBTD/other) (optional)			
Landscape covered (optional)		DMR No. (if applicable)			
Unilever Billing Entity Name					
Planned Delivery Start Date		Planned Delivery End Date			
CR Start Date (applicable for CR)	01 Oct 2024	CR End Date (applicable for CR)		30 Sep 2025	
Supplier Project Manager		Supplier Project Manager Email			
Unilever Project Manager		Unilever Project Manager Email			
Unilever Director	Abhisek Biyani	Unilever Director Email		Abhisek.Biyani@unilever.com	
Unilever Procurement Approver	Alison Samuels	Unilever Procurement Approver Email		alison.samuels@unilever.com	
CR Man Days	NA	CR Total Charges		Euro 1260	
Total Estimated Man Days		Total Estimated Charges		.	
Pricing Model (tick the applicable)	Time & Material		Fixed Price	✓	Outcome/Milestone Based
Type of Project (tick the applicable)	AD		Consulting		Staff Aug
	AM		Niche		Others
Business Area (tick the applicable) (optional):					
Data & Analytics		Customer Development			
Supply Chain		Finance			
Workplace		HR			
Marketing / R&D		IT & Comms		✓	
Integrated Operations (iOps)		Other (specify the area)			

Note: Subsections under the headers can be customized as per the requirement of the scope of the CR. Mention "Not Applicable" if not relevant.

2. **DEFINITIONS**

Scope of this Change Request is to procure an 'Articulate Storyline 360 Teams' software license. The license will be utilized to create Web Based Trainings for CARA to be hosted on 'Degreed' platform. The duration of the license hence procured will be for one year.

3. TERMS INCORPORATED WITHIN THIS SOW:

- 3.1 SOW – Statement of work
- 3.2 MSA – Master service agreement
- 3.3 PO – Purchase order
- 3.4 KT – Knowledge transition
- 3.5 BAU – Business as usual
- 3.6 CCB – Change control Board
- 3.7 QA - Quality Assurance
- 3.8 UAT – User Acceptance test

4. SOW TERM

This SOW shall remain in effect until the completion of the services described herein, unless earlier terminated in accordance with the terms of the Agreement. In the event of early termination of this contract, there will be 4 weeks of notice given to Cognizant.

If the personnel are incapacitated or for other reasons are not able to continue to work on the engagement, Cognizant will make all reasonable efforts to supply replacement resource of equivalent skills & experience in 4 weeks, and this Statement of Work would continue to serve as an agreement for replaced personnel.

5. PROJECT TERMINATION WITHOUT CAUSE

- 5.1 As agreed in Master Service Agreement

6. PROJECT SUMMARY (INCLUDING SCOPE AND REQUIREMENTS)

Project Scope and Services

Scope is to procure an 'Articulate Storyline 360 Teams' License. The license will be utilized to create Web Based Trainings for CARA to be hosted on 'Degreed' platform. The duration of license hence procured will be for one year. While Cognizant is procuring the license on behalf of UL, the licenses will be tagged to an UL Approved CARA Cognizant member, during the tenure of 1 Year.

7. Change Management

NA

8. ACCEPTANCE

Will be discussed and mutually aligned by both parties before the start of the engagement.

9. PROJECT DELIVERY

This Change request is to procure 'Articulate Storyline 360 Teams' License for Training video creation.

Supplier Activities

➤ As in original SOW

Unilever Activities

➤ As in original SOW

Timeframes

01 Oct 2024 – 30 Sep 2025

Delivery Centers:

As in original SOW

Service Levels:

N/A

10. **HYPER CARE: -**

N/A

MILESTONES

N/A

11. **INTELLECTUAL PROPERTY:** As per the MSA agreement

12. **PERSONNEL -NA**

13. **RISK ASSESSMENT AND MITIGATION**

As in original SOW

14. **IMPACT ANALYSIS: NA**

15. **SARBANES OXLEY STATEMENT - NA**

16. **PROJECT IMPACT: NA**

17. **CHARGES:**

This is a onetime License Procurement cost. Invoice will be submitted to Unilever after purchasing the License.
Below table represents the provisional budget required for the license. The invoicing will be done based on the actual cost including Taxes.

Milestone Description	Invoice Date	Invoice Amount
Actual Procurement invoice	30 days from the actual purchase date	Euro 1260
Total		Euro 1260

Commercial Assumptions:

As in original SOW

18. **REPORTING**

As in original SOW

19. CR Assumptions

N/A

20. CR DEPENDENCIES

N/A

21. SPECIAL CONDITIONS: NA

22. KEY SUPPLIER PERSONNEL: NA

23. ESCALATION MATRIX\

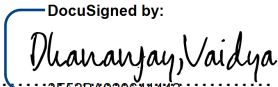
Supplier Escalation Matrix

Escalation Level	Name	Email
Level 1	Praveenkumar Sundar	Praveenkumar.Sundar2@cognizant.com
Level 2	Dhananjay Vaidya	Dhananjay.Vaidya@cognizant.com

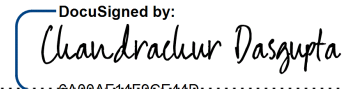
Unilever Escalation Matrix

Escalation Level	Name	Email
Level 1	Chandrachur Dasgupta	Chandrachur.Dasgupta@unilever.com
Level 2	Abhisek Biyani	Abhisek.Biyani@unilever.com

EXECUTED BY UNILEVER AND SUPPLIER

DocuSigned by:

Signed by: Dhananjay Vaidya
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Dhananjay, Vaidya
Signed by.....

For and on behalf of [Cognizant]

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Signed by : Chandrachur Dasgupta.....
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