# ABHAY PANDEY

(+91)8700940089/7838583012
Anil1931997@gmail.com
https://da-abhaypandey.github.io/
B-355, DDA Flats,Bindapur,
Uttam Nagar, New Delhi-110059

## Skills

- SQL (SQL Server)
- Python (Pandas, BeautifulSoup etc.)
- Tableau
- Microsoft Office & Microsoft 365
- Excel (VLookup, Conditional Formatting, Pivot Tables etc.)
- Microsoft Power BI

## Projects

https://da-abhaypandey.github.io/

### DATA EXPLORATION IN SQL – Personal Project:

- Comparing two different tables in SQL
- Cleaning Data
- Using Mathematical Function to calculate Death percentage, Infected Percentage etc
- Using join, where function.

### POWERBI DATA TRANSFORMATION & VISUALIZATION PROJECT – Personal Project:

- Created a dashboard with Power Bi to understand the demand of programming languages.
- Transformed and processed data by using DAX and Excel.
- Created visualization to understand average salary, favorite language etc.

### TABLEAU VISUALIZATION PROJECT – Personal Project:

- Created a dashboard with Tableau to understand pricing using Airbnb data.
- Created visualization of average price on basis of bedrooms size, states.
- Created visualization of revenue on basis of weeks.
- Created visualization of number of registered ids on the basis bedroom size.

### DATA EXPLORATION IN PYTHON – Personal Project:

- Utilized Python to explore and transform data.
- Used pandas to import data into Python.
- Sorting and filtering data in Python.
- Visualizing the data using matplotlib.pyplot

## Certificates

https://github.com/DA-AbhayPandey/Certificates

### DATA ANALYTICS BOOTCAMP

udemy Course                                                                                                May 2024

- MySQL
- Microsoft Excel
- Microsoft Power BI
- Tableau
- Python

### ACCENTURE NORTH AMERICA DATA ANALYTICS AND VISUALIZATION JOB SIMULATION ON FORAGE –

Accenture Programme                                                                                         May 2024

- Completed a simulation focused on advising a hypothetical social media client as a Data Analyst at Accenture
- Cleaned, modelled and analyzed 7 datasets to uncover insights into content trends to inform strategic decisions
- Prepared a PowerPoint deck and video presentation to communicate key insights for the client and internal stakeholders

### CAREER ESSENTIALS IN DATA ANALYSIS BY MICROSOFT AND LINKEDIN

LinkedIn Programme                                                                                          July 2024

- Data Analysis

- Data Analytics
- Data Visualization

## TATA DATA VISUALISATION: EMPOWERING BUSINESS WITH EFFECTIVE INSIGHTS JOB SIMULATION ON FORAGE

TATA Group Programme                                                              September 2024

- Completed a simulation involving creating data visualizations for Tata Consultancy Services
- Prepared questions for a meeting with client senior leadership
- Created visuals for data analysis to help executives with effective decision making

## CAREER ESSENTIALS IN BUSINESS ANALYSIS BY MICROSOFT AND LINKEDIN CAREER ESSENTIALS IN BUSINESS ANALYSIS BY MICROSOFT AND LINKEDIN

LinkedIn Programme                                                                August 2024

- Requirements Gathering
- Business Analysis
- Project Management

## Education

### MASTER OF BUSINESS ADMINISTRATION                                           February 2025
Swami Vivekanand Subharti University – Meerut, U.P.
Majors: Finance & Information Technology

### MASTERS OF COMMERCE                                                         September 2022
I.G.N.O.U – Delhi
Majors: Commerce

### BACHELOR OF COMMERCE                                                        September 2019
University of Delhi – Delhi
Majors: Commerce

## Work Experience

### ORGANIZATION: SAFEXPRESS PVT. LTD., GURUGRAM, HARYANA          October 2024 – Currently Working
### DESIGNATION: EXECUTIVE OPERATIONS (DATA ANALYST)
Work: Logistics and Supply Chain Management
-Managed daily operations and logistics across Pan-India, ensuring streamlined processes and timely completion of tasks.
- Analyzed operational trends to identify challenges, develop solutions, and enhance efficiency.
- Oversaw critical regions including Northeast, J&K, HP, and Ladakh, ensuring exceptional service levels and customer satisfaction.
- Collected and consolidated data from nationwide operations for comprehensive analysis and reporting to guide strategic decisions.
- Prepared detailed reports and conducted research to identify trends, enabling data-driven operational improvements.
- Resolved client and customer issues promptly, maintaining high service standards and fostering strong relationships.
- Provided operational insights to senior management by analyzing large datasets and presenting findings in a clear, concise manner through email and virtual meetings.
- Ensured completion of tasks through rigorous follow-ups (80% calls, 20% emails), proactively addressing potential bottlenecks.

### ORGANIZATION: WIPRO ALIGHT, GURUGRAM, HARYANA          December 2022 – March 2024 (15 months)
### DESIGNATION: PROCESSOR
Work: US Healthcare Process
- Handling the tasks related to enrollment, eligibility and overall support for employees regarding their Health and life benefits.
- Managing and processing the day-to-day tasks and ongoing edits where intervention is required.
- Verify and ensuring that all the stream jobs and EFT (Electronic file transfer) must be run with their scheduled time.
- Review and verify the system generated reports are correct.
- Review and verify the system generated PCS (Notices) and take action accordingly if required.
- Creating manual PCS mockup (Notices) and sending it to participant through E fulfilment tool.
- Managing and resolving the ongoing ticket or participant inquiries/concerns within the TAT and as per the client requirements.
- Review and verify the documents provided by participant and take action accordingly if required.

### ORGANIZATION: GENPACT, NOIDA, U.P          March 2021 – April 2022 (13 months)

**DESIGNATION: PROCESS ASSOCIATE**

Work: Banking Transaction Process

- Review the Documents provided by banker and find out the requirement of customer.
- Prepare required documents as per customer request.
- Update the data and information into the client system.
- Verify and ensure that all the required documents are present in the system.
- Work on customer's issue and resolve it within the TAT.
- Prepare day end reports and post them into the system.
- Managing and processing the day-to-day tasks.