



TIME INC. (UK) LTD  
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BEVERSTON  
TETBURY GL8 8TT GBR

21/02/2017

Dear Sir/Madam

We write with regards to all material(s) we are commissioning from you.  
Full particulars of the current commission are attached and a summary shown below.

**SUMMARY OF COMMISSION**

**Reference: 0017448**

**Brand: The Field**

**Story Title: Letters APR 17**

**Input Date: 2017-02-21**

**Reuse Percent: 25.00**

**Reuse Delay Days: 0**

**(Net: £ 275.00) Gross £ 330.00**

Set out below are the terms relating to the rights Time Inc. (UK) Ltd (TI/we/us) is purchasing in respect of all materials commissioned from you in this commission:

- The rights we are buying are One Use in relation to the Brand ("the Brand") specified above.
- You retain the copyright.
- One Use means that in return for Time Inc. (UK) Ltd's agreement to pay you the fees agreed with you for each commission you grant to Time Inc. (UK) Ltd the non-exclusive right to use (including making adaptations of) the material(s) once only, in each of our products, services and media platforms, whether printed, electronic or otherwise, and in whatever format anywhere in the World in relation to the Brand.
- Your licence of the above rights to Time Inc. (UK) Ltd is made with full title guarantee, which means that you guarantee to Time Inc. (UK) Ltd that you have the right to pass to us these rights in the material(s) i.e. you have not copied anyone else's work, and only you have been involved in the preparation of the material(s).
- You agree to waive your moral rights in the material(s) to which you may now or at any future time be entitled.
- The standard Time Inc. (UK) Ltd Terms and Conditions (attached) form part of our contract in relation to this commission and any future commission.

By clicking on the "Accept" button in the email to which this letter is attached, you agree to all provisions terms set out above and enclosed.

Thank you for your time and we look forward to working with you.