

# EXCEL BASIC ASSIGNMENT ANSWER

Q1. Assignment Questions Explain the difference between Relative , Absolute and Mixed Cell

Referencing.

SOL :-

## Relative referencing

In relative referencing, the cell reference in a formula changes automatically when the formula is copied or moved to another cell.

It adjusts according to the relative position of rows and columns.

Example:

If cell C1 contains the formula A1 + B1, and it is copied to C2, the formula automatically changes to =A2 + B2

Use:

Used when you want the formula to adjust automatically for each row or column, such as when calculating totals for multiple rows of data.

## Absolute Cell Reference

In absolute referencing, the cell reference does not change when copied or moved.

It remains fixed to a specific cell, regardless of where the formula is placed.

An absolute reference is indicated by adding dollar signs (\$) before the column letter and row number.

Example:

Example - =\$A\$1+ B1 if copied to another cell, it remains =\$A\$1 + B1

Use

Used when a formula must always refer to a constant value, such as a fixed tax rate, discount rate, or conversion factor stored in one specific cell.

## Mixed Cell Reference

In mixed referencing, either the row or the column is fixed, but not both.

It combines features of relative and absolute referencing.

Types of Mixed References:

\$A1 Column A is fixed, row changes when copied.

AS1 Row 1 is fixed, column changes when copied.

Example:

If \$A1 is copied across columns, the column remains A, but the row changes according to the new position.

Use:

Used when copying formulas across rows or columns where only one part of the reference (row or column) should remain constant.

Q2. Write a formula to calculate the total sales of Car and Bicycle only .

ANS - FORMULA :

=SUM(C5,C6)

Q3. Using the data below, write a formula to calculate the average sales of items priced above 100 but less than 300:

ANS - =AVERAGEIFS(D5:D7,C5:C7,">100",C5:C7,"<300")

Q4. Count how many customer names are recorded.

ANS - =COUNTA(B2:B51)

Q5. Calculate the Total Sales for each row using a formula.

ANS - =PRODUCT(E2,F2)

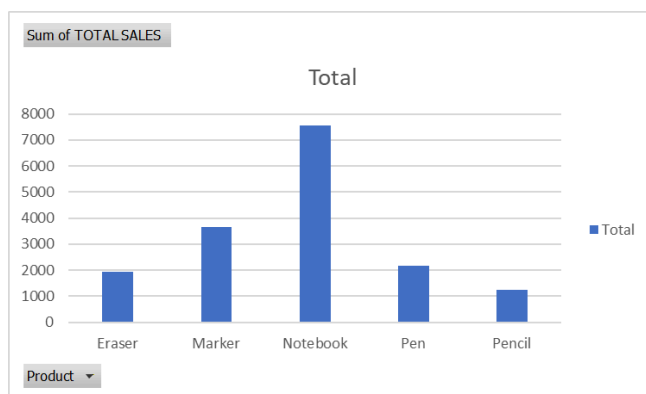
For each row we used same formula to calculate the total sales.

Q6. Calculate the total sales of Notebooks in the North region only.

ANS - =SUMIFS(H2:H51,D2:D51,"Notebook",C2:C51,"North")

Q7. Create a column chart showing total sales by product.

ANS -



Q8. Insert a line chart showing daily sales trend.

ANS -

