



## INTERPRETER SERVICE AGREEMENT

This Interpreter Service Agreement ("Agreement") is made and entered into as of [May 8, 2025], by and between:

### JHBRIDGE TRANSLATION SERVICES

+1 (774) 223 8771  
500 GROSSMAN DR, BRAINTREE, MA  
jhbridgetranslation@gmail.com

AND

### Interpreter Name:

Maria Rodriguez

### Address:

42 Elm Street, Cambridge, MA 02139

### Contact Information:

maria.rodriguez@example.com | (617) 555-9876

### 1. Scope of Services

The Interpreter agrees to provide professional interpretation services for the Company, including on site Interpretation but not limited to oral interpretation, written translation, and any other language-related services as required.

### 2. Independent Contractor Relationship

The Interpreter acknowledges that they are an independent contractor and not an employee of the Company. The Interpreter shall be responsible for their own taxes, insurance, and other expenses.

### 3. Compensation

The Company agrees to pay the Interpreter at the following rates, payable every two weeks:

- Portuguese: \$35 per hour
- Spanish: \$30 per hour
- Haitian Creole: \$30 per hour
- Cape Verdean: \$30 per hour
- French: \$35 per hour
- Mandarin: \$40 per hour
- Rare Languages: \$45 per hour

Each appointment is scheduled for a minimum of two (2) hours. The Interpreter will be compensated for the full two-hour duration even if the appointment ends earlier. Additionally, if the Interpreter is already on-site or in route to the location and the appointment results in a no-show, they will still be paid for the full two-hour minimum.

#### 4. Scheduling and Cancellations

Interpreters are required to arrive on-site at least fifteen (15) minutes before the scheduled start time of their appointment. If the Interpreter needs to cancel an appointment, they must provide at least forty-eight (48) hours' notice before the appointment date. Failure to provide timely notice may result in penalties or impact future assignments.

#### 5. Confidentiality

The Interpreter agrees to maintain the confidentiality of all client and company information and not to disclose any proprietary or sensitive information obtained in the course of their services.

#### 6. Code of Conduct

The Interpreter shall uphold professional ethics, including accuracy, impartiality, and neutrality, and shall not engage in any conduct that may harm the Company's reputation.

#### 7. Term and Termination

This Agreement shall commence on [May 8, 2025] and continue until terminated by either party with 30 Days written notice. The Company may terminate this Agreement immediately in the event of breach of contract or misconduct.

#### 8. Indemnification

The Interpreter agrees to indemnify and hold harmless the Company from any claims, damages, or liabilities arising from their interpretation services.

#### 9. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of Massachusetts.

#### 10. Entire Agreement

This Agreement constitutes the entire understanding between the parties and supersedes any prior agreements or understandings, whether written or oral.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.



### Company Representative:

Name: **Jean Valme**



Signature:

*Jean Valme*



Date:

May 8, 2025



### Interpreter:

Name: \_\_\_\_\_



Signature:



Date:

May 8, 2025

## INTERPRETER PAYMENT INFORMATION



## Personal Information

Interpreter Name:

Maria Rodriguez

Address:

42 Elm Street, Cambridge, MA 02139

Phone Number:

(617) 555-9876

Email:

maria.rodriguez@example.com



## Account Type

Please select account type:



Checking



Savings

SWIFT Code (if applicable):

ENBOUS12



## Banking Information for Direct Deposit

Bank Name:

First National Bank

Bank Address:

456 Financial Ave, Boston, MA 02110

Account Holder Name:

Maria Rodriguez

Account Number:

9876543210

Routing Number (ABA):

021000021



## Authorization

I hereby authorize JHBridge Translation Services to deposit payments directly into my bank account as provided above. I understand that it is my responsibility to ensure that the information provided is correct. I agree to notify the Company of any changes to my banking details.



Interpreter Signature:



Date:

May 8, 2025