

AN ACT

IN THE COUNCIL OF THE DISTRICT OF COLUMBIA

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To amend, on a temporary basis, the District of Columbia Procurement Practices Act of 1985 to establish new reporting requirements for the tracking of purchase card expenditures and interest penalty payments and to suspend the purchase card program for 225 days or until each agency complies with the required reporting requirements.

BE IT ENACTED BY THE COUNCIL OF THE DISTRICT OF COLUMBIA, That this act may be cited as the "Suspension of Purchase Authority in the District of Columbia Government Purchase Card Program Temporary Amendment Act of 2003".

Sec. 2. The District of Columbia Procurement Practices Act of 1985, effective February 21, 1986 (D.C. Law 6-85; D.C. Official Code § 2-301.01 *et seq.*), is amended by adding a new section 322 to read as follows:

“Sec. 322. Purchase card reporting requirement.

Note,
§ 2-303.22

"(a) For the purposes of this section, the term “purchase card” means a commercial credit or debit card issued to a District government employee for the purpose of procuring goods and services.

“(b) All procurements using a purchase card by an agency shall be prohibited for 225 days or until the Director of the OCP certifies to the Council that the agency has complied with the reporting requirements established in subsection (c) of this section.

“(c) The Director of the OCP shall permit a District agency to re-establish their use of purchase cards if, within 21 days after the end of each calendar month, the agency head submits to the OCP a report providing the following:

“(1) The total agency purchase card budget for the fiscal year;

“(2) The credit limit established by the agency head with the issuer of the purchase card;

“(3) The total agency purchase card budget as a percentage of the total agency non-personal services budget;

“(4) The daily and monthly credit limit the agency director establishes for each

purchase card holder;

“(5) The total agency purchase card expenditures during the preceding calendar month;

“(6) The total agency purchase card expenditures during the preceding calendar month as a percentage of the total agency purchase card budget for the fiscal year;

“(7) The total agency purchase card expenditures by object class to include expenditures for goods and services, interest payments, discounts, and taxes;

“(8) The total agency purchase card expenditures pre-approved during the month by the agency head;

“(9) The total agency purchase card expenditures without receipts as of the end of the calendar month;

“(10) The identity of agency personnel who used purchased cards and their expenditures during the calendar month;

“(11) The agency employee with authority to approve purchase card use;

“(12) Fiscal year-to-date expenditures using purchase cards through the preceding month; and

“(13) Fiscal year-to-date expenditures using purchase cards as a percentage of the fiscal year budget for purchase card expenditures by the agency.

“(d) The Mayor shall submit to Council a quarterly report by agency of all expenditures in the purchase card program for each quarter of the fiscal year. The quarterly report shall include:

“(1) Total purchase card budget for each agency;

“(2) Fiscal year-to-date total purchase card expenditures by agency as a percentage of total agency purchase card budget;

“(3) Total unverified purchase card expenditures within each agency by object class and employee;

“(4) Total purchase card expenditures approved by agency heads; and

“(5) Total disapproved purchase card expenditures disapproved by agency, agency head, and employee.

“(e) The provisions of this section shall apply immediately to all agencies that participate in the purchase card program instituted by the OCP.”.

Sec. 3. Fiscal impact statement.

The fiscal impact of this program in the current year is minimal because the procurement of goods and services in the present fiscal year are substantially completed. With respect to fiscal year 2004, the agencies have 60 days to develop reporting procedures that comply with this act, therefore the fiscal impact is nil if the agencies develop compliance procedures. The act expires 225 days after its effective date. Therefore, the act will require reports for the first 6 months of fiscal year 2004.

Sec. 4. Effective date.

(a) This act shall take effect upon its approval by the Mayor (or in the event of veto by the Mayor, action by the Council to override the veto), a 30-day period of Congressional review as provided in section 602(c)(1) of the District of Columbia Home Rule Act, approved December 24, 1973 (87 Stat. 813; D.C. Official Code § 1-206.02(c)(1)) and publication in the District of Columbia Register.

(b) This act shall expire after 225 days of its having taken effect.

Chairman
Council of the District of Columbia

Mayor
District of Columbia