

## **Section 9. Responsible Official**

1. The Responsible Official and Alternate Responsible Official must be approved by U.S. Department of Justice under §73.8, Security Risk Assessment, must be familiar with the requirements of 42 CFR 73, and must have authority and responsibility to ensure that the requirements of this part are met, on behalf of the University of Kentucky.
2. The Responsible Official is responsible for
  - Developing and implementing safety, security and emergency response plans,
  - Allowing only approved individuals to have access to select agents or toxins,
  - Providing appropriate training for safety, security and emergency response,
  - Transferring select agents or toxins to registered individuals or entities,
  - Providing timely notice of any theft, loss, or release of a select agent or toxins,
  - Maintaining detailed records of information necessary to give a complete accounting of all activities related to select agents or toxins,
  - Reporting identification of a select agent or toxin as a result of diagnosis, verification or proficiency testing,
  - Ensuring all visitors are informed of and follow the entity's security requirements and procedures, and
  - Notifying CDC of changes in circumstances (amending or discontinuing registration).

The Alternate Responsible Official must assume these responsibilities when the Responsible Official is unavailable.

3. On February 7, 2003, Dr. Ben Carr, Vice President for Auxiliary and Campus Services, designated:
  - John Lowry, Responsible Official
  - Harry Enoch, Alternate Responsible Official

Dr. Carr's appointment letter declared that the Responsible Official has the responsibility and authority to ensure UK's compliance with these regulations.