

**Minutes
General Safety Committee
September 18, 2002
110 Mining and Minerals Resources Building**

Members Present:

Tomi Ross - Chair	Jan Hurley
Greg Copley	Jack Applegate
John Sampson	Garry Beach
Vince Austin	Woody Bottom
Gus Miller	Robert Cadle
James Wims	Don Thornton
David Hoke	David Hibbard

Members Absent:

Kwaku Addo
Gerald Thomas
Ben Crutcher
Justin Rasner
David Acker
Kenneth Clevidence
Travis Manley

The meeting was called to order at 1:35 p.m. Committee members introduced themselves.

1. Approval of Minutes

The minutes from the meeting of March 15, 2002, were approved.

2. Vice Chairperson

The current chair and EHS staff agreed that a vice chairperson is needed to ensure that the work of the committee is accomplished. After discussion, the committee approved David Hoke as Vice Chairperson.

3. Bylaws Review

Committee members reviewed the current bylaws and approved the following change.

p. 3, Section D. #1, under Bylaws

Change from:

The Committee may submit approved recommendations to the Chair of the Committee on Environmental Health and Safety or the director of EH&S for action. The Committee may submit reports to the Committee on Environmental Health and Safety, the Vice President for Fiscal Affairs, or the director of EH&S for information.

To:

The Committee may submit approved recommendations directly to the entity having authority or jurisdiction to take action. The Committee will submit regular reports to the Committee on Environmental Health and Safety.

This change was approved to facilitate prompt action on safety issues and concerns addressed by the committee.

In addition, all references within the guidelines and bylaws to the Vice President for Fiscal Affairs will be changed to the Vice President for Auxiliary & Campus Services.

4. Web Site

David Hibbard suggested that the committee develop a web page to facilitate and track committee business. EH&S will provide technical support and keep the web page updated. The committee approved this suggestion.

5. Old Business

- Curb cuts at Limestone and Waller—Bob Cadle indicated that the city had agreed to install curb cuts at Limestone and Waller and Limestone and Cooper. To date, no curb cuts have been installed. David Hibbard will ask Ken Clevidence, who negotiated the work with the city, to check on the status of this project.
- Stop sign at intersection of Complex Drive and University Drive—Before a stop sign can be installed, a traffic study is required. Don Thornton will request that Ben Carr fund the study and then coordinate the project with Kentucky Transportation Center.
- Clinic/Leader crosswalk—Within the next few weeks, construction will necessitate the temporary realignment of Limestone, a project that will run approximately 8 months. As a part of this project, barriers will be installed along this section of Limestone, requiring pedestrians to cross at one of the two cross walks. Gus Miller, Chancellor's Office, and Bob Williams, Project Manager, CPMD, will work with the city to ensure that the crosswalk light is extended to accommodate the increase in pedestrians at this location.
- Stop sign on service road—The stop sign on the service road that runs behind the Kelly Building was removed several years ago during construction and was never replaced. Tomi Ross will write a letter to Ben Carr, requesting that a stop sign be reinstalled at this location.
- Absence of sidewalk adjacent to VA Drive behind Animal Pathology—Jack Applegate indicated that this request was listed on a project list, but had not been prioritized or funded. Tomi Ross will request project funding from Ben Carr.

The committee discussed the need for a centralized office or position to oversee traffic issues at the university. Don Thornton indicated that this suggestion had been made as a part of the university's master plan.

6. Baseline Data, Goals, and Objectives

David Hoke suggested that the committee review data collected by EH&S to identify safety issues or areas for improvement within the campus safety program. The committee agreed that such information would allow us to develop more goals and objectives, consistent with our mission. David Hoke and David Hibbard will work together to identify specific data and information to be presented at the next meeting.

7. Meeting Dates and Times

The committee agreed to meet on the Thursdays prior to the EH&S committee meetings. As a result, the meeting schedule is:

November 7, 2002, 1:30 p.m.
January 9, 1:30 p.m.
March 13, 1:30 p.m.

All meetings will be in the Mining and Minerals Resources Building. Exact location to be announced.

8. New Business

Bob Cadle (for Garry Beach) announced that under the Minger Act, employees who see or hear of a fire on campus are required to report it to the UK Police Department.

The meeting adjourned at 3:25 p.m.