



The Complete Waste Tracking System.

What is *E-Trax*?

E-Trax enables the University to systematically track and document all aspects of its hazardous (and other special) waste generation, management and disposal activities. Therefore, not only does **E-Trax** serve as a critical component of the University's regulatory compliance strategy it also provides an uncomplicated yet proficient means for those who generate the waste to ensure its safe and timely pick-up by trained personnel from the Environmental Management Department.

How does it work? Once training at http://ehs.uky.edu/env/hazardous_training.php is completed, there are only three easy steps to using the *E-Trax* system and they include:



EASY LOG ON PROCEDURES

www.etrax.ukv.edu

Please use your link blue information. E-Trax is integrated with the University's campus wide login system.



CREATE WASTE CARDS

- This step allows the user to print out a customized and accurate Waste Card that will accompany the waste from pick up to final disposition.
- This step also includes another useful utility to create a "Hot List" for repetitively generated wastes.



SUBMIT WORKSHEETS

This final step results in the electronic submission of a Worksheet to the Environmental Management Department (EMD). Upon receipt of the Worksheet, personnel from the EMD will arrive within five working days to pick up the waste.

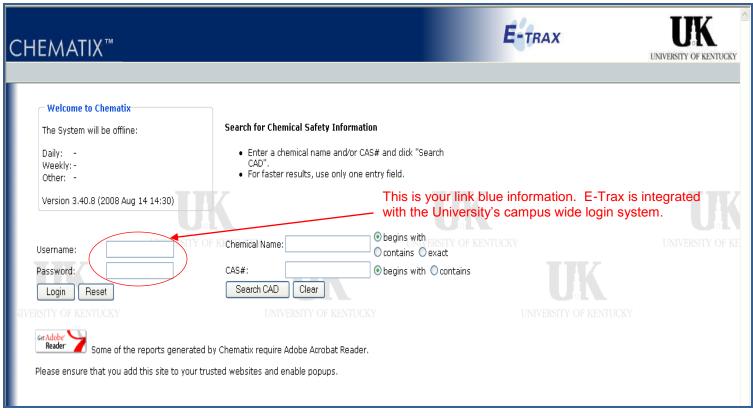


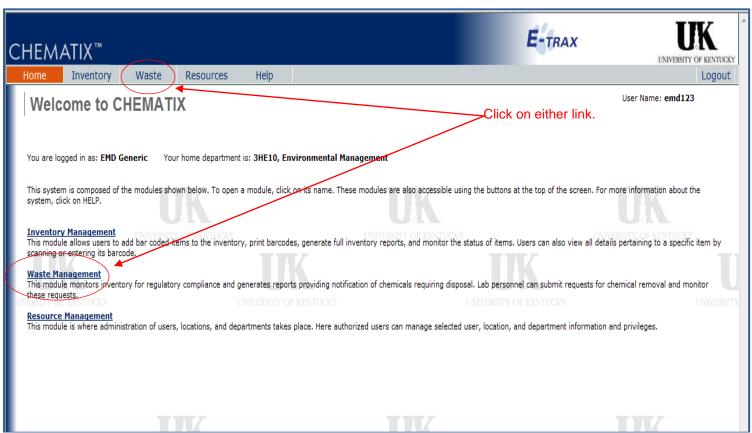
If you need assistance in accessing or using *E-Trax*, please contact:

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STEP 1 - EASY LOG ON PROCEDURES

Access E-Trax Using - www.etrax.uky.edu





STEP 2 - CREATE WASTE CARDS

