

	To help assess the current status of the way of working, the following checklists are provided			
State	Checklist	yes	no	
1. Principles Established	Principles and constraints are committed to by the team.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Principles and constraints are agreed to by the stakeholders.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The tool needs of the work and its stakeholders are agreed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	A recommendation for the approach to be taken is available.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The context within which the team will operate is understood.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The constraints that apply to the selection, acquisition, and use of practices and tools are known.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Foundation Established	The key practices and tools that form the foundation of the way-of-working are selected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Enough practices for work to start are agreed to by the team.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	All non-negotiable practices and tools have been identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The gaps that exist between the practices and tools that are needed and the practices and tools that are available have been analyzed and understood.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The capability gaps that exist between what is needed to execute the desired way of working and the capability levels of the team have been analyzed and understood.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The selected practices and tools have been integrated to form a usable way-of-working.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. In Use	The practices and tools are being used to do real work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The use of the practices and tools selected are regularly inspected.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The practices and tools are being adapted to the team's context.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The use of the practices and tools is supported by the team.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	Procedures are in place to handle feedback on the team's way of working.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The practices and tools support team communication and collaboration.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. In Place	The practices and tools are being used by the whole team to perform their work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	All team members have access to the practices and tools required to do their work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The whole team is involved in the inspection and adaptation of the way-of-working.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5. Working well	Team members are making progress as planned by using and adapting the way-of- working to suit their current context.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	The team naturally applies the practices without thinking about them.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The tools naturally support the way that the team works.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	The team continually tunes their use of the practices and tools.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6. Retired	The team's way of working is no longer being used.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
	Lessons learned are shared for future use.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	