



Collective #: 7000205019  
RQ #:  
Bid Opening date/time:  
02/11/2026 AT 04:00:00 pm

City Public Service  
"CPS Energy"  
PO Box 2906  
San Antonio, Texas 78299-2906

Buyer **Amber L. Salas (105)**  
[asalas@cpsenergy.com](mailto:asalas@cpsenergy.com)  
Phone 726-247-1838  
Fax 210-353-3056/  
210-353-3060/  
210-353-3156

## THIS IS NOT A PURCHASE ORDER

Do not include State Sales Tax, as CPS Energy is exempt. The unit price should include all other applicable taxes and fees unless they are specifically listed on your quote. When quoting exactly as specified below, state "No Exceptions". All exceptions must be listed. If you are not prepared to quote, Return This Form and state reason, otherwise you may be Removed From Our Supplier List.

ITEM NO.	PLANT CODE	SHIP TO STRM	QUANTITY UNIT	CPS ENERGY DESCRIPTION-SPECIFY EXCEPTIONS, IF ANY	QUOTE AND UNIT PRICE	STANDARD PACKAGING
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All Suppliers are encouraged to access the "About CPS Energy"; "Suppliers" section of the CPS Energy website [www.cpsenergy.com](http://www.cpsenergy.com) to review CPS Energy Terms and Conditions, Storeroom Locations and changes to the CPS Energy Procurement Process.

CONTRACT PERIOD IS FROM  
05/30/2026 TO 05/29/2029

Bid will be evaluated to one supplier based upon price, price related factors and social economic considerations, or as otherwise set forth on the applicable solicitation. Please return by e-mail to [asalas@cpsenergy.com](mailto:asalas@cpsenergy.com) or [BidSubmittal@cpsenergy.com](mailto:BidSubmittal@cpsenergy.com).

Three Year Term Contract for VARIOUS PADLOCKS

QUANTITIES ARE ESTIMATED based upon the best information available and is provided as a generalization. Unless otherwise specifically agreed in writing, the City of San Antonio, acting by and through City Public Service Board ("CPS Energy") shall not be limited to, nor shall be required to procure any specific quantity, including the total estimated amount. Additionally, CPS Energy reserves the right at all times to engage multiple suppliers for the supply of Goods under this Purchase Order.

CPS Energy's Terms and Conditions (11-2023) or Master Agreement shall govern and control the working relationship of CPS Energy and <<Name of Supplier>> ("Supplier" or "Company") in providing the Goods under this Purchase Order. Notwithstanding anything contained therein to the contrary, Supplier's terms and conditions shall NOT be binding on CPS Energy unless agreed to in writing by CPS Energy.



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This Purchase Order shall be for a Term beginning May 30, 2026 and ending May 29, 2029. In the event CPS Energy desires to extend the existing Agreement, CPS Energy shall give notice to the Supplier no later than thirty (30) days prior to the expiration of this Purchase Order. Upon such notification and to the extent Supplier is willing to extend the Term, Supplier shall provide revised commercially reasonable rates, if any. If CPS Energy approves the newly proposed rates, then CPS Energy shall issue a new Purchase Order including new pricing, if applicable, and extending the Term.

Material shall be delivered from Supplier's stock within five (5) business days of request by CPS Energy. Failure to meet the delivery requirements may result in termination of the Purchase Order and suspension from the Bid List.

The prices specified in this Purchase Order shall not be increased for the first six months, however, if the Good, decreases in price, such price adjustment shall be made in accordance with CPS Energy's Standard Terms & Conditions or Master Agreement. Supplier can propose one (1) price increase adjustment in writing to CPS Energy every six months following the start of the contract. Such proposed price adjustment will be considered by CPS Energy within thirty (30) days. If CPS Energy accepts the proposed price increase adjustment, the Purchase Order will be modified to reflect the new price.

If you are the supplier selected for award you may be required to provide the manufacturers cost and your mark-up percentage (%) from the manufacturer's cost.



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010	1200		120	EA	CPS Material# 1000260 PADLOCK 389 KEYED 2 IN BRASS BODY 3/8 IN DIA GRADE 304 STAINLESS STEEL SHACKLE WITH 1 IN CLEARANCE 5 PIN CYLINDER KEYED ALIKE TO 389 WITH KEYS BODY OF LOCK STAMPED "CPS ENERGY"  MSDS not required		
020	1200		1,400	EA	CPS Material# 1045397 PADLOCK COMBINATION 2IN BRASS BODY PADLOCK COMBINATION 2IN BRASS BODY WIDTH, 1IN SHACKLE LENGTH, DUAL DEADLOCK MECHANISM, SET YOUR OWN 4-DIGIT COMBINATION  MSDS not required		
030	1200		51,500	EA	CPS Material# 1000258 PADLOCK 3531 2-1/8 IN STEEL BODY DUAL BALL LOCKING MECHANISM 1-1/2 HARDENED BORON ALLOY SHACKLE HIGH SECURITY 5-PIN CYLINDER WITH SPOOL PINS WITH 2 KEYS PER 6 LOCKS BODY OF LOCK STAMPED "CPS ENERGY"  MSDS not required		
040	1200		74,700	EA	CPS Material# 1000259 PADLOCK ONE-TIME DISPOSABLE THREE INCH WITH INTEGRAL STOP PROVIDING 1-1/2 INCHES OF CLEARANCE BETWEEN THE BODY AND HASP SINGLE SHEAR		



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HEAD SCREW METALLIC

CPS Spec. no. 989-09

To download specification, go to  
Standards and Specifications. Search at  
[www.cpsenergy.com/Developers Builders/New Infrastructure/specifications/default.asp](http://www.cpsenergy.com/Developers_Builders/New_Infrastructure/specifications/default.asp)

MSDS not required

050 1200 3,700 EA CPS Material# 1000261  
PADLOCK RESTRICTED 1-3/4 BRASS BODY  
DUAL BALL LOCKING MECHANISM  
HARDENED STAINLESS STEEL 5/16 IN SHACKLE  
HIGH SECURITY 5-PIN CYLINDER  
WITH NO KEYS BODY OF LOCK STAMPED "CPS ENERGY"

MSDS not required

060 1200 200 SET CPS Material# 1043538  
PADLOCK MASTER LOCK PROSERIES  
7045KA4KS  
SHROUDED PADLOCK FEATURES 1-3/4"  
HEAVY HARDENED STEEL BODY WITH CHROME  
RUSTPROOFING AND 1-3/16" TALL 5/16"  
DIAMETER HARDENED BORON ALLOY SHACKLE  
FOR SUPERIOR CUT RESISTANCE  
1-SET OF 4 LOCKS (BOXED)  
KEYED ALIKE W/4-KEYS/SET  
NO TWO SETS TO BE KEYED ALIKE  
ALL SETS MUST BE UNIQUE

MSDS not required



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Products must be approved for quotations to be considered. See Specification 000-01 for approval process details. All specifications are available at [www.cpsenergy.com](http://www.cpsenergy.com) keyword "specifications" within the Developers & Builders section.

### IMPORTANT NOTICE

It is CPS Energy's position that approved contractors and suppliers are responsible for ensuring that they provide the Supply Chain Department the most current information for their company to ensure their business file is current. Effective immediately, if the Supply Chain Department receives a Forwarding Order Expired (FOE) from the Post Office on any correspondence mailed out to your business, CPS Energy will remove your company from our active list of business providers for a period of six months. The only exception will be those businesses that have open Purchase Orders or are Sole Source providers.

**CONFIDENTIALITY:** The information contained in this communication and any attachments may be privileged and confidential and protected from disclosure. It is intended solely for the individual or entity to whom it is addressed and others authorized to receive it. You are hereby notified that any dissemination, distribution, or copying of this communication is strictly prohibited, and may be unlawful.

**QUOTE SHALL BE CONSIDERED FIRM PRICE AND DELIVERY F.O.B. CPS ENERGY FACILITIES.  
FREIGHT ALLOWED (i.e. no additional cost to CPS Energy) UNLESS STATED OTHERWISE.**

Payment Terms & Cash Discount, if any  
From Date of Material Receipt by CPS Energy \_\_\_\_\_  
(See # 6 on attachment)

F.O.B. \_\_\_\_\_  
City & State (if not SA TX)

Shipping Weight \_\_\_\_\_

Delivery \_\_\_\_\_  
(State in terms of days/weeks from receipt of order)

Freight Allowed (Supplier pays freight)

\*Est Freight Expense \_\_\_\_\_

Freight Not Allowed (CPS Energy pays freight)\*

Ship Via \_\_\_\_\_

\*\*\*\*\*  
To keep our Supplier information current, you must complete the following section below. If there is a change in company name or dba (i.e., inc., corp., LP, etc.) submit a notarized letter/state certificate with your RQ. A hard copy of a notarized letter must be received by CPS Energy Supply Chain Department to be considered for a Purchase Order.

Legal Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Invoicing Company: \_\_\_\_\_  
(If different than above)

Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_ Fax: \_\_\_\_\_

**IF REMIT INFORMATION IS NOT CORRECT THIS MAY CAUSE THE PAYMENT TO BE DELAYED AND/OR SENT TO AN INCORRECT LOCATION.**

\*\*\*\*\*  
Quote Reference No. \_\_\_\_\_ Quote Date: \_\_\_\_\_ Quote by: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

City of San Antonio, acting by and through City Public Service Board ("CPS Energy")