

# Application to revoke a water abstraction licence



Water Resources Act 1991, section 51(1)

## Introduction

**Please read through this application form carefully before you fill this form in.**

Use this form to apply to revoke (cancel) a water abstraction licence.

If you need to abstract more than 20 cubic metres of water a day after the licence has been revoked, you must apply for a new licence. We cannot guarantee that we will grant you a new licence.

If you are not sure about anything in this form, phone us on 03708 506 506 or send an email to [enquiries@environment-agency.gov.uk](mailto:enquiries@environment-agency.gov.uk).

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## 1 Licence number

### 1.1 What is the licence number of the licence (or licences) you want to revoke?

## 2 Licence holder's details

### 2.1 What is the licence holder's name on the licence?

Title (Mr, Mrs, Miss and so on)

First name

Last name

### 2.2 Licence holder's contact details

Address





Postcode

Contact numbers, including the area code

Phone

Fax

Mobile

Email



If you give us an email address, we will always contact you by email.

## 3 Restoring sustainable abstraction

### 3.1 Is the change a result of the 'restoring sustainable abstraction' programme?

The restoring sustainable abstraction (RSA) programme has identified abstractions that need to be stopped or altered in order to prevent further environmental damage. If you are making this application as a result of investigations under the RSA programme, tick the 'Yes' box below.

No ☐

Yes ☐

## 4 Water rights trading

Water rights trading is where a person sells all or part of their abstraction rights to another person. This involves trading rights, not actual water.

### 4.1 Are you making this application as part of an agreement to trade water rights with someone else?

No ☐ Go to section 5.

Yes ☐ Give us the name of the person you want to trade water rights with.

Title (Mr, Mrs, Miss and so on)

First name

Last name

What is the reason for the trade?

## 5 Aggregation

To give you flexibility over how you abstract, you may have 'aggregate' abstraction quantities across more than one licence. If you have done this, each licence will have an individual abstraction limit, but there will also be an overall limit on the total amount you can abstract under all licences.

### 5.1 Is the licence you want to revoke aggregated to any other existing licences?

- No ☐ Go to section 6.  
 Yes ☐ Give the relevant licence numbers below.

You will need to apply to change the remaining licences in order to change the aggregate conditions. Please note: In signing this form we will amend all licences which are in aggregate.

## 6 Declaration and signature

### Signing the form

Check this form thoroughly before signing below. This form must be signed by the appropriately authorised person or people. The table below gives details of who can sign this form.

Type of licence holder	Signature needed
Registered company	Company director or company secretary
Limited liability partnership	A partner, Company Director or company secretary
Individual	The individual
Public body (for example, a local authority or NHS trust)	A person authorised to sign documents on behalf of the organisation
Group of individuals	All individuals
Partnerships	One or more of the partners
Trust	All trustees or the chairman, treasurer or secretary

It is an offence to make a false statement when asking for minor changes in the terms of your licence.

## 6 Declaration and signature, continued

By signing below you are declaring that the information you have given is true, and you understand that if you want to abstract more than 20 cubic metres of water a day after the licence is revoked, you must apply for a new licence, which we may not agree to issue.

Signature

Name

Title (Mr, Mrs, Miss and so on) \_\_\_\_\_

First name \_\_\_\_\_

Last name \_\_\_\_\_

Position

\_\_\_\_\_

Today's date (DD/MM/YYYY)

\_\_\_\_\_

**Send this form to:**

Permitting and Support Centre  
 Water Resources Team  
 Quadrant 2  
 99 Parkway Avenue  
 Parkway Business Park  
 Sheffield  
 S9 4WF.

Or email to:

[psc-waterresources@environment-agency.gov.uk](mailto:psc-waterresources@environment-agency.gov.uk)

## 7 The Data Protection Act 1998

We, the Environment Agency, will process the information you provide so that we can:

- deal with your application;
- make sure you keep to the conditions of your licence;
- process renewals;
- advertise your application and make it available to the public in line with the Water Resources Act 1991; and
- keep the public registers up to date.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public bodies and other organisations (for example, the Department for the Environment, Food and Rural Affairs, the Health and Safety Executive, local authorities, the emergency services) on environmental issues;
- carry out research and development work on environmental issues;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service, and to improve our service; and

## 8 Commercial confidentiality and national security

- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

You may be able to claim commercial confidentiality for information contained in your application. Please read the guidance note for this question, WR25 – **Public register and advertising applications**, before responding below.

Tick the box if you want to claim commercial confidentiality for some information in your application. Please treat the information listed and justified in the attached letter as commercially confidential. ☐

**Note:** You should make sure that we can easily identify the information which you consider to be confidential. It will help us if the information you want us to treat as commercially confidential is provided in a way which will allow it to be easily removed (for example, on separate pages marked 'claimed confidential').

You can ask the Secretary of State for information in your form not to be included in any public notice or the public register because including it would be a risk to national security. With your application you must enclose a letter telling us that you have asked the Secretary of State for this, and you must still include the information in your application. We will not include the information in any public notice or public register unless the Secretary of State decides that it should be included.

You cannot apply for national security through this application.

## 9 Next steps

We will process this application and send you notice that we have revoked the licence. You are responsible for any charges due under the licence until it is revoked. This will usually be the date we receive this form. If you have already paid the annual charge for the year ahead, you may be able to get a refund. We will tell you about this after we receive your application. Also, you may still have to provide abstraction returns up to the date the licence ends. If this is the case, we will get in touch with you.

If you are trading your water rights, we will not revoke your licence until we have granted a new or varied licence to the person who is buying your water rights.

**If you are happy with our service, please tell us. It helps us to identify good practice and encourages our staff. If you're not happy with our service, or you would like us to review a decision we have made, please let us know.**

More information on how to do this is available from our complaints and appeals procedures ([www.gov.uk/government/organisations/environment-agency/about/complaints-procedure](http://www.gov.uk/government/organisations/environment-agency/about/complaints-procedure)).

